

AURORA TOWNSHIP
BOARD OF TRUSTEES MEETING
Date: March 12, 2026
Time: 4:00 P.M.

Minutes

I. CALL TO ORDER

The meeting was called to order by Supervisor Catching at 4 pm.

II. PLEDGE OF ALLEGIANCE led by Assessor Offutt

The pledge was led by Assessor Offutt

III. INVOCATION

The invocation was led by Trustee Hicks

IV. ROLL CALL AND ESTABLISH QUORUM

Deputy Clerk Heredia called the roll and established quorum with the following officials present:

x	Supervisor William Catching	x	Trustee Jerria Donelson
x	Assessor Davis R. Offutt	x	Trustee Dolores Hicks
x	Deputy Clerk Lizbeth Heredia	x	Trustee Sam Nunez

Clerk Angela Thomas, Highway Commissioner and Owens and Trustee Bonnie Kunkel were absent.

Aurora Township staff- Patricia Richardson, Director of Finance and Administration; Jennifer Haurykiewicz, HR Coordinator; and members of the public were also in attendance.

V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF February 26, 2026.

Motion by Supervisor Catching **Seconded** by Nunez

The minutes were approved as amended by unanimous voice vote.

VI. APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF February 18, 2026.

Motion by Supervisor Catching **Seconded** by Trustee Hicks

Approved by unanimous voice vote.

VII. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS

Motion by Supervisor Catching **Seconded** by Trustee Hicks

a. Combined motion to approve all other invoices for **Town Fund, Road & Bridge Fund, General Assistance Fund, Equipment & Building Fund, Joint Bridge Fund, Town IMRF Fund, Town Social Security Fund, Road & Bridge Social Security Fund, Road & Bridge IMRF Fund**, AS PRESENTED TO THE BOARD.

Aurora Township	
Bills Payable- March 12, 2026	
Town Fund	\$63,607.93
Road & Bridge Fund	\$23,593.63
General Assistance Fund	\$13,085.54
Equipment & Building Fund	\$75,000
Joint Bridge Fund	\$100,000
Town IMRF Fund	\$448.59
Town Social Security Fund	\$4,959.07
R&B Social Security Fund	\$1,242.70
R&B IMRF Fund	\$125.59

At the last Annual Town Meeting transfers were approved to establish a Capital Fund within the Road District. Surplus transfers to this new long-term fund were approved to allow accumulation of resources for larger projects over multiple levy cycles.

This fiscal year:

\$75,000 was transferred from the Equipment and Building Fund

\$100,000 was transferred from the Joint Bridge Fund

Approved by unanimous voice vote.

VIII. REPORTS

a. Assessor's Report

A written report was provided to the Board via email.

An article by Byron Smith regarding the Assessor's position was also provided

b. Highway Commissioner's Report

A written report from Commissioner Owens was submitted.

c. Supervisor's Report

The Board received a request to place the following question on a future ballot: "Shall individuals and businesses in Aurora Township be allowed to boycott and divest from the State of Israel?" The item was not on the agenda for this meeting. The Township Attorney advised that the proposed question is not appropriate for placement on the ballot. No action was taken, and the item will not be voted on at this meeting.

A special meeting may be scheduled to address this matter. The date is to be determined.

d. Director of Youth Services

No report was submitted. Supervisor Catching stated that he had spoken with the Interim Director of Youth Services, who is actively interviewing candidates for the Outreach Worker position. It was noted that the approval to hire may be brought to the Board at the next meeting.

e. Kane County Deputy Sheriff's Report

No report was submitted.

IX. UNFINISHED BUSINESS

a. Resolution 2026-05 Confirming the Supervisor's Appointment of a Township Attorney

Motion to table by Supervisor Catching **Seconded** by Trustee Hicks

Trustee Kunkel had previously requested a letter related to the confirmation of the Township Attorney. The letter has been obtained since the last meeting. As Trustee Kunkel was not present, the Board elected to postpone consideration of this item until the next meeting. Motion to table passed by unanimous voice vote.

b. Ordinance 2026-06 Amending the Annual Township Budget and Appropriation Ordinance-General Assistance Fund.

Motion by Supervisor Catching **Seconded** by Trustee Donelson

Mrs. Richardson presented the amendment to the Annual Township Budget and Appropriation Ordinance for the General Assistance Fund. She stated that the General Assistance and Emergency Assistance funds have exhausted their current appropriations and that additional transfers between these line items are not permitted. The proposed amendment increases the General Assistance Fund appropriations by \$20,000 to cover additional expenses.

Passed by unanimous roll call vote:

Y Supervisor Catching

Y Trustee Donelson

Y Trustee Hicks

Y Trustee Nunez

X. NEW BUSINESS

a. Accept the Resignation of Township Assessor Davis Offutt, Effective March 31, 2026

Motion by Supervisor Catching **Seconded** by Trustee Donelson

Approved by unanimous voice vote.

b. Resolution 2026-08 Warrant to Appoint Delia Salazar-Mares to Township Assessor Effective April I, 2026

Motion by Supervisor Catching **Seconded** by Trustee Nunez

An open hiring process was not conducted because Ms. Salazar-Mares currently serves as Deputy Assessor under Assessor Offutt.

Passed by unanimous roll call vote:

Y Supervisor Catching

Y Trustee Donelson

Y Trustee Hicks

Y Trustee Nunez

c. Resolution 2026-09 Transfer of Appropriation -Town Fund

Motion by Supervisor Catching **Seconded** by Trustee Hicks

Year-to-date transfer information was provided to the Board.

A total of \$5,900 was transferred between the Supervisor's Statement and the Assessor's Department.

Approved by unanimous voice vote.

d. Resolution 2026-IO Appointing Jennifer Haurykiewicz as Director of Human Resources

Motion by Supervisor Catching **Seconded** by Trustee Donelson

The position is full-time with a salary of \$75,000 with an additional \$10,000 increase. Ms. Haurykiewicz was thanked for her assistance with the Youth Center over the past year.

Approved by unanimous voice vote.

e. Resolution 2026-11 Authorizing the Township Supervisor to Execute an Agreement with the Regional Transportation Authority

Motion by Supervisor Catching **Seconded** by Nunez

Supervisor Catching reported that Aurora Township is no longer a designated registration site, although Township wants to continue providing this service. The proposed agreement would allow the Township to resume its role as a registration site and includes required training costs. Also noted that RTA name will be changing due to recent legislation, which will require a new agreement in the future.

Approved by unanimous voice vote.

f. Presentation of Budget & Appropriation Ordinance Aurora Township Town Funds Fiscal year 2026-2027

Budget notice will be published in the Beacon News and budget will be on display for 30 days. Planned presentation for approval at April 23, 2026, board meeting

Revenues are expected to remain consistent and employee compensation is under review. Elected officials will receive an increase in May and general staff increases are projected at 3%-3.5%. Significant increases were outlined in the General Assistance Fund beginning April 15, 2026.

g. Presentation of Budget & Appropriation Ordinance Aurora Township Road District Fiscal Year 2026-2027

Budget notice will be published in the Beacon News and budget will be on display for 30 days. Planned presentation for approval on April 23, 2026 board meeting

No discussion as Commissioner Owens was not present.

h. Discussion Regarding Video Recording of Aurora Township Board Meetings

Item was tabled for the next meeting.

XI. BOARD MEMBER COMMENTS

It was reported that an offer has been made in anticipation of the April 10th retirement of Ms. Suley Cabral to Ms. Laura Ramirez from Senior Services. There will be a one-week overlap for training. Amy Victor from LaSalle County will provide training for new General Assistance system that is being implemented. Trustee Nunez noted that funeral arrangements for Tony Galvez are forthcoming and extended condolences to his family.

XII. PUBLIC COMMENTS

A question was raised regarding the location of the Town Fund and Road District budgets. It was stated that the budgets are available on the Township website.

XIII. ANNOUNCEMENTS:

Mr. Offutt's retirement celebration will be held on March 31, 2026, from 12 pm-2 pm.

XII. ADJOURNMENT

Motion to adjourn by Supervisor Catching **Seconded** by Trustee Nunez

Passed by unanimous voice vote. The meeting adjourned at 4:42 pm.

Respectfully submitted,



Lizbeth Heredia
Deputy Township Clerk

REGULAR BOARD MEETING: **Thursday, March 26, 2026 at 4pm**