

**Aurora Township  
Board of Trustees Meeting  
Youth and Community Center, 313 Gale Street  
Aurora, IL.**

**Date: Thursday, August 13, 2020**

**Time: 4:00 P.M.**

**Minutes**

- I. Call To Order**
  - Pledge of Allegiance**
  - Invocation**
  - Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township Youth and Community Center, 313 Gale Street, Aurora, IL, at 4 p.m. on Thursday, August 13, 2020. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor, Bill Catching, called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Deputy Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juanita Wells and Brenda Hernandez.

Township Clerk – Vacant.

Assessor Davis Offutt – Excused Absent.

Highway Commissioner Juan Reyna – Present.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on July 9, 2020 with two amendments from Trustee Wells (changing the price for two tickets to 5B fundraiser to \$25 from \$20 and removal of Item B in Board Member Comments) made by Supervisor Catching, seconded by Trustee Hicks. Motion carried by unanimous voice vote.**

**III. Approval and/or Audit of Township and Road District Bills.**

- a. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the combined Township and Road District Bills in the following amounts:
  - i. Town Fund bills in the amount of **\$39,905.89;**
  - ii. Road & Bridge Fund bills in the amount of **\$20,223.45;**
  - iii. General Assistance Fund bills in the amount of **\$2654.18;**
  - iv. Mental Health Fund bills in the amount of **\$26,401.47;**
  - v. Equipment & Building Fund bills in the amount of **\$728.07;**
  - vi. Combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$13,201.87;**
  - vii. Combined Social Security and Road & Bridge Social Security bills in the amount of **\$11,523.97.**

Motion passed by unanimous voice vote.

**IV. Reports**

- a. **Assessor's Report** –Written report submitted.
- b. **Highway Commissioner's Report** – Juan Reyna. Summary: Written Report submitted. Commissioner Reyna highlighted the warehouse door repair and Whitlock Ave drainage repair.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported the submission of written reports for the Ride-in-Kane, General Assistance and Youth Center programs. Catching stated three new laptops were ordered during the recent quarterly IT meeting. Supervisor Catching said the new laptops were necessary to replace existing, inadequate computers utilized by employees working from home. Catching stated the Main Office will return to appointment only access by the public due to the recent increase in positive COVID-19 tests in Kane County. Supervisor Catching thanked everyone for their efforts during the 5B fundraiser on August 10 and reported the event made approximately \$800 even with the bad weather. Trustee Hicks asked if the Ride-in-Kane program was running at full capacity. Supervisor Catching said PACE still limits the number of riders per bus and the type of rides (emergency trips only) and that not all routes are fully active. Catching stated he is in discussion with VNA to explore the possibility of re-starting the shuttle service on a limited basis. Supervisor Catching thanked Suely Cabral, Dan Jaquez, Benito Sandoval and Joe Cervantes for their efforts to deliver 120 meals to seniors at Constitution House and other locations.

**V. Unfinished Business**

**None.**

## **VI. New Business**

- a. **Resolution 2020-24 IMRF Benefit Protection Leave.** Motion made by Supervisor Catching and seconded by Trustee Moore to approve Resolution 2020-24 IMRF Benefit Protection Leave.

Discussion: Supervisor Catching asked for the vote on this resolution be postponed until after the Executive Session was held. After the Executive Session was held, Supervisor Catching asked if any questions remained. No questions were asked.

Resolution passed by unanimous voice vote.

- b. **Resolution 2020-25 Grant Funding 2020-2021 Fiscal Year.** Motion made by Supervisor Catching and seconded by Trustee Wells to approve Resolution 2020-25 Grant Funding 2020-2021 Fiscal Year.

Discussion: Supervisor Catching explained that resolution 20-21 contained a clerical error which unintentionally reduced the total grant funding for the Living Daylight Organization from \$12,500 to \$6,500 and the current resolution was intended to release an additional \$6,000 to match the total grant funding requested by the Living Daylight Organization. Trustee Hernandez asked where the funds were coming from. Supervisor Catching explained the monies for this grant and the original grant resolution are made available through a grant funds line item in the Township budget. Trustee Wells asked Catching to confirm the total grant amount. Supervisor Catching said the total grant was \$12,500.

Resolution passed by unanimous voice vote.

## **VII. Board Member Comments**

- a. Trustee Hicks asked if there were any services available at the Township to assist the residents impacted by the big fire last week. Supervisor Catching explained the Township has an emergency assistance program available for rent and lost possessions, but the Red Cross and the City of Aurora have similar programs which are utilized first.

## **VIII. Public Comments**

- a. Peggy Hicks stated the Fox Valley Christian Ministerial Alliance's efforts to assist the six families affected by the fire, which included food, clothing and school supplies. Supervisor Catching said the Red Cross is working with the families to find housing.

**IX. Announcements**

- a. Supervisor Catching announced two applications were received for the vacant Township Clerk position. Catching said applications would be accepted until August 17, 2020.

**X. Adjournment to Executive Closed Session – Personnel** – Motion to adjourn to executive closed session - personnel made by Supervisor Catching and seconded by Trustee Hicks. Motion passed by unanimous voice vote at 4:17pm.

**XI. Reconvene to Open Session** - Motion to reconvene open session made by Supervisor Catching and seconded by Trustee Moore. Motion passed by unanimous voice vote at 4:41 p.m.

**XII. Roll Call and Establish Quorum** - Aurora Township Deputy Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juanita Wells and Brenda Hernandez.

**XIII. Action Resulting from Executive Closed Session**

- a. Motion to Close the Youth Center and Furlough all Youth Center Employees until Further Notice made by Supervisor Catching and seconded by Trustee Wells.

Motion passed with four “aye” voice votes (Catching, Hicks, Moore, Wells) and one “no” vote (Hernandez).

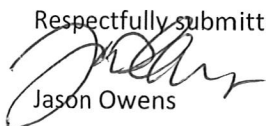
- b. Motion to Amend Township Sick Leave Policy made by Supervisor Catching and seconded by Trustee Hicks. Discussion: Ms. Richardson stated this amendment would allow employees furloughed due to COVID-19 to utilize accrued sick days as paid time off while on furlough.

Motion passed by unanimous voice vote.

**XIV. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 4:47 p.m.

**The next Regular Board meeting is scheduled for Thursday, August 27, 2020 at 4:00 p.m. at 313 Gale Street, Aurora, IL.**

Respectfully submitted,



Jason Owens

Aurora Township Deputy Clerk