

After School Program Staff Part-Time

Aurora Township – Aurora, IL

Job Type: This is a part-time position at the Aurora Township Youth Center.

Days: Monday through Friday.

Hours: 2:00pm – 5:30pm

Job Summary):

Under the supervision of the Director of Youth Services, After School Program Staff will be responsible for the overall afterschool (curricular and extra-curricular) activities of the Youth Center, assist in developing and executing afterschool programming, supervise and mentor the youth of the Township, in addition to providing quality educational and extra-curricular programming.

Job Requirements (partial list):

- High school diploma preferred.
- Experience working with youth and teens.
- Must be flexible and adaptable to the means of the program.
- Ability to communicate and interact in a professional manner.
- Demonstrated ethical behavior and teamwork by cooperating, working, and communicating with co-workers, supervisor, youth and their parents.
- Must be able to demonstrate organizational skills by completing projects and tasks within deadlines.

Contingencies:

Applicants must be able to pass mandatory drug screening and/or background check.

A valid Driver's License is required.

You may apply in person at 80 North Broadway, Aurora, IL 60505 between the hours of 8:30am – 4:00pm, Monday through Friday, or visit our website at www.auroratownship.org and click on the Employment Opportunities link for directions on how to apply for this position.

Applications can also be faxed to (630) 859-9354.