

**Aurora Township
Board of Trustees Meeting
Main Offices, 80 North Broadway
Aurora, IL.**

**Date: Thursday, October 23, 2025
Time: 4:00 P.M.**

Minutes

- I. Call To Order**
 - Pledge of Allegiance**
 - Invocation**
 - Appointment of Clerk Pro-Tem**
 - Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, October 23, 2025. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor, Bill Catching, called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Motion to appoint Jason Owens as the Clerk Pro-Tem made by Supervisor Catching, seconded by Trustee Donelson. Motion carried by unanimous voice vote.

Aurora Township Clerk Pro-Tem, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, Sam Núñez, Bonnie Kunkel and Jerria Donelson.

Clerk Angela Thomas – Excused Absent.

Assessor Davis Offutt – Present.

Highway Commissioner Jason Owens – Present.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on October 9, 2025 made by Supervisor Catching, seconded by Trustee Núñez. Motion carried by unanimous voice vote.**

III. Approval and/or Audit of Township and Road District Bills.

- a. Combined motion to approve Township and Road District Bills as presented to the Board made by Supervisor Catching and seconded by Trustee Donelson in the following amounts:
 - i. Town Fund bills in the amount of **\$43,651.18.**
 - ii. Road & Bridge Fund in the amount of **\$329,177.92.**
 - iii. General Assistance Fund in the amount of **\$1,945.71.**
 - iv. Mental Health Fund in the amount of **\$10,843.82.**
 - v. Town IMRF Fund in the amount of **\$500.32.**
 - vi. Town Social Security Fund in the amount of **\$5,062.90.**
 - vii. Road & Bridge Social Security Fund in the amount of **\$1,088.07.**
 - viii. Road & Bridge IMRF Fund in the amount of **\$118.13.**

Discussion: Trustee Kunkel asked for clarification of the \$3000.00 FVMCA scholarship expense. Dr. Peggy Hicks explained the history of the annual scholarship, the awarding process, the scholarship amounts, and the success of past recipients.

Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** – Davis Offutt. Summary: Written report submitted. Assessor Offutt said the Kane County Board of Review conducting hearings on over 200 parcels and that he and his staff have completed the research for Aurora Township hearings. Offutt reported that the last day for Board of Review hearings is November 20, 2025.
- b. **Highway Commissioner's Report** – Jason Owens. Summary: Written Report submitted.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported that he attended a General Assistance training session on Friday, October 17, 2025. Catching suggested the trustees review the submitted Ride-in-Kane report for information about the program. Catching asked Danny Jaquez to give his final code enforcement report (violations are trending down the last couple of months).
- d. **Director of Finance and Administration's Report** – Patricia Richardson. Written report submitted. Summary: Ms. Richardson briefly reviewed the September 2025 financial report provided to the trustees. Ms. Richardson also reported the final 2025 tax distribution will arrive in November.
- e. **Kane County Sheriff's Department Report** – None.

V. Unfinished Business

- a. Approval of Impact Networking LLP Information Technology Payment (tabled at September 25, 2025 Board of Trustees meeting)

Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Impact Networking LLP Information Technology payment. Vote resulted in four “aye” votes (Catching, Donelson, Hicks, Núñez) and one “no” vote (Kunkel). Motion passed.

VI. New Business

- a. **Proclamation Recognizing the Retirement of Code Enforcement Officer Juvenal (Danny) Jaquez.** Motion made by Supervisor Catching and seconded by Trustee Kunkel to approve Proclamation Recognizing the Retirement of Code Enforcement Officer Juvenal (Danny) Jaquez.

Discussion: Supervisor Catching read the proclamation. Mr. Jaquez thanked the Board of Trustees and thanked his co-workers who had become friends.

Resolution passed by unanimous voice vote.

VII. Board Member Comments

- a. Trustee Donelson reported that she attended the most recent 708 Board meeting and came away informed about the services provided and the number of residents served. Donelson also relayed that former Aurora Township trustee, David Moore, is held in high regard by the organization.
- b. Trustee Hicks thanked Supervisor Catching for his presentation at SSAC.

VIII. Public Comments

Dr. Peggy Hicks – Thanked the Board for their support of the recent workshop held at Westminster Church. Dr. Hicks pointed out that one of the best presentations was made by Dr. Lisa Green who discussed how the brain works and how to relate to youth (listen and be patient).

Trustee Hicks reiterated how important it is for senior citizens to interact with youth.

IX. Announcements

- a. Aurora Actionaires' 50th Anniversary Celebration to be held on November 8, 2025.
- b. Senior Services Holiday Meal to be held on December 13, 2025 at the 3rd Ward Club. Trustees are encouraged to volunteer.

- X. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Núñez. Motion passed by unanimous voice vote at 4:27 p.m.

Next meeting is scheduled for Thursday, November 13, 2025 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.

Respectfully submitted,

Jason Owens
Aurora Township Pro-Tem Clerk