

Aurora Township

Board of Trustees Meeting

Main Offices, 80 North Broadway

Aurora, IL.

Date: Thursday, November 22, 2016

Time: 4:00 P.M.

Minutes

- I. Call To Order**
 - Pledge of Allegiance**
 - Invocation**
 - Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, November 22, 2016. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk Jason Owens called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna, Juanita Wells.

Clerk Jason Owens – Present.

Assessor Davis Offutt – Present.

Highway Commissioner John Shoemaker – Excused Absence.

Staff and Public present – see attached.

- II. Motion to approve the amended minutes of the regular board meeting held on November 10, 2016 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.**

III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of **\$61,886.14**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of **\$20,152.65**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the General Assistance Fund bills in the amount of **\$4,609.11**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$115,267.64**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the combined Social Security and Road & Bridge Social Security bills in the amount of **\$5,345.18**. Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** – Davis Offutt. Summary: Assessor Offutt confirmed that the preparation for the Board of Review cases is complete except for the twelve cases he is preparing, which tend to be more difficult to handle. First date for the hearings is December 13, 2016 and will run through January 11, 2017.
- b. **Highway Commissioner's Report** – Jason Owens. Summary: Owens reported that the landscaping work on the Thanksgiving Farm drainage project would continue as long as the weather cooperates.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported that he spoke with Bette Schoenholtz, Executive Director of Senior Services Associates to further discuss the potential "senior tax" referendum. Catching provided a letter from Ms. Schoenholtz outlining information about the need and the use of the funds collected through the levy. Catching said the proposal leaves the administration of the newly collected funds in the hands of the Township Board of Trustees, which he did not think was ideal. Catching also reported that the roof was surveyed ahead of the repair work to be completed next spring. Catching said Ken Maurice from the City of Aurora was speaking to the mayor today about a potential Senior Snow Removal Program. Finally, Catching reported that the first day of election filings for the February 28, 2017 primary election and April 4, 2017 consolidated election went smoothly and thanked Clerk Owens, Chief of Staff Richardson and Ms. Williams for their efforts.
- d. **Code Enforcement Officer's Report** –Summary: Twelve code violations were reported.
- e. **General Assistance Manager's Report** –Summary: Sixteen clients were re-approved for financial assistance. Four new applicants were approved and one client terminated.

- f. **Presentation of October Financial Statements** – Report submitted.

V. Unfinished Business

- a. **Resolution 2016-29 Intergovernmental Agreement with Aurora Township Road District for 2017 Senior Mowing Services.**

Motion made by Supervisor Catching and seconded by Trustee Reyna to table Resolution 2016-29.

Discussion: Supervisor Catching advised the Board that he and Commissioner Shoemaker had been unable to meet to discuss the parameters of the IGA prior to the meeting and asked that the consideration of the resolution be tabled until a future meeting.

Clerk Owens called the roll with the following Board of Trustees members voting “Yes”: Supervisor Bill Catching, Trustee Dolores Hicks, Trustee David Moore, Trustee Juan Reyna and Trustee Juanita Wells. Motion passed by unanimous voice vote.

- b. **Ordinance 2016-30 Aurora Township Tax Levy 2016.**

Supervisor Catching reported to the Board that all the tax levies are less than 5% and that no public hearing was needed. The levy ordinances, which were placed on public display at the previous board meeting, are available for inspection for 20 days and will be subject to Board adoption by vote after the 20 days elapse.

VI. New Business

- a. **Resolution 2016-32 Authorizing a Grant to the Aurora Public Library Foundation.**

Motion made by Supervisor Catching and seconded by Trustee Moore to approve the authorization of a grant to the Aurora Public Library Foundation.

Discussion: Supervisor Catching advised the Board that this grant dates back to the previous township supervisor. The grant subsidizes membership to the Aurora Public Library system for low-income unincorporated residents. The grant brings the cost from \$220 to \$20.

Clerk Owens called the roll with the following Board of Trustees members voting “Yes”: Supervisor Bill Catching, Trustee Dolores Hicks, Trustee David Moore, Trustee Juan Reyna and Trustee Juanita Wells. Motion passed by unanimous voice vote.

b. Resolution 2016-33 Authorizing Ride In Kane Pace Subsidy Agreement.

Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the authorization of the Ride In Kane Pace Subsidy Agreement.

Discussion: Supervisor Catching reported that this is the standard annual agreement for Pace funding for Ride In Kane and that the numbers contained within the agreement are only estimates. Catching also reported that monthly payments to PACE have decreased from \$60,000 to \$18,000 since he took office.

Clerk Owens called the roll with the following Board of Trustees members voting "Yes": Supervisor Bill Catching, Trustee Dolores Hicks, Trustee David Moore, Trustee Juan Reyna and Trustee Juanita Wells. Motion passed by unanimous voice vote.

VII. Board Member Comments

Trustee Moore said he attended a recent open house for the INC board at Sugar Grove Township. He said Aurora Township was given multiple compliments for its support of the mental health programs through the INC board.

VIII. Public Comments

Todd Niedzwiedz - Mr. Niedzwiedz said he and his fellow Highway Department Teamsters wanted to show their support for the Highway Department's clerical staff ahead of the Board's decision on the ATHD's clerical staff's compensation.

IX. Announcements

Supervisor Catching announced that Suely Cabral's "Drunken Sailor Pie" commanded a record \$350.00 winning bid at the Senior Services Annual Pie Auction held on Friday, November 18, 2016 at the Fox Valley Country Club. He attended along with Trustees Hicks and Wells.

Catching invited the board members and staff present to the Township Holiday luncheon at noon on December 9, 2016 in the Township offices.

X. Adjournment to Executive Closed Session – Motion to adjourn to executive closed session to discuss personnel was made by Supervisor Catching and seconded by Trustee Hicks.

Clerk Owens called the roll with the following Board of Trustees members voting "Yes": Supervisor Bill Catching, Trustee Dolores Hicks, Trustee David Moore, Trustee Juan Reyna and Trustee Juanita Wells. Board adjourned to Executive Session at 4:23 p.m.

- XI. **Reconvene to Open Session** – Motion to reconvene to open session made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 4:38 p.m.
- XII. **Roll Call and Establish Quorum** – Clerk Owens called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna and Juanita Wells.
- XIII. **Action Resulting from Executive Closed Session for personnel**
- Motion made by Supervisor Catching and seconded by Trustee Wells to authorize the reclassification of the Aurora Township Highway Department clerical staff to office manager with an hourly wage of \$25.00 and acknowledging an estimated “accelerated payment” to IMRF of \$6731.00.
- Clerk Owens called the roll with the following Board of Trustees members voting “Yes”: Supervisor Bill Catching, Trustee Dolores Hicks, Trustee David Moore, Trustee Juan Reyna and Trustee Juanita Wells. Motion passed by unanimous voice vote.
- XIV. **Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 4:40 p.m.

Next regular Board meeting is scheduled for Thursday, December 8, 2016 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.

Respectfully submitted,

Jason Owens
Aurora Township Clerk