

**Aurora Township**

**Board of Trustees Meeting**

**Main Offices, 80 North Broadway**

**Aurora, IL.**

**Date: Thursday, February 23, 2017**

**Time: 4:00 P.M.**

**Minutes**

- I. **Call To Order**  
**Pledge of Allegiance**  
**Invocation**  
**Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, February 23, 2017. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor, Bill Catching, called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna, Juanita Wells.

Clerk Jason Owens – Present.

Assessor Davis Offutt – Excused Absent.

Highway Commissioner John Shoemaker – Excused Absent.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on February 9, 2017 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.

### III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of **\$74,398.49**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of **\$8,001.75**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the General Assistance Fund bills in the amount of **\$3,175.04**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Equipment & Building Fund bills in the amount of **\$2,697.78**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Joint Bridge Fund bills in the amount of **\$77,288.00**. Motion passed by unanimous voice vote.
- f. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$6,515.56**. Motion passed by unanimous voice vote.
- g. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the Social Security Fund bills in the amount of **\$3,996.39**. Motion passed by unanimous voice vote.

### IV. Reports

- a. **Assessor's Report** – Written Report. Summary: The 2017 revalue process has begun.
- b. **Highway Commissioner's Report** – None given.
- c. **Supervisor's Report** – Bill Catching. Summary: A contract for roof repairs for 80 N. Broadway will be presented at the next meeting. Two local property owners offered space to move township operations in to, but did respond to Catching's follow up calls. A resident on Redwood had a sewer line collapse and Catching is working with Alderman Franco and the mayor of Aurora's office to help resident with the \$10,000 to \$12,000 repair. COA will offer a low interest loan for the total repair amount and then place a lien on the property. There are no COA or Township programs that help with sewer lines, though the Township did help pay for the sewer line to be videoed through the Handyman program line item. Catching will be involved with a meeting with Dan Dolan to discuss CDAP loan for a new basketball training facility on Molitor Road. COA is putting together an incentive package to help bring the business to Aurora and Aurora Township. The property may be added to an existing TIF district with the TIF moneys eventually paying back the CDAP loan. Trustee Moore asked if applicants are fulfilling the local jobs requirement of the CDAP loan program. Catching said these applicants are doing so. Trustee Reyna said the jobs requirement is addressed on the CDAP

application. Catching asked the Board if they wanted to interview any potential RIK driver candidate prior to being offered the job. Trustee Wells asked that the resume and the application be forwarded to the trustees. Trustee Moore agreed with that request. Catching said he would do that. Catching attended the grand opening of Aldi's IT facility on Corporate Boulevard. Catching also attended a press conference held by State Representative Grant Wehrli and State Representative Lind Chapa LaVia to announce two new bills that would impact local seniors. One bill would create an increase in senior home property tax exemption and the other would increase the senior property tax freeze levels.

- d. **Code Enforcement Officer's Report** – Written report of activity submitted.
- e. **General Assistance Manager's Report** – Suely Cabral. Summary: Eighteen clients were re-approved for financial assistance, one new applicant was approved and three clients were terminated. Two applicants were approved for rental assistance. Township was recently reimbursed for two former General Assistance clients. Ms. Cabral said the SCSC is seeking recommendations for speakers. Trustee Wells said she spoke with a family that praised the Aurora Township Senior Center as "grandma day care." Trustee Moore asked how old seniors have to be to qualify for the senior lawn-mowing program. Ms. Cabral said 60, unless they have a disability.
- f. **Presentation of January 2017 Financial Statements** – Patricia Richardson. Summary: Ms. Richardson said that some line items are running low and, with the transfers set for later in the meeting, the 10% cap on transfers will be met. Ms. Richardson said the February numbers look good and that a preliminary budget will be presented at the next Board meeting.

## V. Unfinished Business

- a. **Resolution 2017-02 Intergovernmental Agreement – Aurora Township Road District Senior Mowing Program 2017.**

Motion to table Resolution 2017-02 Intergovernmental Agreement – Aurora Township Road District Senior Mowing Program 2017 made by Supervisor Catching and seconded by Trustee Reyna. Motion carried by unanimous voice vote.

Discussion: Supervisor Catching said that the Highway Commissioner is asking for an unreasonable amount of money for the program. Clerk Owens said the issue is quantifying the chargeback for the time ATHD personnel work on the program and ATHD equipment is used by the program. Trustee Wells asked if a cut off date exists for an agreement to be made between the Township and the Highway Department. Catching said no firm date exists, but a decision needs to be made soon. Clerk Owens suggested soliciting bids from outside vendors in case the Board felt an agreement wasn't likely.

**VI. New Business**

**a. Resolution 2017-03 Transfer of Appropriation – Town Fund.**

Motion to approve Resolution 2017-03 Transfer of Appropriation – Town Fund made by Supervisor Catching and seconded by Trustee Moore. Motion carried by unanimous voice vote.

Discussion: Supervisor Catching said the transfer is required due to the 27<sup>th</sup> pay period and to replenish the Handyman funds spent on the Redwood sewer video and a ramp build. Catching also said he canceled the annual newsletter to save funds. Trustee Moore asked the Board to consider collaborating with the 708 Mental Health Board to help “get the word out” on the 708 Board’s purpose and mission. Catching said he thought that was a good idea.

**b. Resolution 2017-04 Transfer of Appropriation – General Assistance Fund**

Motion to approve Resolution 2017-04 Transfer of Appropriation – General Assistance Fund made by Supervisor Catching and seconded by Trustee Hicks. Motion carried by unanimous voice vote.

Discussion: Catching said this transfer would move funds into the rental assistance program from the emergency assistance program. Catching said the rental assistance program has had more requests than budgeted and the emergency assistance program has had fewer requests than budgeted.

**c. Resolution 2017-05 Transfer of Appropriation – Liability Insurance Fund**

Motion to approve Resolution 2017-05 Transfer of Appropriation – Liability Insurance Fund made by Supervisor Catching and seconded by Trustee Wells. Motion carried by unanimous voice vote.

**d. Ordinance 2017-06 Vacating Utility Easement in Section 24 of Ogden Garden Subdivision**

Motion to table Ordinance 2017-06 Vacating Utility Easement in Section 24 of Ogden Gardens Subdivision made by Supervisor Catching and seconded by Trustee Reyna. Motion carried by unanimous voice vote.

**VII. Board Member Comments**

None.

**VIII. Public Comments**

None.

**IX. Announcements**

The Senior Luncheon at the Township Senior Center at noon on February 24, 2017 will also celebrate Black History month with ethnic food and presentations.

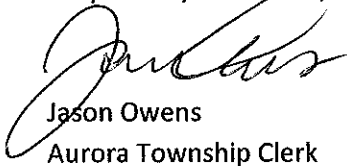
African American Heritage Board Awards Banquet will be held on February 24, 2017 at Gaslite Manor Banquets.

Supervisor Catching mentioned that Al Talip is in hospice with multiple illnesses and asked for well wishes.

- X. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Moore. Motion passed by unanimous voice vote at 4:54 p.m.

**Next regular Board meeting is scheduled for Thursday, March 9, 2017 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.**

Respectfully submitted,



Jason Owens  
Aurora Township Clerk