

AURORA TOWNSHIP
BOARD OF TRUSTEES' MEETING
80 N. Broadway Avenue
Aurora, Illinois

Date: August 10, 2017
Time: 4:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INVOCATION
- IV. ROLL CALL AND ESTABLISH QUORUM
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 27, 2017
- VI. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS
- VII. REPORTS
 - a. Assessor's Report
 - b. Highway Commissioner's Report
 - c. Supervisor's Report
 - d. Ride In Kane Manager's Report
 - e. Youth Services Director's Report
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
 - a. Public Notice: Change of Date for August 24, 2017 Regular Board Meeting to Wednesday, August 23, 2017
- X. BOARD MEMBER COMMENTS
- XI. PUBLIC COMMENTS
- XII. ANNOUNCEMENTS
- XIII. EXECUTIVE CLOSED SESSION – Personnel and Land Acquisition
- XIV. RECONVENE TO OPEN SESSION
- XV. ACTION RESULTING FROM EXECUTIVE CLOSED SESSION
- XVI. ADJOURNMENT

NEXT REGULAR BOARD MEETING:
NOTE CHANGE TO REGULAR MEETING DATE OF
WEDNESDAY, AUGUST 23, 2017 at 4:00 P.M.

Public Participation at Board Meetings

Public participation shall be permitted during the "Public Comments" section of the Board Meeting. Participants must be recognized by the Chairman before speaking. Please state your name, address and group affiliation for the Clerk before making your comments. Each statement shall be limited to three (3) minutes duration. Please be brief and limit your comments to one topic. The Board reserves the right to interrupt, warn or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

July 27, 2017 BOARD OF TRUSTEES MINUTES

Aurora Township, Board of Trustees Meeting held at 4 p.m. at 80 N. Broadway Aurora, IL 60505

- I. **Call to Order** by William Catching at 4:00 p.m.
- II. **Pledge of Allegiance** led by William Catching
- III. **Invocation** led by Delores Hicks
- IV. **Roll Call** by Township Clerk, Reginald N. Campbell with a Quorum established, with the Following Officials and Board of Trustee members present: William Catching, Supervisor; Juan Reyna, Highway Commissioner; Davis Offutt, Assessor; Reginald Campbell, Clerk; Trustees Dolores Hicks, David Moore, Juanita Wells, and Brenda Hernandez. Staff and Public also present- See attached Attendance Sign in sheet.
- V. Motion to approve the minutes of the regular Board meeting held on July 13, 2017, made by Supervisor Catching, seconded by Trustee Moore, and carried by unanimous voice vote.
- VI. **Approval and /or audit of Township and Road District Bills**
 - a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of \$64,289.93. Motion passed by unanimous voice vote.
 - b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of \$11,340.96. Motion passed by unanimous voice vote.
 - c. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the General Assistance Fund bills in the amount of \$3,338.88. Motion passed by unanimous voice vote.
 - d. Motion made by Supervisor Catching and seconded by Trustee Moore to approve Equipment & Building fund bills in the amount of \$8,546.59. Motion passed by unanimous voice vote.
 - e. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the CDAP Fund bills in the amount of \$250,000. Motion passed by unanimous voice vote.
 - f. Motion made by Supervisor Catching and seconded by Trustee Moore to approve combined IMRF and Road and Bridge IMRF Fund bills in the amount of \$8,681.65. Motion passed by unanimous voice vote.
 - g. Motion made by Supervisor Catching and seconded by Trustee Hernandez to approve the Combined Social Security Fund and Road & Bridge Social Security Fund bills in the amount of \$6,056.98. Motion passed by unanimous voice vote.
- VII. **Reports**
 - a. **Assessor's Report** Summary of Written Report- Assessor's Office has completed the entire 39,409 parcels for the 2017 revalue process.
 - b. **Highway Commissioner's Report** Summary of Written Report- Repaired sinkhole on McDonald; Completed Brush pick-up as a result of storm damage; Discussed Moecherville sewer repair project with Fox Metro.

- c. **Supervisor's Report-** Roof repairs have been completed. There will be some landscaping around the township building. For the Arts Center \$500,000.00 project, Developer will sign off on the loan Once the City of Aurora agrees to be a guarantor of the loan. Supervisor will be part of the State Board of Township Supervisors and therefore for him to attend their August 24, 2017 meeting, the Trustee meeting will be moved to August 23.
- d. **Code Enforcement Report.** See Written report
- e. **General Assistance Manager's Report** Suely Cabral delivered the report. 14 residents were approved for financial assistance; 2 residents were approved for rental assistance; The senior picnic will be on 8-8-17 catered by Reulands; Area on Aging workshop will be held at Drury Lane in Oakbrook.
- f. **Presentation of June 2017 Financial Statements.** Patricia Richardson delivered the report. During the month, received the bulk of Township's tax revenue. She has received a draft of the Annual Audit Report, and a final draft and formal presentation of said audit results will be held the second week in August.

VIII. Unfinished Business None

IX. New Business

- a. Resolution 2017-23 Authorizing Grant Funding for 2017-2018 Fiscal Year. Motion made by Trustee Moore and seconded by Trustee Hicks. Motion passed by voice vote with Supervisor Catching, abstaining.

X. Board Member comments

Trustee Hernandez visited the VNA and also attended a Cougars game with township residents, and residents expressed their appreciation for Township support and sponsoring event. Trustee Wells attended a Township Boot Camp. Trustee Moore discussed FOIA requests.

XI. Announcements

National Night Out will be held on August 1, 2017. Commissioner Reyna stated the Veterans Advisory Council will host a car show on 7/29/17. Trustee stated there will be a car show on LaSalle Street on 8-20-17 from 11-3.

XII. Executive Closed Session re Land Acquisition

Motion made by Supervisor Catching and Seconded by Trustee Hicks to go into closed session. Motion passed by unanimous voice vote. Motion was made to reconvene the open session and passed by a unanimous roll call. No action taken from the Executive closed session.

XIII. Adjournment Motion made by Supervisor Catching and seconded by Trustee Hicks to adjourned the meeting passed by unanimous voice vote.

Respectfully submitted,

Reginald N. Campbell
Aurora Township Clerk

Aurora Township
Bills Payable Report
August 10, 2017

Vendor#	Vendor	Invoice	Department	Description	Amount
Town Fund					
011200	Aurora Fastprint Inc.	20669	Assessor's Division	Office Supplies	290.87
Total 011200	Aurora Fastprint Inc.				290.87
117800	Carolyn M. VanHooser	VANHOOSERC81017	Assessor's Division	Travel Expense	17.12
Total 117800	Carolyn M. VanHooser				17.12
030140	Charles J. Zine., Jr.	ZINEC81017	Assessor's Division	Travel Expense	125.19
Total 030140	Charles J. Zine., Jr.				125.19
030147	ChordPay Payment Technologies, LLC	CP080217	Youth Department	Credit Card Processing Fee	42.02
Total 030147	ChordPay Payment Technologies, LLC				42.02
027900	CIT	30593931	Supervisor's Division	Equipment Rental	302.47
	CIT	30593931	Assessor's Division	Equipment Rental	302.47
	CIT	30593931	Youth Department	Equipment Rental	302.46
Total 027900	CIT				907.40
027508	City of Aurora	COA072117	Supervisor's Division	Utilities	60.95
Total 027508	City of Aurora				60.95
029250	ComEd	COMED81017	Supervisor's Division	Utilities	938.79
Total 029250	ComEd				938.79
036450	Dreyer, Foote, Strelt, Furgason & Slocum	DREYERFOOTE81017	Supervisor's Division	Professional Fees	1,167.03
Total 036450	Dreyer, Foote, Streit, Furgason & Slocum				1,167.03
083040	Eliseo Orozco	335407	Supervisor's Division	Maintenance to Building	450.00
Total 083040	Eliseo Orozco				450.00
042450	ExxonMobil	Exxon080117	Assessor's Division	Vehicle Maintenance	494.51
Total 042450	ExxonMobil				494.51
061500	First Communication, LLC	114294501	Supervisor's Division	Telephone	147.24
	First Communication, LLC	114294501	Assessor's Division	Telephone	147.24
Total 061500	First Communication, LLC				294.48
050550	Goheen Lawn Management	GOHEEN81017	Supervisor's Division	Code Enforcement Property Abatement	100.00
	Goheen Lawn Management	GOHEEN81017.1	Supervisor's Division	Lawn Mowing Program Expense	685.00
Total 050550	Goheen Lawn Management				785.00
048563	Guardian Life Insurance	Guardian0817		Payroll Deductions	656.55
	Guardian Life Insurance	Guardian0817	Supervisor's Division	Employee Health Insurance	531.25
	Guardian Life Insurance	Guardian0817	Assessor's Division	Employee Health Insurance	719.45
	Guardian Life Insurance	Guardian0817	Youth Department	Employee Health Insurance	181.01
	Guardian Life Insurance	Guardian0817	Ride-In-Kane Departmer	Employee Health Insurance	436.69
Total 048563	Guardian Life Insurance				2,524.95
073462	Mainstreet Organization of Realtors	2244380	Assessor's Division	Professional Organizations	568.00
Total 073462	Mainstreet Organization of Realtors				568.00
022213	NCPERS - IL IMRF	NCPERS0817		Payroll Deductions	176.00
Total 022213	NCPERS - IL IMRF				176.00

Aurora Township
Bills Payable Report
August 10, 2017

Vendor#	Vendor	Invoice	Department	Description	Amount
084200	NICOR (TWP)	NICOR81017	Supervisor's Division	Utilities	32.72
	NICOR (TWP)	NICOR81017.1	Youth Department	Utilities	32.07
	NICOR (TWP)	NICOR81017.2	Youth Department	Utilities	28.48
Total 084200	NICOR (TWP)				93.27
083030	Organic Life	13272	Youth Department	YTH - Nutrition Program	4,163.10
	Organic Life	13350	Youth Department	YTH - Nutrition Program	14,133.56
	Organic Life	13375	Youth Department	YTH - Nutrition Program	18,985.35
	Organic Life	13390	Youth Department	YTH - Nutrition Program	19,418.07
	Organic Life	13407	Youth Department	YTH - Nutrition Program	17,921.12
Total 083030	Organic Life				74,621.20
096290	Republic Services #480	013673308	Supervisor's Division	Maintenance to Building	320.39
	Republic Services #480	013673308	Youth Department	Maintenance to Building	352.48
	Republic Services #480	013673308	Youth Department	Youth / Soccer Field Program	277.05
Total 096290	Republic Services #480				949.92
101619	Schindler Elevator Corporation	8104587711	Supervisor's Division	Maintenance to Building	286.99
Total 101619	Schindler Elevator Corporation				286.99
105200	Sikich LLP	304866	Supervisor's Division	Auditing	4,000.00
Total 105200	Sikich LLP				4,000.00
096730	Total Fire & Safety Inc.	111429	Supervisor's Division	Office Supplies	151.70
	Total Fire & Safety Inc.	111430	Youth Department	Office Supplies	65.45
Total 096730	Total Fire & Safety Inc.				217.15
114147	Trilan Investments	TRILAN81017	Ride-In-Kane Departmer	Bus Barn Utilities	220.22
Total 114147	Trilan Investments				220.22
Verizon-TWP	Verizon Wireless	9789897082	Supervisor's Division	Telephone	55.07
	Verizon Wireless	9789897082	Youth Department	Telephone	171.16
	Verizon Wireless	9789897082	Ride-In-Kane Departmer	Telephone	564.04
Total Verizon-TWP	Verizon Wireless				790.27
022120	William G Thompson	195817	Supervisor's Division	Code Enforcement Property Abatement	80.00
Total 022120	William G Thompson				80.00
Total Town Fund					90,101.33

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Bills Payable Report
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Vendor#	Vendor	Invoice	Department	Description	Amount
Road & Bridge Fund					
099275	Elburn NAPA, Inc.	102294084		Maintenance to Equipment	24.56
Total 099275	Elburn NAPA, Inc.				24.56
048563	Guardian Life Insurance	Guardian0817		Employee Welfare	322.50
Total 048563	Guardian Life Insurance				322.50
059020	Imagetec	487973		Office Supplies, Postage, Dues	37.22
Total 059020	Imagetec				37.22
069120	Lafarge North America	707482871		Maintenance of Roads-Materials	178.92
Total 069120	Lafarge North America				178.92
022213	NCPERS - IL IMRF	NCPERS0817		Payroll Deduction	16.00
Total 022213	NCPERS - IL IMRF				16.00
084200RB	NICOR (RB)	NICOR.RB.81017		Utilities	104.85
Total 084200RB	NICOR (RB)				104.85
083053	Northern Illinois Township Highway Commissior	NITHCA81017		Office Supplies, Postage, Dues	75.00
Total 083053	Northern Illinois Township Highway Commissioners Association				75.00
096290	Republic Services #480	013673623		Maintenance of Roads-Materials	605.13
Total 096290	Republic Services #480				605.13
123190	Russo Power Equipment	4289226		Maintenance to Equipment	25.99
Total 123190	Russo Power Equipment				25.99
105200	Sikich LLP	304866		Audit Expense	2,500.00
Total 105200	Sikich LLP				2,500.00
108600	Suburban Teamsters Welfare Fund	TEAMSTERS81017		Employee Welfare	8,625.00
Total 108600	Suburban Teamsters Welfare Fund				8,625.00
109168	Superior Asphalt Materials, LLC	20170839		Maintenance of Roads-Materials	434.42
	Superior Asphalt Materials, LLC	20170849		Maintenance of Roads-Materials	255.78
	Superior Asphalt Materials, LLC	20170858		Maintenance of Roads-Materials	491.84
	Superior Asphalt Materials, LLC	20170864		Maintenance of Roads-Materials	377.00
Total 109168	Superior Asphalt Materials, LLC				1,559.04
118100	Verizon Wireless	978459201		Utilities	77.30
Total 118100	Verizon Wireless				77.30
122189	West Side Exchange	426261		Maintenance to Equipment	170.58
Total 122189	West Side Exchange				170.58
Total Road & Bridge Fund					14,322.09

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August 10, 2017

Vendor#	Vendor	Invoice	Department	Description	Amount
General Assistance					
029251GA	Comed	22696		Pauper Utilities	51.00
Total 029251GA	Comed				51.00
096738	Dennis Toomey	22695		Rentals	313.00
Total 096738	Dennis Toomey				313.00
048563	Guardian Life Insurance	Guardian0817		Guardian Dental Withheld	8.54
	Guardian Life Insurance	Guardian0817		Guardian Vision	13.66
	Guardian Life Insurance	Guardian0817		Employee Health Insurance	47.35
Total 048563	Guardian Life Insurance				69.55
071965	Loran Yoakum	22711		Rentals	300.00
Total 071965	Loran Yoakum				300.00
022213	NCPERS - IL IMRF	NCPERS0817		NCPERS-IL IMRF	16.00
Total 022213	NCPERS - IL IMRF				16.00
105881	Ron Jakious Real Estate & Insurance	22709		Rentals	364.00
	Ron Jakious Real Estate & Insurance	22710		Rentals	364.00
Total 105881	Ron Jakious Real Estate & Insurance				728.00
079107	Syed Moizuddin	22713		Rentals	364.00
Total 079107	Syed Moizuddin				364.00
		Total General Assistance			1,841.55
Equipment Building Fund					
121737	Patten Industries	500388709		Equip. Purch/Bldg Improvements	1,860.19
	Patten Industries	500388710		Equip. Purch/Bldg Improvements	1,465.63
	Patten Industries	500388711		Equip. Purch/Bldg Improvements	872.79
	Patten Industries	500388712		Equip. Purch/Bldg Improvements	863.71
Total 121737	Patten Industries				5,062.32
		Total Equipment Building Fund			5,062.32
CDAP Fund					
036450	Dreyer, Foote, Streit, Furgason & Slocum	DREYERFOOTE81017		Professional / Legal Fees	982.87
Total 036450	Dreyer, Foote, Streit, Furgason & Slocum				982.87
		Total CDAP Fund			982.87

Aurora Township
Bills Payable Report
August 10, 2017

Vendor#	Vendor	Invoice	Department	Description	Amount
IMRF FUND					
58200	Illinois Municipal Retirement Fund	Payroll 8/4/2017		Employer Portion IMRF	6,357.89
Total IMRF FUND					<u>6,357.89</u>
SOCIAL SECURITY FUND					
087200	Internal Revenue Service	Payroll 8/4/2017		Employer Portion Soc Sec	3,809.30
	Internal Revenue Service	Payroll 8/4/2017		Employer Portion Medicare	890.90
Internal Revenue Service					<u>4,700.20</u>
Total 087200	Total SOCIAL SECURITY FUND				<u>4,700.20</u>
ROAD & BRIDGE SOCIAL SECURITY FUND					
087200	Internal Revenue Service	Payroll 8/4/2017		Employer Portion Soc Sec	1,270.56
	Internal Revenue Service	Payroll 8/4/2017		Employer Portion Medicare	297.15
Internal Revenue Service					<u>1,567.71</u>
Total 087200	Total ROAD & BRIDGE SOCIAL SECURITY FUND				<u>1,567.71</u>
ROAD & BRIDGE IMRF FUND					
058200	Illinois Municipal Retirement Fund	Payroll 8/4/2017		Employer Portion IMRF	2,183.80
Total ROAD & BRIDGE IMRF FUND					<u>2,183.80</u>

**Aurora Township
Bills Payable Report
August 10, 2017**

<u>Bank Account</u>	<u>Fund</u>	<u>Amount</u>
01-10501	Town Fund	\$ 90,101.33
02-10500	Road & Bridge Fund	14,322.09
03-10503	General Assistance Fund	1,841.55
07-11515	Equipment & Building Fund	5,062.32
11-11500	CDAP Fund	982.87
05-10506	Town IMRF Fund	6,357.89
10-10508	Social Security Fund	4,700.20
14-11518	R&B Social Security Fund	1,567.71
15-11519	R&B IMRF Fund	2,183.80
Total All Funds		<u><u>\$ 127,119.76</u></u>

Township Supervisor	Date
Township Clerk	Date
Trustee	Date
Trustee	Date
Trustee	Date
Trustee	Date