

**MINUTES of the AURORA TOWNSHIP BOARD of TRUSTEES MEETING**  
**80 N. Broadway, Aurora, Illinois**  
**Thursday, December 28, 2023**

**I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**INVOCATION**  
**ROLL CALL AND ESTABLISH QUORUM**

Supervisor Bill Catching called the meeting to order at 4:00 p.m. and led all in the Pledge of Allegiance. Trustee Dolores Hicks gave the invocation. Clerk Cassidy Alexander called the roll and established a quorum with the following officials and board members present: Supervisor Catching, Trustees Dolores Hicks, David Moore, Sam Núñez and Juanita Wells, and Highway Commissioner Jason Owens. Assessor Davis Offutt was excused absent. Staff present: Director of Finance and Administration Patty Richardson. Public present: Linda Cole, Ray Mendez, and Dr. Peggy Hicks.

Supervisor Catching moved for **Approval of the Minutes of The Regular Board Meeting of December 14, 2023**, which was seconded by Trustee Núñez. Without discussion, the motion carried unanimously.

**II. Approval and/or Audit of Township and Road District Bills**

a. Supervisor Catching moved to approve the combined Town Fund, Road & Bridge Fund, General Assistance Fund, Equipment & Building Fund, Senior Citizens Services Fund, Town IMRF Fund, R&B IMRF Fund, Town Social Security Fund, and Road & Bridge Social Security Fund bills as presented to the board. It was seconded by Trustee Moore. The bills are as follows:

Town Fund.....	\$22,376.23
Road & Bridge Fund.....	\$218,832.49
General Assistance Fund.....	\$5,446.49
Equipment & Building Fund.....	\$3,866.95
Senior Citizens Services Fund.....	\$486,380.00
Town IMRF Fund.....	\$642.91
R&B IMRF Fund.....	\$133.54
Social Security Fund.....	\$5,583.09
R&B Social Security Fund.....	\$1,134.93

The total for all funds is \$744,396.63. The motion carried by unanimous voice vote.

**III. REPORTS**

a. ASSESSOR'S REPORT

Assessor Davis Offutt turned in a written report stating that they are almost finished with the zoom hearings before the Kane County Board of Review and expect to have a final report of the hearing decisions at the end of January.

b. HIGHWAY COMMISSIONER'S REPORT

Highway Commissioner Jason Owens said the major expenditure in the billing was a downpayment to the Village of Montgomery on work for specific collaborative future projects.

c. SUPERVISOR'S REPORT

•Supervisor Catching said he has mainly been busy writing the first draft of the Decennial Report of Aurora Township.

d. DIRECTOR OF FINANCE AND ADMINISTRATION'S REPORT

Director of Finance and Administration Patty Richardson provided the board with November's financial statements and said she is working on W-2s, as well as the various insurance options for each employee, since we have just given out the last payroll checks of the year.

- e. KANE COUNTY DEPUTY SHERIFF'S REPORT – none

**IV. UNFINISHED BUSINESS**

a. Supervisor Catching moved to approve **Resolution 2023-41 Authorizing Supervisor to Purchase Used Vehicle** which was seconded by Trustee Moore. DISCUSSION: Patty Richardson explained that they have picked out a van for the VNA shuttle to replace the current one, which is not running and would cost too much to fix. This resolution would authorize the purchase within the next two weeks. They are looking at one that will seat 7 passengers. When asked by Trustee Wells, Richardson said it has no lift, but Ride-In-Kane can take care of disabled riders. The motion passed unanimously.

**V. NEW BUSINESS**

a. Supervisor Catching moved to *table* the approval of the **Appointment of Interim Director of Youth Services**. Catching explained that he is still in negotiations with his choice and that he and Human Resources Director, Jennifer Haurykiewicz, will run the Youth Center in the interim. The motion to table carried unanimously.

b. Supervisor Catching moved to approve the **Appointment of Beth Christoffel to 708 Board**. This was seconded by Trustee Wells. The Supervisor explained that Rob Borchard retired, and Ms. Christoffel has a good resume and is known and respected by himself, among others. The motion passed unanimously.

c. Supervisor Catching moved for the **Approval of RIK Driver New Hire Tamra Wagenknecht**, which was seconded by Trustee Hicks. Catching presented her extensive resume to the board. The motion passed unanimously.

d. Supervisor Catching moved to approve **Resolution 2023-47 Transfer of Appropriation – Town Fund**. It was seconded by Trustee Moore. Trustee Núñez asked why the education fund rose so much and Catching explained that the cost went up, we have many new employees, and they are getting a higher level of training. The motion passed unanimously.

e. Supervisor Catching moved to **approve Resolution 2023-48 Transfer of Appropriation – General Assistance Fund** which was seconded by Trustee Moore. The motion passed unanimously.

**VI. BOARD MEMBER COMMENTS** – none

**VII. PUBLIC COMMENTS** - none

**VIII. ANNOUNCEMENTS**

Supervisor Catching wished a Happy Birthday to Trustee Hicks, Assessor Offutt, Trustee Núñez and Clerk Alexander, who all have birthdays coming up soon. He also wished everyone Happy New Year!

**IX. ADJOURNMENT**

Supervisor Catching moved to adjourn which was seconded by Trustee Wells. The motion carried by unanimous voice vote and the meeting ended at 4:14 p.m.

Respectfully Submitted,



Town Clerk Cassidy Alexander