

AURORA TOWNSHIP  
BOARD OF TRUSTEES' MEETING  
80 N. Broadway Avenue  
Aurora, Illinois

Date: October 12, 2017  
Time: 4:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INVOCATION
- IV. ROLL CALL AND ESTABLISH QUORUM
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 28, 2017
- VI. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS
- VII. REPORTS
  - a. Assessor's Report
  - b. Highway Commissioner's Report
  - c. Supervisor's Report
  - d. Ride In Kane Manager's Report
  - e. Youth Services Director's Report
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
  - a. Resolution 2017-24 Authorizing Funding for Association for Individual Development
- X. BOARD MEMBER COMMENTS
- XI. PUBLIC COMMENTS
- XII. ANNOUNCEMENTS
- XIII. ADJOURNMENT

NEXT REGULAR BOARD MEETING:  
THURSDAY, OCTOBER 26, 2017 at 4:00 P.M.

Public Participation at Board Meetings

Public participation shall be permitted during the "Public Comments" section of the Board Meeting. Participants must be recognized by the Chairman before speaking. Please state your name, address and group affiliation for the Clerk before making your comments. Each statement shall be limited to three (3) minutes duration. Please be brief and limit your comments to one topic. The Board reserves the right to interrupt, warn or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

## September 28 2017 BOARD OF TRUSTEES MINUTES

Aurora Township, Board of Trustees Meeting held at 4 p.m. at 80 N. Broadway Aurora, IL 60505

- I. **Call to Order** by William Catching at 4:00 p.m.
- II. **Pledge of Allegiance** led by William Catching
- III. **Invocation** led by Dolores Hicks
- IV. **Roll Call** by Township Clerk, Reginald N. Campbell with a Quorum established, with the Following Officials and Board of Trustee members present: William Catching, Supervisor; Juan Reyna, Highway Commissioner; Davis Offutt, Assessor; Reginald Campbell, Clerk; Trustees Dolores Hicks, David Moore, Juanita Wells, and Brenda Hernandez. Staff and Public also present- See attached Attendance Sign in sheet.
- V. Motion to approve the minutes of the regular Board meeting held on September 14, 2017, made by Supervisor Catching, seconded by Trustee Moore, and carried by unanimous voice vote.
- VI. **Approval and /or audit of Township and Road District Bills**
  - a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of \$83,051.03. Motion passed by unanimous voice vote.
  - b. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the Road & Bridge Fund bills in the amount of \$12,348.44. Motion passed by unanimous voice vote.
  - c. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the General Assistance Fund bills in the amount of \$7,386.88. Motion passed by unanimous voice vote.
  - d. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the CDAP Fund bills in the amount of \$232.00. Motion passed by unanimous voice vote.
  - e. Motion made by Supervisor Catching and seconded by Trustee Wells to approve combined IMRF and Road and Bridge IMRF Fund bills in the amount of \$8,511.76. Motion passed by unanimous voice vote.
  - f. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Combined Social Security Fund and Road & Bridge Social Security Fund bills in the amount of \$5,310.33. Motion passed by unanimous voice vote.
- VII. **Reports**
  - a. **Assessor's Report** Summary of Written Report- Davis Offutt stated the Deputy Assessors are preparing for the Board of Review hearings, currently there are 371 filings.
  - b. **Highway Commissioner's Report** Summary of Written Report- Commissioner attended TOI training in Springfield; Residents and their children attended a Touch-A-Truck event at the Benavides Kindergarten Center on 9/24/17 that was well received by the

- kids; Commissioner's staff continues the clean-up of the township yard; Alderman Hart-Burns thanked the department for its participation in the Back to School Bash Funfest.
- c. **Supervisor's Report**- The Township recently hired 2 part-time bus drivers; Supervisor Catching asked for our prayers for his mother who was hospitalized due to a fall.
  - d. **Code Enforcement Report** See written Report
  - e. **General Assistance Manager's Report.** 15 residents were reappraised for financial assistance; 1 resident was terminated from financial assistance, and 1 new resident applied for financial assistance; Senior Expo was held August 22-23; Next Triad meeting is 10/13/17 at the township office; Doug Raskow was awarded Officer of the Year.
  - f. **Presentation of August 2017 Financial Statements.** No significant issues or variances from budget of the financial statements.

VIII. **Unfinished Business** None

IX. **New Business**

Brian LeFevre of Sikich LLP went over the results of the Township's annual audit, noting financial statements were fairly stated, and there were no internal control issues. He also discussed that the Illinois Comptroller's office is recommending that Township Financial Statements should be prepared on an accrual or modified accrual basis to take effect for 2019 fiscal year.

X. **Board Member comments**

Trustee Wells stated that there will be a 5B's fundraiser on 10/20/17 for raising scholarship funds for students.

XI. **Public Comments**

Lynn O'Shea, CEO of AID, delivered a power point presentation to the board, regarding an overview of AID's purpose and activities and details of its fundraising efforts and current fundraising drive.

XII. **Announcements**

None.

XIII. **Adjournment** Motion made by Supervisor Catching and seconded by Trustee Wells to adjourn the meeting passed by unanimous voice vote.

Respectfully submitted,

Reginald N. Campbell  
Aurora Township Clerk

Aurora Township  
Bills Payable Report  
October 12, 2017

Vendor#	Vendor	Invoice	Department	Description	Amount
<b>Town Fund</b>					
001400	Ace Hardware	ACE18424.917	Youth Department	Building Maintenance	70.33
<b>Total 001400</b>	<b>Ace Hardware</b>				<b>70.33</b>
020412	Administrative Information Management	28336	Supervisor's Division	Employee Health Insurance	7.00
	Administrative Information Management	28336	Ride-In-Kane Department	Employee Health Insurance	7.00
<b>Total 020412</b>	<b>Administrative Information Management</b>				<b>14.00</b>
112808	AT&T (TWP)	ATT092717	Assessor's Division	Telephone	105.55
<b>Total 112808</b>	<b>AT&amp;T (TWP)</b>				<b>105.55</b>
011200	Aurora Fastprint Inc.	21484	Youth Department	Employee Business Cards	212.25
<b>Total 011200</b>	<b>Aurora Fastprint Inc.</b>				<b>212.25</b>
091180	Brian Perea	BP092417	Youth Department	Soccer Referee Fees	50.00
<b>Total 091180</b>	<b>Brian Perea</b>				<b>50.00</b>
030147	ChordPay Payment Technologies, LLC	CP100217	Youth Department	Credit Card Processing Fees	63.87
<b>Total 030147</b>	<b>ChordPay Payment Technologies, LLC</b>				<b>63.87</b>
027900	CIT	30865916	Supervisor's Division	Copier Lease	302.47
	CIT	30865916	Assessor's Division	Copier Lease	302.47
	CIT	30865916	Youth Department	Copier Lease	302.46
<b>Total 027900</b>	<b>CIT</b>				<b>907.40</b>
027508	City of Aurora	COA9208.91517	Supervisor's Division	Utilities	70.05
	City of Aurora	COA092217	Youth Department	Utilities	188.35
<b>Total 027508</b>	<b>City of Aurora</b>				<b>258.40</b>
029250	ComEd	CE091217	Supervisor's Division	Utilities	804.03
	ComEd	CE090617	Youth Department	Utilities	615.60
<b>Total 029250</b>	<b>ComEd</b>				<b>1,419.63</b>
042450	ExxonMobil	Exxon100317	Assessor's Division	Vehicle Maintenance	328.35
<b>Total 042450</b>	<b>ExxonMobil</b>				<b>328.35</b>
061500	First Communication, LLC	114664516	Supervisor's Division	Telephone	162.29
	First Communication, LLC	114664516	Assessor's Division	Telephone	162.28
<b>Total 061500</b>	<b>First Communication, LLC</b>				<b>324.57</b>
050550	Goheen Lawn Management	Goheen10217	Supervisor's Division	Lawn Mowing Services	430.00
<b>Total 050550</b>	<b>Goheen Lawn Management</b>				<b>430.00</b>
082235	Jean-Marie Nazareth	JN092417	Youth Department	Soccer Referee Fees	125.00
<b>Total 082235</b>	<b>Jean-Marie Nazareth</b>				<b>125.00</b>

Aurora Township  
Bills Payable Report  
October 12, 2017

<u>Vendor#</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
022213	NCPERS - IL IMRF	3134.102017		Payroll Deductions	176.00
<b>Total 022213</b>	<b>NCPERS - IL IMRF</b>				<b>176.00</b>
084200	NICOR (TWP)	NICOR090717	Supervisor's Division	Utilities	33.26
	NICOR (TWP)	NICOR090717.1	Youth Department	Utilities	29.17
	NICOR (TWP)	NICOR090717.2	Youth Department	Utilities	33.13
<b>Total 084200</b>	<b>NICOR (TWP)</b>				<b>95.56</b>
085575	Office Depot	2112397249	Youth Department	Office Supplies	128.89
<b>Total 085575</b>	<b>Office Depot</b>				<b>128.89</b>
089400	PACE	484394	Ride-In-Kane Department	R-I-K PACE June	16,416.13
	PACE	484662	Ride-In-Kane Department	R-I-K PACE July	16,184.23
<b>Total 089400</b>	<b>PACE</b>				<b>32,600.36</b>
091250	Performance Foodservice - Fox River	3643212	Youth Department	YTH - Nutrition Program	159.89
<b>Total 091250</b>	<b>Performance Foodservice - Fox River</b>				<b>159.89</b>
093950	Pure Health Solutions Inc	7748979	Supervisor's Division	Office Supplies	120.00
<b>Total 093950</b>	<b>Pure Health Solutions Inc</b>				<b>120.00</b>
095200	Quill Corporation	106802040	Assessor's Division	Office Supplies	141.76
<b>Total 095200</b>	<b>Quill Corporation</b>				<b>141.76</b>
105200	Sikich LLP	310662	Supervisor's Division	Auditing	1,000.00
<b>Total 105200</b>	<b>Sikich LLP</b>				<b>1,000.00</b>
096730	Total Fire & Safety Inc.	113844	Supervisor's Division	Office Supplies	46.10
	Total Fire & Safety Inc.	113843	Youth Department	Office Supplies	114.40
<b>Total 096730</b>	<b>Total Fire &amp; Safety Inc.</b>				<b>160.50</b>
114147	Trilan Investments	Trilan9217	Ride-In-Kane Department	Bus Barn Utilities	175.99
<b>Total 114147</b>	<b>Trilan Investments</b>				<b>175.99</b>
Verizon-TWP	Verizon Wireless	9793401079	Supervisor's Division	Telephone	33.42
	Verizon Wireless	9793401079	Youth Department	Telephone	167.18
	Verizon Wireless	9793401079	Ride-In-Kane Department	Telephone	564.04
<b>Total Verizon-TW Verizon Wireless</b>					<b>764.64</b>
023510	Wright Automotive	17470	Supervisor's Division	Ford F-150 Truck	28,044.00
<b>Total 023510</b>	<b>Wright Automotive</b>				<b>28,044.00</b>
<b>Total Town Fund</b>					<b>67,876.94</b>

Aurora Township  
Bills Payable Report  
October 12, 2017

Vendor#	Vendor	Invoice	Department	Description	Amount
<b>Road &amp; Bridge Fund</b>					
001400	Ace Hardware	ACE093017		Miscellaneous Supplies	53.96
<b>Total 001400</b>	<b>Ace Hardware</b>				<b>53.96</b>
020412	Administrative Information Management	28336		Employee Welfare	7.00
<b>Total 020412</b>	<b>Administrative Information Management</b>				<b>7.00</b>
007400	Artlip and Sons Inc.	189133		Maintenance to Building	144.00
<b>Total 007400</b>	<b>Artlip and Sons Inc.</b>				<b>144.00</b>
011200	Aurora Fastprint Inc.	21364		Brush Pick-up Postcards	1,113.86
<b>Total 011200</b>	<b>Aurora Fastprint Inc.</b>				<b>1,113.86</b>
028600	Coffman Truck Sales Inc.	1156897		Equipment Maintenance	21.00
	Coffman Truck Sales Inc.	1158645		Equipment Maintenance	32.00
	Coffman Truck Sales Inc.	1158662		Equipment Maintenance	21.50
<b>Total 028600</b>	<b>Coffman Truck Sales Inc.</b>				<b>74.50</b>
COMED-RB	Comed	CE091217.1		Utilities	380.32
<b>Total COMED-RB</b>	<b>Comed</b>				<b>380.32</b>
044400	Feece Oil Co.	3503506		Operation of Machinery	1,533.86
<b>Total 044400</b>	<b>Feece Oil Co.</b>				<b>1,533.86</b>
104150	J.P.C. Tree Care LLC	5078		Road Maintenance	1,200.00
<b>Total 104150</b>	<b>J.P.C. Tree Care LLC</b>				<b>1,200.00</b>
065680	Kaknes Landscape Supply, Inc.	161817		Miscellaneous Expense	351.00
<b>Total 065680</b>	<b>Kaknes Landscape Supply, Inc.</b>				<b>351.00</b>
069120	Lafarge North America	707796952		Road Maintenance	434.89
<b>Total 069120</b>	<b>Lafarge North America</b>				<b>434.89</b>
078012	Mid American Water Inc.	141613		Road Maintenance	1,935.00
	Mid American Water Inc.	141159		Road Maintenance	1,587.00
	Mid American Water Inc.	141469		Road Maintenance	435.00
<b>Total 078012</b>	<b>Mid American Water Inc.</b>				<b>3,957.00</b>
022213	NCPERS - IL IMRF	3134.102017		Payroll Deductions	16.00
<b>Total 022213</b>	<b>NCPERS - IL IMRF</b>				<b>16.00</b>
084200RB	NICOR (RB)	NICOR091317		Utilities	112.77
<b>Total 084200RB</b>	<b>NICOR (RB)</b>				<b>112.77</b>
088400	Orkin	Orkin2017		Integrated Pest Management	792.84
<b>Total 088400</b>	<b>Orkin</b>				<b>792.84</b>

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<u>Vendor#</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
096305	Red Wing Shoe Store	269141		Personal Protective Equipme	189.99
<b>Total 096305</b>	<b>Red Wing Shoe Store</b>				<b>189.99</b>
104956	Sievert Crane & Hoist	54198		Maintenance to Equipment	462.50
<b>Total 104956</b>	<b>Sievert Crane &amp; Hoist</b>				<b>462.50</b>
108600	Suburban Teamsters Welfare Fund	ST0917		Employee Welfare	8,625.00
<b>Total 108600</b>	<b>Suburban Teamsters Welfare Fund</b>				<b>8,625.00</b>
109168	Superior Asphalt Materials, LLC	20171466		Road Maintenance	265.06
	Superior Asphalt Materials, LLC	20171433		Road Maintenance	778.94
<b>Total 109168</b>	<b>Superior Asphalt Materials, LLC</b>				<b>1,044.00</b>
114012	Traffic Control & Protection, Inc.	90447		Road Maintenance	205.90
<b>Total 114012</b>	<b>Traffic Control &amp; Protection, Inc.</b>				<b>205.90</b>
118100	Verizon Wireless	9792961101		Utilities	343.95
<b>Total 118100</b>	<b>Verizon Wireless</b>				<b>343.95</b>
				<b>Total Road &amp; Bridge Fund</b>	<b>21,043.34</b>

Aurora Township  
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<u>Vendor#</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
<b>General Assistance</b>					
022213	NCPERS - IL IMRF	3134.102017		Payroll Deductions	16.00
<b>Total 022213</b>	<b>NCPERS - IL IMRF</b>				<u><b>16.00</b></u>
022450	Suely A. Cabral	Sc092917		Travel Reimbursement	11.77
	Suely A. Cabral	Sc092917		Seminar / Education Expens	102.51
<b>Total 022450</b>	<b>Suely A. Cabral</b>				<u><b>114.28</b></u>
079107	Syed Moizuddin	22763		Rentals	364.00
<b>Total 079107</b>	<b>Syed Moizuddin</b>				<u><b>364.00</b></u>
				<b>Total General Assistance</b>	<u><u><b>494.28</b></u></u>
<b>Mental Health Fund</b>					
076687	INC Board	INC100417		Kane Co Tax Distribution	158,342.54
<b>Total 076687</b>	<b>INC Board</b>				<u><b>158,342.54</b></u>
				<b>Total Mental Health Fund</b>	<u><u><b>158,342.54</b></u></u>
<b>CDAP Fund</b>					
065690	Kathleen Field Orr & Associates	15372		CDAP Legal Fees	770.00
<b>Total 065690</b>	<b>Kathleen Field Orr &amp; Associates</b>				<u><b>770.00</b></u>
				<b>Total CDAP Fund</b>	<u><u><b>770.00</b></u></u>



Aurora Township  
Bills Payable Report  
October 12, 2017

<u>Vendor#</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
<b>IMRF FUND</b>					
58200	Illinois Municipal Retirement Fund	Payroll 9/29/2017		Employer Portion IMRF	<u>6,273.62</u>
		<b>Total IMRF FUND</b>			<b><u>6,273.62</u></b>
<b>SOCIAL SECURITY FUND</b>					
087200	Internal Revenue Service	Payroll 9/29/2017		Employer Portion Soc Sec	3,454.64
	Internal Revenue Service	Payroll 9/29/2017		Employer Portion Medicare	<u>807.96</u>
	<b>Internal Revenue Service</b>				<b><u>4,262.60</u></b>
<b>Total 087200</b>		<b>Total SOCIAL SECURITY FUND</b>			<b><u>4,262.60</u></b>
<b>ROAD &amp; BRIDGE SOCIAL SECURITY FUND</b>					
087200	Internal Revenue Service	Payroll 9/29/2017		Employer Portion Soc Sec	1,255.91
	Internal Revenue Service	Payroll 9/29/2017		Employer Portion Medicare	<u>293.70</u>
	<b>Internal Revenue Service</b>				<b><u>1,549.61</u></b>
<b>Total 087200</b>		<b>Total ROAD &amp; BRIDGE SOCIAL SECURITY FUND</b>			<b><u>1,549.61</u></b>
<b>ROAD &amp; BRIDGE IMRF FUND</b>					
058200	Illinois Municipal Retirement Fund	Payroll 9/29/2017		Employer Portion IMRF	<u>2,310.50</u>
		<b>Total ROAD &amp; BRIDGE IMRF FUND</b>			<b><u>2,310.50</u></b>

**Aurora Township  
Bills Payable Report  
October 12, 2017**

<u>Bank Account</u>	<u>Fund</u>	<u>Amount</u>
01-10501	Town Fund	\$ 67,876.94
02-10500	Road & Bridge Fund	21,043.34
03-10503	General Assistance Fund	494.28
04-10505	Mental Health Fund	158,342.54
11-11500	CDAP Fund	770.00
05-10506	Town IMRF Fund	6,273.62
10-10508	Social Security Fund	4,262.60
14-11518	R&B Social Security Fund	1,549.61
15-11519	R&B IMRF Fund	2,310.50
<b>Total All Funds</b>		<u><u>\$262,923.43</u></u>

Township Supervisor	Date
Township Clerk	Date
Trustee	Date
Trustee	Date
Trustee	Date
Trustee	Date