

Aurora Township

Board of Trustees Meeting

Main Offices, 80 North Broadway

Aurora, IL.

Date: Thursday, October 27, 2016

Time: 4:00 P.M.

Minutes

- I. **Call To Order**
Pledge of Allegiance
Invocation
Roll Call and Establish Quorum

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, October 27, 2016. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk Jason Owens called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna, Juanita Wells.

Clerk Jason Owens – Present.

Assessor Davis Offutt – Present.

Highway Commissioner John Shoemaker – Excused Absence.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the October 13, 2016, board meeting made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.

- III. **Approval and/or Audit of Township and Road District Bills.**

- a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of **\$166,351.82**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of **\$83,080.21**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the General Assistance Fund bills in the amount of **\$4,435.59**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Mental Health Fund bills in the amount of **\$10,537.42**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Liability Insurance Fund bills in the amount of **\$14,994.00**. Motion passed by unanimous voice vote.
- f. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Equipment & Building Fund bills in the amount of **\$49,915.00**. Motion passed by unanimous voice vote.
- g. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$11,628.14**. Motion passed by unanimous voice vote.
- h. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the combined Social Security and Road & Bridge Social Security bills in the amount of **\$5,523.03**. Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** -- Davis Offutt. Summary: Assessor Offutt confirmed that 448 Board of Review complaints were filed, including 208 in person hearings. First date for the hearings is December 13, 2016.
- b. **Highway Commissioner's Report** -- Jason Owens. Summary: Owens reported a revised end time frame for asphalt as the end of next week. Owens reported that the last week for the senior mowing program ends on October 28, 2016 and that the ATHD would like to discuss renewal of the program at a future meeting. Owens reported that the second installment of brush pick up was completed and the next session will be in April 2017.
- c. **Supervisor's Report** -- Bill Catching. Summary: Supervisor Catching reported that he received a letter from the State of IL regarding the CDAP funds under our control. The letter implies that the funds are now fully released to the Township to be spent however the Board deems fit. Catching will seek clarification and confirmation of that decision. Catching reported that he has extended an offer to Gloria Yepiz for the fleet

manager position and will bring the matter before the Board for approval at the next meeting.

- d. **Code Enforcement Manager's Report** – Written Summary Submitted. Summary: 13 citations noted.
- e. **General Assistance Manager's Report** – Suely Cabral. Summary: Ms. Cabral reported that sixteen clients were re-approved for financial assistance, with four new clients added and two clients terminated. Ms. Cabral reported that nine applicants were approved for rental assistance under the Emergency Assistance program. Ms. Cabral also noted that TRIAD did not meet in September and that the SCSC Committee is debating the merits of changing their meeting schedule to quarterly rather than monthly.
- f. **Presentation of September Financial Statements** - Patricia Richardson. Summary: Ms. Richardson reported that the township received the final scheduled distribution of the tax levy. There is a possibility that another distribution could happen at a later date if late tax payments are received by Kane County. Ms. Richardson also reported that all of the surplus transfers from the annual meeting were made as of this meeting with the exception of the Joint Bridge transfer. Ms. Richardson said she paid the Senior Mowing Program fee to the Highway Department during this expense period and is in the process of finalizing paying down the IMRF liabilities for both the Township and the Highway Department. Ms. Richardson also reminded the Board that budget planning has begun and a budget will need to be presented soon.

V. Unfinished Business

- a. **Resolution 2016-28 Setting Compensation of Township Elected Officials for the Four-Year Term Beginning May 15, 2017.**

Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Compensation of Township Elected Officials for the Four-Year Term Beginning May 15, 2017.

Discussion: Supervisor Catching said he made changes to the resolution to incorporate the suggestions made by the Board at the last meeting. The trustee compensation will bump up to \$7992 in Year 1 and then receive a 3% increase per year during the remainder of the term. The last raise for the trustees was voted in to effect in 2000. With some reservations, the trustees felt an increase was justified due to the number of hours required by their service and the removal of IMRF eligibility.

Clerk Owens called the roll with the following Board of Trustees members voting "Yes": Supervisor Bill Catching, Trustee Delores Hicks, Trustee David Moore, Trustee Juan Reyna and Trustee Juanita Wells. Motion passed by unanimous voice vote.

VI. New Business

a. Rural Street Detour Route Plan presented by Highway Department.

Clerk Owens presented the proposed detour plan for the Rural Street bridge replacement to the Board. Owens said the plan is very preliminary as the whole project is still in the initial engineering phase. Owens reported that the earliest the actual construction could begin would be in 2018. Owens said, once additional input is received from other involved agencies, a revised detour plan would be presented.

b. Appointment of Designated Acceptors for 2017 Township Elections.

Motion made by Supervisor Catching and seconded by Trustee Hicks to appoint Renee Williams and Patricia Richardson as Designated Acceptors for 2017 Township Elections.

Discussion: Clerk Owens said that the statutes do not require these appointments, but he would like to have transparent handling of nomination papers throughout the 2017 township election cycle. Appointing Ms. Williams and Ms. Richardson as designated acceptors will remove the need for Clerk Owens to set up in the Township offices during the nomination filing period of Nov 21, 2016 through November 28, 2016. Clerk Owens said he will be present at the busy periods (opening of the nomination period and the last hours before closing of the nomination period), but these appointments will allow for clear designation of duties. Trustee Moore suggested that some compensation for these extra duties be discussed and also thanked Ms. Richardson and Ms. Williams for their efforts during the last election.

Clerk Owens called the roll with the following Board of Trustees members voting "Yes": Supervisor Bill Catching, Trustee Delores Hicks, Trustee David Moore, Trustee Juan Reyna and Trustee Juanita Wells. Motion to table the vote passed by unanimous voice vote.

VII. Board Member Comments

- a. Trustee Wells asked if Supervisor Catching had an update on the senior snow removal program. Catching said he hadn't heard anything more from the City of Aurora and his impression was that the program wasn't going to go forward. Wells said she felt this was too important a program to not find a way to make it happen, even without COA involvement. Catching mentioned cost and logistics as prohibiting factors even with a limited service list. Catching said a collaboration of community and faith-based organizations might be the best way forward for this program.

VIII. Public Comments

Peggy Hicks - Ms. Hicks reiterated the notion that faith-based organizations could be a big help in the senior snow removal program. Hicks thanked the Board for sponsoring the FVCMA Scholarship dinner by purchasing a table and presented Supervisor Catching with a sponsorship award. Ms. Hicks said several of the scholarship recipients from last year are applying to Stanford University. Hicks also reported that applications for the FVCMA scholarships are due in December for awards for the 2017 school year, with eligible recipients coming from FVCMA member churches.

IX. Announcements

Suely Cabral announced that the Senior Services Annual Pie Auction would be held on Friday, November 18, 2016 at the Fox Valley Country Club. Tickets are \$42.00 each. Supervisor Catching added that the Township has a table at the event.

Suely Cabral announced that the presenter for the SCSC Committee meeting for October would be Imelda Garcia from Senior Services Association Inc.

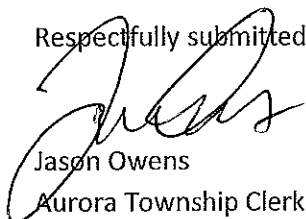
Chief of Staff Richardson announced a Township employee Chili Cook-Off at noon on October 31, 2016.

Chief of Staff Richardson announced that the Township Holiday luncheon would be held at noon on December 9, 2016 in the Township offices.

- X. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Reyna. Motion passed by unanimous voice vote at 4:57 p.m.

Next regular Board meeting is scheduled for Thursday, November 10, 2016 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.

Respectfully submitted,



Jason Owens
Aurora Township Clerk