

**AURORA TOWNSHIP BOARD OF TRUSTEES MEETING**  
**80 N Broadway, Aurora, Illinois**  
**Thursday, January 26, 2023**  
**MINUTES**

**I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**INVOCATION**  
**ROLL CALL AND ESTABLISH QUORUM**

Supervisor Bill Catching called the meeting to order at 4:03 p.m. and led all present in the Pledge of Allegiance. Trustee Hicks gave the invocation. Clerk Cassidy Alexander called the roll and established a quorum with the following officials and board members present: Supervisor Catching, Trustees Dolores Hicks, David Moore, Sam Núñez and Juanita Wells, and Highway Commissioner Jason Owens. Assessor Davis Offutt was excused absent. Staff present: Director of Finance and Administration Patty Richardson and Director of Community Services Ken Maurice. Public present: Dr. Peggy Hicks.

**II. Supervisor Catching moved for Approval of the Minutes of The Regular Board Meeting of January 12, 2023, which was seconded by Trustee Hicks. The motion carried without discussion.**

**III. Approval and/or Audit of Township and Road District Bills**

a. Supervisor Catching moved to approve the combined Town Fund, Road and Bridge Fund, General Assistance Fund, Equipment & Building Fund, Town IMRF Fund, R&B IMRF Fund, Town Social Security Fund, and Road & Bridge Social Security Fund bills as presented to the board. It was seconded by Trustee Moore.

The bills are as follows:

Town Fund.....	\$21,548.05
Road & Bridge Fund.....	\$57,321.29
General Assistance Fund.....	\$4,288.94
Equipment & Building Fund.....	\$4,682.94
Town IMRF Fund.....	\$548.01
R&B IMRF Fund.....	\$127.43
Social Security Fund.....	\$4,809.73
R&B Social Security Fund.....	\$1,048.13

The total for all funds is \$94,374.52. The motion carried without discussion.

**IV. REPORTS**

**a. Assessor's Report**

Assessor Davis Offutt turned in a written report which states that the office has "rolled over" their software from 2022 to 2023, and all Deputy Assessors are now running sales ratio studies for their neighborhood areas and special property characteristics. He said that based on the data, assessment adjustments will begin in March.

**b. Highway Commissioner's Report**

Highway Commissioner Jason Owens stated the road department has been working on snow and salting operations. He said he expects the crew to be out late Saturday into Sunday. Patty Richardson mentioned that the code enforcement office plow is down and Owens said he will check on the township.

**c. Supervisor's Report**

- Supervisor Catching said he met with the contractor for the apartment project just north of the township offices and that the contractor is asking for more construction easement from us, as the building has a very tight footprint on the lot. Catching said he will keep the fire lane open. The contractor would like to use both lanes of the entrance drive at Spring St. and as much of the green space as we can give. His employees will also need to use some of our parking lot on the south side of the office. Catching did not oppose and will work with him to accommodate as we can.
- The fence at our soccer field was damaged due to a hit-and-run driver. When the township receives the police report, the township will file an insurance claim.
- Aurora Township provided transportation of Blackberry Township's surplus collection of walkers, wheelchairs, shower stools and other assistance paraphernalia to deliver to Senior Services. There are only a few items left to be transported.
- There was a break-in at the township last Thursday night around 3 a.m., as the door was left unlocked, but the police came quickly and took the man away. Since there was no damage and he wasn't trying to take anything, no charges will be filed.
- The Kane County Sheriff's office asked the township to see if they could help a woman and her adult son who can no longer live in their trailer. Supervisor Catching stated that the township helps people if they are behind in their rent, but the township does not place people. A social worker is helping the two.

**d. Director of Finance and Administration's Report**

- Director of Finance and Administration Patty Richardson provided the board with December's financial statements and said we are in good shape through January. She pointed out that the high expenses for the Road District and the Youth Center are unusual. Ms. Richardson stated she is working on next year's budget and that our insurance renewal is coming up. There were no questions.

**V. NEW BUSINESS**

a. Supervisor Catching moved to pass **Resolution 2023-04 Transfer of Appropriation – Town Fund** which was seconded by Trustee Wells. The motion carried by unanimous voice vote.

b. Supervisor Catching moved to pass **Resolution 2023-05 Transfer of Appropriation – Road & Bridge Fund**. The second was Trustee Hicks.

DISCUSSION: Highway Commissioner Owens noted that the road district is close to the 10% limit on their budget transfers due to the Personal Property Replacement Tax estimate on the state website being very inaccurate. There was no other comment. The motion carried unanimously.

c. Supervisor Catching moved to **TABLE Resolution 2023-06 Transfer of Appropriation – General Assistance**, saying there was no need for it at this time. The motion was seconded by Trustee Wells. The motion to table carried by unanimous vote.

**VI. BOARD MEMBER COMMENTS**

Trustee Wells asked Catching about the Ride-In-Kane program, and whether it serviced the west side of Aurora and/or Hesed House. Catching said it did, but Wells was given contrary information and asked the Supervisor to please look into it, and since he is on the board of R-I-K, he said he would.

**VII. PUBLIC COMMENTS - none**

**VIII. ANNOUNCEMENTS**

Dr. Peggy Hicks said there were numerous events planned for Black History Month in February, including the Annual Black History Dinner on Feb. 5<sup>th</sup> at 4 p.m. at Prisco Center. The event is free but you must RSVP by Feb. 1.

She added that on Feb. 18 there will be a meeting on Intersectionality Entrepreneurship & Technology presented by Donald O'Conner at the Holiday Inn Express in Aurora and a talk on Family and Community Wellness by Dr. Alicia Watkins. There will also be a Hip Hop Discussion on Feb. 22, and Faith and the Community on Feb. 24. On Feb. 26, there will be Friday Night Fun & Movie (The Wiz). Details are pending.

Trustee Dolores Hicks reminded all that there will be a meeting of the Senior Citizens Services Committee at the Youth Center on Friday, Jan. 27 at 9 a.m.

**IX. EXECUTIVE CLOSED SESSION – Review of Executive Closed Session Minutes**

Supervisor Catching moved to go into closed session for review of closed session minutes. It was seconded by Trustee Moore. Roll Call Vote: Catching-Y; Hicks-Y; Moore-Y; Núñez-Y; Wells-Y. Open Session adjourned at 4:30 p.m.

**X. RECONVENE TO OPEN SESSION**

Supervisor Catching reopened the open board meeting at 4:39 p.m. Present were Catching, Trustees Hicks, Moore, Núñez, Wells and Clerk Alexander.

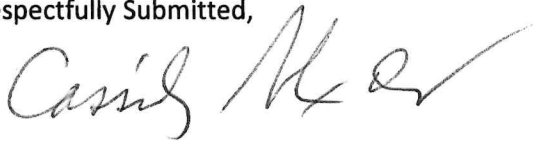
**XI. ACTION RESULTING FROM EXECUTIVE CLOSED SESSION**

Catching moved to release the executive session minutes of August 13, 2020, and August 27, 2020. Trustee Moore seconded. The motion carried unanimously.

**XII. ADJOURNMENT**

Supervisor Catching moved to adjourn which was seconded by Trustee Moore. The motion carried by voice vote and the meeting ended at 4:40 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Cassidy Alexander", with a checkmark at the end.

Town Clerk Cassidy Alexander