

**Aurora Township
Board of Trustees Meeting
Youth and Community Center, 313 Gale Street
Aurora, IL.**

**Date: Thursday, July 23, 2020
Time: 4:00 P.M.**

Minutes

- I. Call To Order**
 - Pledge of Allegiance**
 - Invocation**
 - Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township Youth and Community Center, 313 Gale Street, Aurora, IL, at 4 p.m. on Thursday, July 23, 2020. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor, Bill Catching, called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Deputy Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juanita Wells and Brenda Hernandez.
Township Clerk – Vacant.
Assessor Davis Offutt – Present.
Highway Commissioner Juan Reyna – Present.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on July 9, 2020 made by Supervisor Catching, seconded by Trustee Hicks. Motion carried by unanimous voice vote.**

III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the combined Township and Road District Bills in the following amounts:
 - i. Town Fund bills in the amount of **\$62,418.87**;
 - ii. Road & Bridge Fund bills in the amount of **\$19,697.09**;
 - iii. General Assistance Fund bills in the amount of **\$1469.49**;
 - iv. Mental Health Fund bills in the amount of **\$179,584.78**;
 - v. Equipment & Building Fund bills in the amount of **\$2067.98**;
 - vi. Combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$6,560.52**;
 - vii. Combined Social Security and Road & Bridge Social Security bills in the amount of **\$5,658.12**.

Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** – Davis Offutt. Summary: Written report submitted. Assessor Offutt highlighted for the Board that the equalization factor was not determined yet as larger townships were usually the last to be computed.
- b. **Highway Commissioner's Report** – Juan Reyna. Summary: Written Report submitted. Commissioner Reyna stated the next brush pick up session was the week of July 27.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported he executed the aggregation agreement with Eligo, the winning bidder for the contract, and said the updated amount of unrestricted funds the Township would receive as part of the 24 month contract was \$65,622. Catching informed the Board that one of the Ride-in-Kane drivers was in quarantine after testing positive for the Covid-19 virus and the driver's bus was deep cleaned. Supervisor Catching said the four passengers the driver had contact with had been notified. Catching reported a bus fire at the bus barn which was likely caused by a bad alternator. Catching said the event happened at the end of the day and it was the first such event in the 20 years of the program. Supervisor Catching reported his participation in a joint Aurora and Elgin Complete Count Committee parade and outdoor event to encourage residents to participate in the 2020 Census. Catching stated the census response rate was approximately 70% and every 1% of the population not counted, over \$1 million in federal funding would be lost over ten years. Supervisor Catching said the census forms could be completed online and starting August 11, enumerators would be going door-to-door in an effort to reach unresponsive residents. Supervisor Catching stated his intention to re-open the application process for a full-time replacement for Township Clerk. Catching reported only one resident applied during the initial pandemic-impacted search. Supervisor Catching suggested a two week period for interested residents to submit a cover letter

and resume to the Main Office. Trustee Hernandez asked if the previous applicant would be contacted. Supervisor Catching said they would contact the previous applicant. Trustee Wells expressed concern that two weeks wouldn't be enough time. Trustee Hicks agreed. Catching suggested the August 27th meeting for consideration of applicants. Trustee Wells said she would like the applicant's submissions included in the Board packet sent out before the meeting. Supervisor Catching said he discussed the matter with the Township Attorney who felt the pandemic, and Governor Pritzker's state-wide restrictions in response, allowed for the longer timeline to find a replacement Township Clerk. Catching also said the applicants will be vetted for residency and party affiliation before their candidacy Board meeting. Supervisor Catching confirmed the consensus agreement that August 17, 2020 would be the deadline for interested residents to submit their cover letter and resume to the Main Office and the decision will be made at the August 27, 2020 Board meeting.

- d. **Code Enforcement Officer's Report** – Written report submitted.
- e. **General Assistance Manager's Report** – Written report submitted. Supervisor Catching informed the Board of an incident between an employee and a GA client. Catching said the incident was witnessed by Human Resources Manager Ken Maurice and was the most recent in an increasingly inappropriate list of incidents with the same GA client. Supervisor Catching said the GA client will be terminated from the program as a result. Trustee Hicks asked if the client's case manager had been notified. Catching said he wasn't sure, but an effort would be made.
- f. **Presentation of June 2020 Financial Statements** – Supervisor Catching reported a sizeable property tax distribution was received in June. Catching reported the Township had incurred approximately \$16,500 in Covid-19 related expenses through June 2020. Supervisor Catching said these expenses could be reimbursed through funds received by Kane County from the CARES Act, but he was told reimbursement was unlikely due to significant demand for those funds.

V. Unfinished Business

None.

VI. New Business

- a. **Ordinance 2020-23 Aurora Township Parking Restrictions – Pleasant Place.**
Commissioner Reyna stated the restriction was in response to neighborhood concerns and would help protect a day care and handicapped residents on the block.

Motion made by Supervisor Catching and seconded by Trustee Moore to approve Ordinance 2020-23 Aurora Township Parking Restrictions – Pleasant Place. Deputy Clerk Owens called roll for vote. Yes votes: Catching, Hernandez, Hicks, Moore, Wells. No/Abstain votes: None. Motion passed unanimously.

VII. Board Member Comments

- a. Trustee Hicks asked the Board for permission to hold the October 2020 SCSC meeting at the Youth Center. No objections were noted.
- b. Supervisor Catching thanked Bonnie Kunkel for her work toward reinstituting the Study Circle program in Aurora. Ms. Kunkel said she hoped something resulted of the work.
- c. Trustee Wells passed along the praise of a resident whose mother continued to utilize the Ride-in-Kane program. Supervisor Catching thanked the efforts and commitment of the Ride-in-Kane drivers.

VIII. Public Comments

- a. Peggy Hicks announced the annual "Men Who Cook" fundraiser benefiting the Fox Valley Ministerial Alliance will take place at the Harkness Center on September 19, 2020 from 11:00 a.m. to 3:00 p.m.

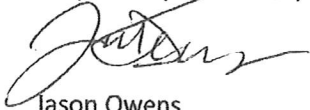
IX. Announcements

- a. Trustee Hicks reminded the Board about the 5B Fundraiser on August 10, 2020 and asked the other trustees to sell tickets (\$13 per or 2 tickets for \$25). Hicks asked for the Township website and social media to share the information and said 5Bs would advertise on their own Facebook page.

- X. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 4:33 p.m.

The next Regular Board meeting is scheduled for Thursday, August 13, 2020 at 4:00 p.m. at 313 Gale Street, Aurora, IL.

Respectfully submitted,



Jason Owens

Aurora Township Deputy Clerk