

AURORA TOWNSHIP
BOARD OF TRUSTEES MEETING
MAIN OFFICES, 80 NORTH BROADWAY
AURORA, IL.
4 p.m. Thursday, December 26, 2013

MINUTES

I. CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL AND ESTABLISH QUORUM

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township Office, 80 North Broadway, December 26, 2013. Notice was sent to all members of the Board as required by state statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk Ken Christy called the roll with the following Board of Trustees members Present: Bill Catching – Supervisor, Trustees: Dolores Hicks, David Moore, Juanita Wells, and Juan Reyna.

Highway Commissioner: John Shoemaker

Assessor: Davis Offutt

Staff Present – Patricia Richardson

No public present.

II. APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 12, 2013 made by Supervisor Catching, seconded by Trustee Wells. Passed unanimously by voice vote.

MOTION TO APPROVE MINUTES OF THE PUBLIC HEARING OF DECEMBER 16, 2013 made by Supervisor Catching seconded by Trustee Hicks. Passed unanimously by voice vote.

MOTION TO APPROVE MINUTES OF SPECIAL BOARD MEETING OF DECEMBER 16, 2013 made by Supervisor Catching, seconded by Trustee Wells. Passed unanimously by voice vote.

III. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS.

- A. MOTION MADE BY SUPERVISOR CATCHING AND SECONDED BY TRUSTEE HICKS, TO APPROVE THE TOWN BILLS IN THE AMOUNT OF \$83,827.91. Passed unanimously by voice vote.
- B. MOTION MADE BY SUPERVISOR CATCHING AND SECONDED BY TRUSTEE MOORE TO APPROVE THE ROAD DISTRICT BILLS IN THE AMOUNT OF \$7,416.10. Passed unanimously by voice vote.
- C. MOTION MADE BY SUPERVISOR CATCHING AND SECONDED BY TRUSTEE REYNA TO APPROVE THE GENERAL ASSISTANCE BILLS IN THE AMOUNT OF \$4,110.53. Passed unanimously by voice vote.
- D. MOTION MADE BY SUPERVISOR CATCHING TO PAY IMRF AND R&B IMRF BILLS IN THE AMOUNT OF \$11,082.43. Seconded by Trustee Hicks. Passed unanimously by voice vote.
- F. COMBINED MOTION BY SUPERVISOR CATCHING to approve SOCIAL SECURITY and R&B SOCIAL SECURITY BILLS in the amount of \$5,357.40. Seconded by Trustee Wells. Passed unanimously by voice vote.

IV. REPORTS

- A. Assessor's Report - by Davis Offutt – Report Attached – Summary - Kane County board of review hearing will resume on January 6, 2014. Assessor Offutt will be spending a lot of time at those hearings during January.
- B. Highway Commissioner's Report - by John Shoemaker– The vehicle lift to do oil changes and other work is broken. The vehicle lift was purchased in 1976. It will either be replaced or fixed. If we purchase new, it will be bought by Jan. 31, 2014. For now, we are using a temporary replacement. We have used plenty of over time to clear the township roads with great success.
- C. Supervisor Report – Supervisor Catching notified the Board that the Township is seeking to fill two part-time positions- a Human Resource Coordinator position and a Dispatcher for our Ride in Kane program. We have advertised these openings on our Township website along with Indeed.com and other means. Supervisor Catching thanked Township staff for their excellent performance during the past several weeks when we have been lightly staffed.
- D. Code Enforcement Officer's Report - Report attached. No pending cases. Compliance cases – 7. Hector Benavidez also attended a class presented by the Illinois Association of Code Enforcement on Dec. 11, 2013.

V. UNFINISHED BUSINESS - None

VI. NEW BUSINESS - Supervisor Catching asked for a board representative for a budget committee for the coming fiscal year (2014-15). Trustee Reyna volunteered to represent the board. Other participants will be determined at a later date.

VII. PUBLIC COMMENTS - None

VIII. ANNOUNCEMENTS – Supervisor Catching informed the Board in regards to the former sheriff's substation at 313 S. Farnsworth Avenue. The parking lot to the south of the property is actually not Township property but belongs to an adjacent homeowner. Catching said that he would investigate the situation further and inform the board about the parking lot. The Township has hired Gary Popp, who was recommended by Assessor Offutt, for a formal appraisal of the property.

Motion to adjourn to executive session was made by Catching, seconded by Wells, to adjourn to executive session at 4:24 p.m. to discuss personnel. The motion passed unanimously by voice vote. The board reconvened to open session by roll call vote at 4:55 P.M. Roll Call by Clerk Christy with the following Board of Trustees members voting Aye – Catching, Hicks, Moore, Reyna and Wells.

ACTION RESULTING FROM EXECUTIVE SESSION: Motion made by Supervisor Catching to promote Melissa Franks to manager of the Ride In Kane program with an hourly rate of pay of \$18 an hour. Seconded by Trustee Wells. Passed unanimously by voice vote.

IX - ADJOURNMENT – MOTION TO ADJOURN -- Motion made by Supervisor Catching, seconded by Trustee Moore at 4:50 p.m. Passed unanimously by voice vote.

RECTIFULLY SUBMITTED,

KEN CHRISTY
Aurora Township Clerk

**NEXT REGULAR BOARD MEETING - 4 p.m. Thursday, JANUARY 9, 2014,
MAIN OFFICES, 80 N. BROADWAY, AURORA, ILLINOIS**