

**Aurora Township  
Board of Trustees Meeting  
Youth and Community Center, 313 Gale Street  
Aurora, IL.**

**Date: Tuesday, April 14, 2020  
Time: 5:00 P.M.**

**Minutes**

- I. Call To Order**
  - Pledge of Allegiance**
  - Invocation**
  - Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township Youth and Community Center, 313 Gale Street, Aurora, IL, at 5 p.m. on Tuesday, April 14, 2020. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor, Bill Catching, called the meeting to order at 5:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Moore gave the invocation.

Aurora Township Deputy Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks (via teleconference), David Moore, Juanita Wells and Brenda Hernandez.  
Township Clerk – Vacant.  
Assessor Davis Offutt – Excused Absent.  
Highway Commissioner Juan Reyna – Present.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on March 26, 2020 made by Supervisor Catching, seconded by Trustee Hicks. Motion carried by unanimous voice vote.**

### III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the combined Township and Road District Bills in the following amounts:
  - i. Town Fund bills in the amount of **\$52,181.77;**
  - ii. Road & Bridge Fund bills in the amount of **\$40,523.36.15;**
  - iii. General Assistance Fund bills in the amount of **\$3,801.52;**
  - iv. Mental Health Fund bills in the amount of **\$1,091.74;**
  - v. Combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$6,953.79;**
  - vi. Combined Social Security and Road & Bridge Social Security bills in the amount of **\$5,940.41.**

Board Comments: Supervisor Catching reported the \$1000 grant was issued to assist Senior Services Associates in their outreach efforts to homebound seniors during the COVID-19 crisis.

Motion passed by unanimous voice vote.

### IV. Reports

- a. **Assessor's Report** – Davis Offutt. Summary: Written report submitted. Supervisor Catching reported that Assessor Offutt has half of his staff reporting each day and that their offices are large enough to accommodate proper social distancing measures.
- b. **Highway Commissioner's Report** – Juan Reyna. Summary: Commissioner Reyna explained the soon-to-be revised work schedule (alternating pairs of Teamsters each week day). Reyna also stated the 2020 resurfacing proposal would be going out to public bid by the end of April.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported the main office staff had been issued older laptop computers from the Youth Center which will allow them to work remotely to comply with the governor's stay-at-home order. Catching said he and Chief of Staff Richardson are alternating days in the office to handle any work which cannot be completed remotely. Catching stated an employee who had traveled out of the country just prior to the stay-at-home order had completed a two-week quarantine and would begin working from home. Supervisor Catching reported receiving only one application for the vacant Town Clerk position and proposed cancelling the planned meeting to consider appointing a new Town Clerk until a later date. Trustee Wells asked if there were any timing issues by delaying an appointment. Catching said the Board would normally have 60 days to appoint a successor, but after consulting Township Attorney Patricoski, he felt the governor's stay-at-home order gives the Board leeway to consider applications at a later date.

- d. **Ride-In-Kane Manager's Report** – Supervisor Catching reported PACE's computer system had been offline all day on Tuesday, which included the routing/scheduling software for Ride-In-Kane, but in the interim, Ms. Wilmot will generate a schedule based on last week's ridership. Catching thanked the four drivers who had volunteered their time to assist transporting residents of Hesed House to a different facility. Catching said Sheriff Hain was able to find a bus from a different source and did not need our help.
- e. **Youth Services Director's Report** – Written report submitted. Supervisor Catching thanked Scot Thurman for providing cleaning supplies which helped keep the main office and the Ride-In-Kane buses operating safely.
- f. **Kane County Sheriff's Department Report** – None.

#### V. Unfinished Business

- a. **Ordinance 2020-09 Aurora Township Town Budget and Appropriation Ordinance for the fiscal year ending March 31, 2021.** Supervisor Catching explained that the required public hearing was held at 4:30 p.m. on April 14, 2020.

Discussion: Supervisor Catching stated the only tax levy increase was for the Mental Health Fund, which is a pass-through to the Inc Board. Catching said the significant line item changes were due to: an increase in the Ride-In-Kane sponsorship of approximately \$200,000; a \$130,000 line item to purchase a pick-up truck for the senior lawn program and a bus for the Youth Center; upgraded IT equipment and infrastructure and a part-time staff accountant. Catching stated the VNA shuttle is mostly funded with grant money.

Motion made by Supervisor Catching and seconded by Trustee Moore to approve Ordinance 2020-09 Aurora Township Town Budget and Appropriation Ordinance for the fiscal year ending March 31, 2021. Deputy Clerk Owens called roll for vote. Yes votes: Catching, Hicks, Hernandez, Moore, Wells. No/Abstain votes: None. Motion passed unanimously.

- b. **Ordinance 2020-10 Aurora Township Road District Budget and Appropriation Ordinance for the fiscal year ending March 31, 2021.** Supervisor Catching explained that the required public hearing was held at 4:30 p.m. on April 14, 2020.

Discussion: None.

Motion made by Supervisor Catching and seconded by Trustee Moore to approve Ordinance 2020-10 Aurora Township Road District Budget and Appropriation Ordinance for the fiscal year ending March 31, 2021. Deputy Clerk Owens called roll for vote. Yes votes: Catching, Hicks, Hernandez, Moore, Wells. No/Abstain votes: None. Motion passed unanimously.

**VI. New Business**

None.

**VII. Board Member Comments**

None.

**VIII. Public Comments**

- a. Peggy Hicks (resident) – Asked if the VNA Shuttle was still operating. Supervisor Catching said it is not operating at this time as it was dispatched out of the main office and the staff are not available to do that.
- b. Peggy Hicks (resident) – Asked if the Township was concerned about PACE funding, as money comes from the State of IL. Supervisor Catching stated that PACE recently decided to not charge fees to residents for rides. Supervisor Catching explained the vast majority of the Township's funding comes through property tax collections. Catching further explained the discussion at the Kane County level to delay the collection of the first installment of property taxes to July 1 and said these delays would impact the receipt of funds. Supervisor Catching thanked Chief of Staff Richardson for her efforts to building up the Township's operating reserves which will help them weather any potential property tax collection delays.

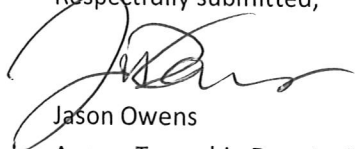
**IX. Announcements**

None.

- X. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 5:19 p.m.

**Next meeting is scheduled for Thursday, April 30, 2020 at 4:00 p.m. at Aurora Township Youth and Community Center, 313 Gale Street, Aurora, IL.**

Respectfully submitted,



Jason Owens

Aurora Township Deputy Clerk