

AURORA TOWNSHIP
BOARD OF TRUSTEES MEETING
MAIN OFFICES: 80 N. BROADWAY
AURORA, ILLINOIS
Date: December 20, 2012
Time: 4:00 p.m.
AMENDED MINUTES

I. CALL TO ORDER

PLEDGE OF ALLEGENCE
ROLL CALL AND ESTABLISH QUORUM:

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, and Illinois at 4:00 p.m. on Thursday, December 20, 2012. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Christina Campos called the meeting to order. Supervisor Campos led the group in the Pledge of Allegiance.

Aurora Township Clerk Herbert Hill called the roll with the following Board of Trustees members present: Bill Catching, Delores Hicks, Christina Campos, David Moore, and Mark Semmler also Staff present: Vickie Marques.

Public Present: Please see attached.

A motion was made by Christina Campos and seconded by David Moore to advance presentation by Karen Nelson (Old Second National Bank Master Purchase Agreement) and to add Executive Session to the agenda. Motion carried. (Voice vote)

II. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF December 6, 2012.

A motion to approve the Minutes of the **regular meeting** held on Thursday **December 6 2012** was made by Christina Campos and seconded by Bill Catching. Motion carried. (Voice Vote)

III. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS

A motion to approve **the Town Bills** in the amount of \$96,377.36 was made by Christina Campos with a second by David Moore. Motion carried. (Voice Vote)

A motion to approve the **Road and Bridge Bills** in the amount of \$45,015.71 was made by Christina Campos (with corrections, check for \$926.40 to be held for proper vendor-Aurora Air and Spring) with a second by David Moore. Question was raised by Bill Catching. Explanation given by John Shoemaker. Motion carried. (Voice Vote)

A motion to approve the **GENERAL ASSISTANCE Bills** in the amount of \$6,799.65 was made by Christina Campos with a second by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **JOINT BRIDGE Bills** in the amount of \$234.16 was made by Christina Campos with a second by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **COMBINED IMRF BILL** and the **R&B IMRF Bill** in the amount of \$10,211.49 was made by Christina Campos and seconded by David Moore. Motion carried. (Voice Vote)

A motion to approve the **COMBINED SOCIAL SECURITY BILL** and the **ROAD & BRIDGE SOCIAL SECURITY Bill** in the amount of \$6,071.03 was made by Christina Campos and seconded by Bill Catching. Motion carried. (Voice Vote)

IV. REPORTS

Advanced presentation by Karen M. Nelson, Senior V.P., Treasury Management

Ms. Nelson explained that although the extension of the Transaction Account Guarantee Program expires on 12/31/12, Township funds will continue to be insured and secured at 110% with gov't securities and other agencies. See attached statement and proposed Master Repurchase agreements.

1. Assessor's Report

Mr. Offutt submitted a written report consisting of one (1) page. Please see attachment.

Christina Campos extended condolences to the Davis family for the lost of Mr. Offutt's father.

2. Highway Commissioner's Report

Mr. Shoemaker reported that the county approved the lowering of the speed limits (to 25 mph) for residential streets in the Township.

Mr. Shoemaker also advised that his dept was ready for winter storms, and he was working on grants. He is anticipating a poor season because of "fiscal cliff issues".

3. Supervisor's Report

Supervisor Campos presented reports on the Aurora Township Ridership (Ride in Kane) and General Assistance relief for November 2012. See attached.

Ms. Campos also reported that the Township received a grant for gym dividers.

4. Code Enforcement Officer's Report

See attached report.

David Moore asked if there were any outstanding liens existing on properties. Mr. Edwin Trinta provided explanation

UNFINISHED BUSINESS

Mr. Kevin Ream provided hard copies of the bid proposals. Explaining that there were five (5) proposals and of the five, two of the contractors did not attend the pre-bid conference. However the board can waive the option of attending.

Of all the bids submitted Ream recommended Weisbrook Sheet Metal's bid of \$41, 000. Subject to review of the documents by Atty. Trinta and question whether all bidders must be present at the pre bid conference. A mixed issue is presented by the lowest bidder because of non-presence.

Mr. Ream has no conclusive answer on the issue.

Mr. Catching raised the question of whether the board could defend accepting the lowest since the responsibility requirement was lacking.

Mr. Semmler offered that failure to appear would disqualify a bidder.

Mr. Reams stated that he was not concerned with the ability of the company to produce, since he has had experience with the company on other jobs and attendance at the pre bid conf was not an issue.

Mr. Reams stated that Weisbrook also has a relationship with Adler (the next lowest bidder).

Delores Hicks asked if the board could waive the presence issue.

Mr. Trinta stated that there was language in the bid contract that allows for waiver of the pre bid meeting, and since the Township is looking for the lowest responsible bidder it should be acceptable since Weisbrook provides good service.

Kevin Ream stated that he was pleased to work with either contractor. Mr. Trinta observed that these were precisely the factors that would lead the Township to accept Weisbrook.

Christina Campos made a motion to go with Weisbrook, based on the bidding \. Motion was seconded by Bill Catching. Motion carried. (Voice vote)

NEW BUSINESS

A. Proposal Opening for Electricity Aggregation Consultant

Arnold Schramel – Progressive Energy group presented 1 original and two (2) copies of a proposal for electric utility consulting service. See attached.

A Motion was made by Christina Campos and seconded by Bill Catching to table the proposal to be reviewed by Atty. Edwin Trinta. Motion Carried. (Voice vote) Mark Semmler abstained.

B. Presentation of Annual Financial Reports by Brian LeFevre of Sikich LLP

See basic Financial Reports and opinion, attached.

Mr. LeFevre explained that all funds from Township have a positive fund balance.

An explanation was given for each significant area of the financial report.

Bill Catching asked for an overview of the management letter contained in book #2.

Mr. LeFevre gave a detailed explanation. GASB pronouncements were also explained.

Question by Bill Catching invoked a discussion of “the fund balance”, requesting an explanation. Mr. LeFevre provided a detailed explanation.

Mr. Moore asked (referring to p.10 of the management report), whether Sikich had people to assist in personnel issues. Mr. LeFevre responded – yes.

Mr. Catching questioned \$400 K for “Ride in Kane” program. Christina Campos provided explanation

C. Ordinance 2012-08 Adoption of Aurora Township Tax Levy

A motion was made by Christina Campos to approve the levy. There was no second.

D. Ordinance 2012-09 Adoption of Aurora Township Road District Tax Levy

A motion was made by Christina Campos to approve the Road District Levy. Motion seconded by Bill Catching. Motion carried. (Voice vote)

5. PUBLIC COMMENTS

John Shoemaker raised a question regarding the % raised by the Levy. Felt that a discussion should be had on the levy.

ANNOUNCEMENTS:

None.

ADJOURN to Executive Session – 5:00 pm. Motion by Christina Campos seconded by Bill Catching. Roll Call Vote. All Trustees voting YES. Motion carried. Meeting adjourned.

A motion to reconvene to Open Session was made by Christina Campos and seconded by Delores Hicks. Motion carried (Voice vote), and the Meeting Reconvened at 5:30 p.m.

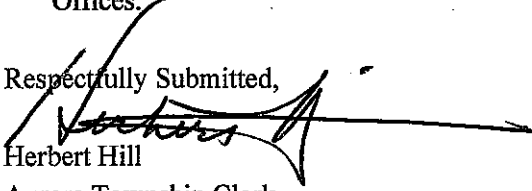
Christina Campos revisited the issue of the Township Tax Levy: 2012-08., and moved to approve, seconded by Delores Hicks

Bill Catching observed that the levy was irresponsible to pass levies if \$400 K deficit shows with “Ride in Kane”, however, reluctantly votes to pass. Motion carried. Voice vote)

A motion to adjourn was made by Christina Campos and seconded by Delores Hicks. Motion carried (Voice vote), and the Meeting adjourned at 6:10 p.m.

VII. NEXT MEETING THURSDAY, January 10, 2012 at 4:00 p.m., at the Aurora Township Offices.

Respectfully Submitted,


Herbert Hill

Aurora Township Clerk