

Aurora Township Senior Foundation Committee Meeting
Minutes
May 21, 2019

Present: Supervisor Bill Catching, Paul Greviskes, Peggy Hicks, Jerry Jones, Margaret Logman, Bob Paolicchi.

Meeting called to order 10:35 a.m. and a quorum established.

Each member was given a 'fact sheet' prepared by Supervisor Catching as well as number of applications used by other local funders including Elgin Township, the INC Board and McHenry County. , most agreed that the template from Mc County Township was good, however, only interested in Questions 1, 2, 5, 7, 8. Front page should have agency information, amount requested, EIN number, Designated signature, title, phone number and email. Supervisor Catching will put application together as outlined above.

For the fact sheet which included a description of eligible and ineligible activities/projects, the committee agreed to the following language suggested by Bob P.:

Aurora Township Senior Service funds may generally be used to fund the following types of activities.

Change bullet point to Provide supportive services designed to prevent the unnecessary institutionalization of elderly residents.

Other discussion regarding grant requirements, each agency needs to submit a financial statement, and for smaller agencies an annual report.

Grant Timeline

RFP June 14, 2019
July 12, 2019 Application Due
July 19, 2019 proposal review
JULY 26, Selected agency interviews
July 30, 2019 approval and recommendation for funding

Grant Process

Application submitted
Review by the committee
Select applicants
Allow fifteen minute interview

The fifteen minute agency interview will allow the committee to ask additional Important questions about the agencies, how these funds will be used, fundraising efforts, community/collaborative partners and sustainability.

Bob P. raised a question about agencies out of Aurora Township? Committee agreed that they would have to show a significant presence in the Aurora Township.

Should we eliminate the 25% limit, all agreed to removing the 25% funding grant limit.

Funding

Supervisor Catching mentioned two cycles that taxes come in June and September.

Committee agreed for first time out September is Cycle ONE, and April or May 1 as the other cycle.

Next Meeting Thursday, June 7, 2019.