

**Aurora Township**

**Board of Trustees Meeting**

**Main Offices, 80 North Broadway**

**Aurora, IL.**

**Date: Thursday, July 28, 2016**

**Time: 4:00 P.M.**

**Minutes**

- I. **Call To Order**  
**Pledge of Allegiance**  
**Invocation**  
**Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, July 28, 2016. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk Jason Owens called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna, Juanita Wells.

Clerk Jason Owens – Present.

Assessor Davis Offutt – Present.

Highway Commissioner John Shoemaker – Excused Absence.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on July 14, 2016 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.

### III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of **\$32,959.79**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of **\$6,250.67**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the General Assistance Fund bills in the amount of **\$1,477.40**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$11,136.80**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the combined Social Security and Road & Bridge Social Security bills in the amount of **\$6,042.16**. Motion passed by unanimous voice vote.

### IV. Reports

- a. **Assessor's Report** –Summary: Assessor Offutt discussed the equalization factor that was handed down by the County and discussed how it is created and why it is utilized.
- b. **Highway Commissioner's Report** – Jason Owens. Summary: Continuing tree trimming and drainage projects.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported that he attended a Township Supervisor education seminar in Rockford that spoke to setting compensation for township officials for the next term. Catching mentioned that the Elgin Township Supervisor is conducting a salary survey and has agreed to share the data. Supervisor Catching handed out copies of the last compensation resolution passed by the Board in 2012. The board must pass a new compensation resolution by November. Supervisor Catching also mentioned that he attended a neighborhood meeting with Assessor Offutt to discuss township programs and duties as well as assessment information.
- d. **Code Enforcement Officer's Report** – Report attached.
- e. **General Assistance Manager's Report** – Suely Cabral. Summary: Ms. Cabral reported that ten clients were re-approved for financial assistance, with no new qualified applicants. Three clients had benefits terminated. Ms. Cabral also reported that the Aurora Township Senior Social Hour group continues to grow and bingo remains a hit.
- f. **Presentation of June Financial Statements** – Patricia Richardson. Summary: Ms. Richardson reported that one half of the tax distributions for the 2015 tax year were received as of June 30 and that overall, things are going well. Ms. Richardson also reported that the field work for the annual audit is completed and that she expects

Sikich representatives will present their findings to the Board soon. Ms. Richardson also said, with open enrollment completed, she is studying salary and hourly positions and will recommend wage increases.

- V. Unfinished Business - None
- VI. New Business - None
- VII. Board Member Comments - None
- VIII. Public Comments- None.

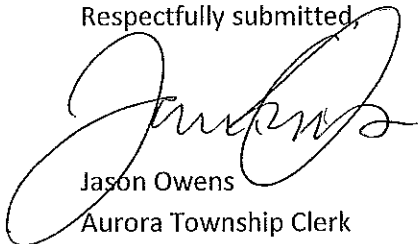
**IX. Announcements**

- a. TRIAD Senior Academy on Wednesday, September 7, 2016 at Aurora Police Department (1200 E. Indian Trail) from 9:00 a.m. to noon. Free seminars on "Frauds and Scams" and "Fires and Falls" will be presented. A tour of the police department will conclude the program.
- b. Aurora Township Senior & Youth Center (313 Gale Street) will host a National Night Out event on Tuesday, August 2<sup>nd</sup> from 5:00 p.m. to 7:00 p.m.
- c. Aurora Sundowners annual banquet will be held at the Prisco Center (150 W. Illinois) on Sunday, August 14<sup>th</sup> from 4:00 p.m. to 7:00 p.m.

- X. **Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Hicks. Motion passed by unanimous voice vote at 4:18 p.m.

**The next regular board meeting is scheduled for Thursday, August 11, 2016 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.**

Respectfully submitted,



Jason Owens  
Aurora Township Clerk