

**AURORA TOWNSHIP**  
**BOARD OF TRUSTEES MEETING**  
**MAIN OFFICES: 80 N. BROADWAY**  
**AURORA, ILLINOIS**

**Date: September 22, 2011**

**Time: 4:00 p.m.**

**AMENDED MINUTES**

**I. CALL TO ORDER**

PLEDGE OF ALLEGEANCE

ROLL CALL AND ESTABLISH QUORUM:

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, Illinois at 4:00 p.m. on Thursday, September 22, 2011. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Christina Campos called the meeting to order. Supervisor Campos led the group in the Pledge of Allegiance.

Aurora Township Clerk Herbert Hill did the roll call with the following members present: Bill Catching, Delores Hicks, Christina Campos, David Moore and Mark Semmler.

**Public Present:** Please see attached.

**II. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF August 25, 2011.**

A motion to approve the Minutes of the **regular meeting** held on Thursday **September 8, 2011** was made by Delores Hicks and seconded by David Moore. Motion carried. Subject to amendment (Voice Vote)

**III. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS**

A motion to approve the **Town Bills** in the amount of \$53, 267.67 was made by David Moore with a second by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **Road and Bridge Bills** in the amount of \$238, 392.80 was made by Delores Hicks with a second by Bill Catching. Motion carried. (Voice Vote)

A motion to approve the **General Assistance Bills** in the amount of \$12, 668.05 was made by Delores Hicks with a second by David Moore. Motion carried. (Voice Vote)

A motion to approve the **COMBINED IMRF BILL** and the **R&B IMRF Bill** in the amount of \$9, 009.85 was made by Delores Hicks and seconded by Bill Catching Motion carried. (Voice Vote)

A motion to approve the **COMBINED SOCIAL SECURITY BILL** and the **ROAD & BRIDGE SOCIAL SECURITY Bill** in the amount of \$5, 855.48 was made by David Moore and seconded by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **Mental Health Fund** in the amount of 424, 624.67 was made by David Moore with a second by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **Joint Bridge Fund** in the amount of 1, 199.00 was made by Bill Catching with a second by David Moore. Motion carried. (Voice Vote)

#### IV. REPORTS

##### 1. Assessor's Report

Mr. Offutt submitted a written report. Please see attachment.

Mr. Offutt's report was essentially the same as his written report, stating that his office has completed revaluating approximately 88.57% of the Aurora Township parcels for 2011 taxes payable in 2012.

Mr. Offutt also stated that the bills presented are typical of the expenses incurred during the general operations of his office.

Page two of Mr. Offutt's report included a report of estimates for carpeting from Home Depot and Lowe's, and suggested that if the board wanted to consider other bidder's it could.

Mr. Offutt stated that the present carpeting was installed in 1996, is aging and needs replacement before liability becomes an issue.

Mr. Offutt explained that if the board considers a move to new location, as discussed, the investment in new carpeting is not worth it.

A discussion was had regarding costs, budgetary issues and line item issues.

Mr. Offutt further opined that this is the best location (for the Township offices), considering transportation and access to city services.

Question was raised – where does the money come from for the carpeting within the Assessor’s budget?

Mr. Moore suggested that it would come from the last budget. There is enough money to cover the cost of repair from the current budget.

Mr. Offutt discussed contingency spending and where it can be found in the reserve budget,

Delores Hicks asked who (what company) would be best to complete the job?

Mr. Offutt offered that in his opinion he would prefer Douglas Carpeting. Personnel would be a question with Lowe’s.

Mr. Moore questioned where the location for the Township Office would be since discussion on that issue has not been completed.

Mr. Offutt is opposed to the Park District property and supports the present location as a prime location because of its access to City services etc.

Highway Commissioner John Shoemaker advised that any action on the Park District property must be submitted to taxpayers at the Town Meeting and would delay any action for six (6) months, since taxpayers must vote on the purchase of that property in April (2012).

Delores Hicks advised that “carpeting” is an issue now, and must be resolved.

Mr. Moore advised that liability is at issue if an injury occurs and we should not procrastinate. He would recommend replacing the carpet with the lowest bid we have.

Bill Catching questioned where in the budget would the money come from?

Supervisor Campos suggested that a line item transfer could be used.

## **2. Highway Commissioner’s Report**

John Shoemaker related that the new roller was impressive, and that the department really liked it.

Mr. Shoemaker also advised that we should have new ploy trucks within a month.

## **3. Code Enforcement Officer’s Report**

Hector Benavidez submitted a two (2) page report listing the pending cases and involving compliances and abatements.

Mr. Benavidez also advised that the season for lawn mowing would conclude at the end of September (2011), and that senior's would be advised by letter that they should hire other services if they desire to have continued service. See attached report.

Mr. Benavidez also extended a thank you to the Highway Dept. for their assistance in pulling and replacing poles.

#### **4. Human Resource Manager's Report**

Ms. Betty Lambert reported that she had given a software package to the board for their consideration and sought questions. If any.

Mr. Moore thinks the project is the way to go but the budget needs to be examined to find funds for the software.

Supervisor stated that the budget should be reviewed to see if funds are available, but she is opposed to the software program because it would be inconsistent with the number of employees. There should be another way to obtain the data without the use of the proposed software.

Supervisor Campos proposed that the "software" discussion be tabled for reconsideration at the next board meeting

#### **5. Supervisor's Report**

Supervisor Campos submitted a four (4) page general assistance report for August 2011 relief detailing general and emergency assistance.

Supervisor Campos also reported that the "Ride in Kane" program averaged 30-40 new clients.

Supervisor Campos related that the "Roof" at the Youth Center is great.

Supervisor Campos stated also that the new soccer field will be installed shortly, probably by the end of the month.

### **V. UNFINISHED BUSINESS**

See Assessor's report for discussions regarding the assessor's carpeting issues.

### **VI. NEW BUSINESS**

None

### **VII. PUBLIC COMMENTS**

Ms. Stacy Blaszak (Farnsworth and Summit), expressed concern that she has lived at the subject address for seven (7) years now and is constantly being harassed by neighbors creating a nuisance and destroying the fence surrounding her property. She has sued them for damages and won the cost of repair for her fence. She is concerned that the county has not responded to her needs and wonders if her present complaint is before the proper board. There is garbage and debris left on her property by the neighbors, and she is called insulting names. She has called the Aurora Police and nothing has been done to resolve these issues.

Supervisor Campos advised that the property is in the Township. That the sheriff should be advised because it appears to be their problem.

Supervisor Campos asked for Ms. Blaszak to give her address (without publically stating it) to give that information to the sheriff and police for assistance

#### **VII. ANNOUNCEMENTS**

None

#### **VIII. ADJOURNMENT**

A motion to adjourn to Executive Session was made by David Moore and seconded by Bill Catching. Motion carried (Voice vote), and the Meeting adjourned at 5:15 p.m.

A motion was made by Christina Campos to close executive meeting and reconvene to regular session and seconded by Delores Hicks. Motion carried (Voice Vote). Executive Session adjourned at 6:21 p.m.

A motion to adjourn was made by Delores Hicks and seconded by David Moore. Motion carried (Voice vote), and the Meeting adjourned at 6:22 p.m.

#### **IX. NEXT MEETING THURSDAY, October 13, 2011 at 4:00 p.m.**

Respectfully Submitted,

  
Herbert Hill

Aurora Township Clerk