

Aurora Township

Board of Trustees Meeting

Main Offices, 80 North Broadway

Aurora, IL.

Date: Thursday, March 23, 2017

Time: 4:00 P.M.

Minutes

- I. Call To Order**
 - Pledge of Allegiance**
 - Invocation**
 - Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, March 23, 2017. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor, Bill Catching, called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna, Juanita Wells.

Clerk Jason Owens – Present.

Assessor Davis Offutt – Present.

Highway Commissioner John Shoemaker – Excused Absent.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on March 9, 2017 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.**

III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of **\$68,185.70**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of **\$19,552.91**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the General Assistance Fund bills in the amount of **\$3,793.46**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the Equipment & Building Fund bills in the amount of **\$40,820.14**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$8,696.71**. Motion passed by unanimous voice vote.
- f. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Social Security Fund bills in the amount of **\$4,032.47**. Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** – Written Report. Summary: The revalue process has begun for 2017.
- b. **Highway Commissioner's Report** – Jason Owens. Summary: No report. Owens thanked Patty Richardson for her help with the end of year financial information.
- c. **Supervisor's Report** – Bill Catching. Summary: Electrical aggregation consultant contact Catching to inform him of new aggregation plan that would offer a price match with ComEd. Catching reminded the Board that the Township advised residents to opt out of aggregation last year due to ComEd rates being cheaper than the aggregated rates. Catching reported that Greg Rounds was hired as a part-time RIK driver and will also work on the Senior Lawn Mowing program. Catching said he is meeting with the architect to discuss roof repairs and is hoping to have the bid out soon. Catching thanked Patty Richardson for her efforts during the T1 line installation at the main office, the installation of which will provide faster internet service and save the Township money. Catching announced that Thursday was the last day for the HR coordinator, Laurie Stone. Ms. Stone addressed the Board saying she enjoyed her time at the Township and would miss everyone. Catching said the job opening is posted and hopes to have the position filled soon.
- d. **Code Enforcement Officer's Report** – Written report submitted.
- e. **General Assistance Officer's Report** – Suely Cabral. Summary: Nineteen clients were reapproved for financial assistance. One new client and five clients terminated.

- f. **Presentation of February 2017 Financial Statements – Patricia Richardson.** Summary: Ms. Richardson said February was pretty easy on the budget and she expects to end the fiscal year with \$1.5 million in the Town Fund. Ms. Richardson said the goal is to have \$1.4 million reserved in the Town Fund, so the decision was made to spend down the reserve by \$100,000 to pay for the roof repair on the main building. Ms. Richardson also presented an amended budget with the roof repair considered. Trustee Moore asked if the monthly revenues for the Youth Center were typical. Ms. Richardson said they were.

V. Unfinished Business

- a. **Ordinance 2017-06 Vacating Utility Easement in Section 24 of Ogden Garden Subdivision.**

Motion to table Ordinance 2017-06 Vacating Utility Easement in Section 24 of Ogden Gardens Subdivision made by Supervisor Catching and seconded by Trustee Moore. Motion carried by unanimous voice vote.

Discussion: Supervisor Catching said he has not heard from the requesting party.

VI. New Business

- a. **Resolution 2017-08 Transfer of Appropriation – Town Fund.**

Motion to approve Resolution 2017-08 Transfer of Appropriation – Town Fund made by Supervisor Catching and seconded by Trustee Hicks. Motion carried by unanimous voice vote.

Discussion:

- b. **Resolution 2017-09 Transfer of Appropriation – Road District Fund**

Motion to approve Resolution 2017-09 Transfer of Appropriation – Road District Fund made by Supervisor Catching and seconded by Trustee Reyna. Motion carried by unanimous voice vote.

Discussion: Clerk Owens explained the transfer was necessitated by an increase in Replacement Tax Revenues which increased the amount of Replacement Tax Expenses.

- c. **Approval of Agenda for Annual Town Meeting, April 11, 2017**

Motion to approve Agenda for Annual Town Meeting, April 11, 2017 made by Supervisor Catching and seconded by Trustee Wells. Motion carried by unanimous voice vote.

Discussion: Agenda was amended to include Road District Surplus Transfers.

- d. **Ordinance 2017-10 Aurora Township Budget & Appropriation Ordinance for the Fiscal Year 2017-2018: Placed on display for 30 days, then public hearing prior to board meeting at which it will be voted on for approval.**

Motion to display Aurora Township's 2017-2018 Budget and Appropriation Ordinance for 30 days made by Supervisor Catching and seconded by Trustee Reyna. Motion carried by unanimous voice vote.

Discussion: Ms. Richardson provided a summary of changes and provided Board with updated budgetary figures.

VII. Board Member Comments

None.

VIII. Public Comments

- a. **Patricia Richardson** - Ms. Richardson thanked Laurie Stone for her hard work.
b. **Laurie Stone** - Ms. Stone offered to help during the transition to a new HR person.

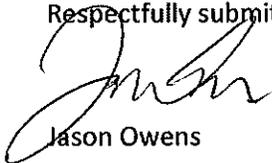
IX. Announcements

Progressive Baptist Church (275 Barnes, Aurora, IL) is holding a fundraiser on March 31, 2017 from 4:00 p.m. – 7:00 p.m. Meals are \$12 per plate.

- X. **Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 4:32 p.m.

Next regular Board meeting is scheduled for Tuesday, April 11, 2017 at 5:00 p.m. at Aurora Township Youth and Senior Center, 313 Gale Street, Aurora, IL 60506.

Respectfully submitted,



Jason Owens
Aurora Township Clerk