

AURORA TOWNSHIP
BOARD OF TRUSTEES' MEETING
80 N. Broadway
Aurora, Illinois

Date: March 9, 2017
Time: 4:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INVOCATION
- IV. ROLL CALL AND ESTABLISH QUORUM
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 23, 2017
- VI. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS
- VII. REPORTS
 - a. Assessor's Report
 - b. Highway Commissioner's Report
 - c. Supervisor's Report
 - d. Ride In Kane Manager's Report
 - e. Youth Services Director's Report
- VIII. UNFINISHED BUSINESS
 - a. Resolution 2017-02 Intergovernmental Agreement – Aurora Township Road District Senior Mowing Program 2017
 - b. Resolution 2017-06 Vacating Utility Easement In Section 24 of Ogden Gardens Subdivision
- IX. NEW BUSINESS
 - a. Selection of Full-time Ride In Kane Driver Candidate
 - b. Resolution 2017-07 Authorizing the Supervisor to Execute a Contract with Themes Architecture
- X. BOARD MEMBER COMMENTS
- XI. PUBLIC COMMENTS
- XII. ANNOUNCEMENTS
- XIII. ADJOURNMENT

NEXT REGULAR BOARD MEETING:
THURSDAY, MARCH 23, 2017 at 4:00 P.M.

Public Participation at Board Meetings

Public participation shall be permitted during the "Public Comments" section of the Board Meeting. Participants must be recognized by the Chairman before speaking. Please state your name, address and group affiliation for the Clerk before making your comments. Each statement shall be limited to three (3) minutes duration. Please be brief and limit your comments to one topic. The Board reserves the right to interrupt, warn or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

Aurora Township
Bills Payable Report
March 9, 2017

Vendor#	Vendor	Invoice	Department	Description	Amount
Town Fund					
001400	Ace Hardware	ACE022817	Youth Department	Maintenance to Building	29.95
Total 001400 Ace Hardware					29.95
020412	Administrative Information Management	27422	Supervisor's Division	Employee Health Insurance	7.00
	Administrative Information Management	27422	Ride-In-Kane Department	Employee Health Insurance	7.00
Total 020412 Administrative Information Management					14.00
023521	Cardmember Service	CS030217	Supervisor's Division	Office Supplies	135.79
	Cardmember Service	CS030217	Supervisor's Division	Printing & Communications	29.95
	Cardmember Service	CS030217	Supervisor's Division	Community Relations	45.76
	Cardmember Service	CS030217	Assessor's Division	Education, Training, Maps	129.00
	Cardmember Service	CS030217	Assessor's Division	Equipment Purchase	1,403.88
	Cardmember Service	CS030217	Youth Department	Employee Relations	327.99
	Cardmember Service	CS030217	Youth Department	Nutrition Program	892.43
	Cardmember Service	CS030217	Youth Department	Program Expenses	25.98
	Cardmember Service	CS030217	Youth Department	Office Supplies	305.34
	Cardmember Service	CS030217	Youth Department	Utilities	319.84
	Cardmember Service	CS030217	Youth Department	Soccer Program Expenses	265.40
	Cardmember Service	CS030217	Ride-In-Kane Department	Bus Barn Supplies	56.50
Total 023521 Cardmember Service					3,937.86
117800	Carolyn M. VanHooser	CV030217	Assessor's Division	Office Supplies	33.65
Total 117800 Carolyn M. VanHooser					33.65
030140	Charles J. Zine., Jr.	CZINE3917	Assessor's Division	Travel Expense	184.58
Total 030140 Charles J. Zine., Jr.					184.58
027375	Cirone Computer Consulting Inc.	5155	Assessor's Division	Computer Software	15,000.00
Total 027375 Cirone Computer Consulting Inc.					15,000.00
027900	CIT	29907054	Supervisor's Division	Copier Lease	302.47
	CIT	29907054	Assessor's Division	Copier Lease	302.47
	CIT	29907054	Youth Department	Copier Lease	302.46
Total 027900 CIT					907.40
027600	City of Aurora	COA3917	Supervisor's Division	Maintenance to Building	57.00
Total 027600 City of Aurora					57.00
029250	ComEd	COMED3917	Supervisor's Division	Utilities	591.35
Total 029250 ComEd					591.35
042450	ExxonMobil	EXXON30917	Assessor's Division	Vehicle Maintenance	279.53
Total 042450 ExxonMobil					279.53
048563	Guardian Life Insurance	Guardian032017		Payroll Deductions	343.86
	Guardian Life Insurance	Guardian032017	Supervisor's Division	Employee Health Insurance	392.27
	Guardian Life Insurance	Guardian032017	Assessor's Division	Employee Health Insurance	675.92
	Guardian Life Insurance	Guardian032017	Youth Department	Employee Health Insurance	278.10
	Guardian Life Insurance	Guardian032017	Ride-In-Kane Department	Employee Health Insurance	415.51
Total 048563 Guardian Life Insurance					2,105.66

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Vendor#	Vendor	Invoice	Department	Description	Amount
059020	Imagetec	470173	Supervisor's Division	Equipment Mtce. & Rental	119.39
	Imagetec	470173	Assessor's Division	Equipment Mtce. & Rental	64.85
	Imagetec	470173	Youth Department	Equipment Mtce. & Rental	34.41
Total 059020 Imagetec					218.65
082235	Jean-Marie Nazareth	NAZARETHJ3917	Youth Department	Soccer Referee Fees	175.00
Total 082235 Jean-Marie Nazareth					175.00
082240	Jesse A. Moreno	MORENOJ3917	Youth Department	Soccer Referee Fees	75.00
Total 082240 Jesse A. Moreno					75.00
069132	Laura's Flowers	54530/1	Supervisor's Division	Employee Welfare	74.95
Total 069132 Laura's Flowers					74.95
073462	Mainstreet Organization of Realtors	2232444	Assessor's Division	Professional Organizations	380.00
Total 073462 Mainstreet Organization of Realtors					380.00
084200	NICOR (TWP)	3075997.3917	Supervisor's Division	Utilities	315.92
	NICOR (TWP)	3356280.3917	Youth Department	Utilities	355.23
	NICOR (TWP)	3678904.3917	Youth Department	Utilities	241.80
Total 084200 NICOR (TWP)					912.95
085575	Office Depot	68001	Supervisor's Division	Office Supplies	38.70
	Office Depot	68001	Ride-In-Kane Department	Office Supplies	6.82
Total 085575 Office Depot					45.52
089400	PACE	461091	Ride-In-Kane Department	PACE December	15,841.00
Total 089400 PACE					15,841.00
096290	Republic Services #480	4358	Supervisor's Division	Maintenance to Building	320.39
	Republic Services #480	4358	Youth Department	Maintenance to Building	352.48
	Republic Services #480	4358	Youth Department	Maintenance to Building	277.05
Total 096290 Republic Services #480					949.92
101619	Schindler Elevator Corporation	7749	Supervisor's Division	Maintenance to Building	299.46
Total 101619 Schindler Elevator Corporation					299.46
087200	The Old Second National Bank	OSNB3917	Supervisor's Division	Janitor & Supplies	15.99
	The Old Second National Bank	OSNB3917	Supervisor's Division	Employee Welfare	9.99
	The Old Second National Bank	OSNB3917	Supervisor's Division	Vehicle Maintenance	20.00
	The Old Second National Bank	OSNB3917	Ride-In-Kane Department	Bus Barn Supplies & Mileage	61.04
Total 087200 The Old Second National Bank					107.02
114147	Trilan Investments	TRILAN3917	Ride-In-Kane Department	Bus Barn Utilities	651.57
Total 114147 Trilan Investments					651.57
Total Town Fund					42,872.02

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Vendor#	Vendor	Invoice	Department	Description	Amount
Road & Bridge Fund					
020412	Administrative Information Management	27422		Employee Welfare	7.00
Total 020412 Administrative Information Management					7.00
027508	City of Aurora	60298.3917		Utilities	60.00
Total 027508 City of Aurora					60.00
COMED-RB	Comed	COMEDRB3917		Utilities	503.36
Total COMED- Comed					503.36
036350	Dreyer Medical Center	29802835		Employee Welfare	65.00
Total 036350 Dreyer Medical Center					65.00
044400	Feece Oil Co.	3465663		Operation of Machinery	1,111.21
Total 044400 Feece Oil Co.					1,111.21
045800	Fox Metro WRD	4182.3917		Utilities	39.97
Total 045800 Fox Metro WRD					39.97
048563	Guardian Life Insurance	Guardian032017		Employee Welfare	344.24
Total 048563 Guardian Life Insurance					344.24
053918	Home Depot Credit Services	590124		Maintenance to Building	18.35
Total 053918 Home Depot Credit Services					18.35
087200	Internal Revenue Service	Payroll 03/03/2017		Employer Portion Soc Sec	997.71
	Internal Revenue Service	Payroll 03/03/2017		Employer Portion Medicare	233.34
Total 087200 Internal Revenue Service					1,231.05
104150	J.P.C. Tree Care LLC	4037		Maintenance of Roads-Materials	1,400.00
Total 104150 J.P.C. Tree Care LLC					1,400.00
044433	Motion Industries	744304		Maintenance to Equipment	18.30
Total 044433 Motion Industries					18.30
084200RB	NICOR (RB)	NICORRB3917		Utilities	1,392.29
Total 084200 NICOR (RB)					1,392.29
099255	Northern Contracting, Inc.	6741		Maintenance of Roads-Materials	7,205.33
Total 099255 Northern Contracting, Inc.					7,205.33
121737	Patten Industries	985954		Maintenance to Equipment	49.50
Total 121737 Patten Industries					49.50

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Vendor#	Vendor	Invoice	Department	Description	Amount
092018	Platt Electric Inc.	21561		Electric Streets & Bridges	655.00
Total 092018 Platt Electric Inc.					655.00
096290	Republic Services #480	4682		Maintenance of Roads-Materials	345.81
Total 096290 Republic Services #480					345.81
100233	Roscoe	1469164		Personal Protective Equipment	35.00
	Roscoe	1470262		Personal Protective Equipment	35.00
Total 100233 Roscoe					70.00
123190	Russo Power Equipment	3731635		Maintenance to Equipment	4.82
Total 123190 Russo Power Equipment					4.82
108600	Suburban Teamsters Welfare Fund	TEAMSTERS3917		Employee Welfare	8,112.00
Total 108600 Suburban Teamsters Welfare Fund					8,112.00
118100	Verizon Wireless	9780559278		Utilities	102.95
Total 118100 Verizon Wireless					102.95
118200	Vermeer-Illinois, Inc.	6533		Personal Protective Equipment	125.96
Total 118200 Vermeer-Illinois, Inc.					125.96
Total Road & Bridge Fund					22,862.14

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Vendor#	Vendor	Invoice	Department	Description	Amount
General Assistance					
012050	Aurora Housing Authority	22579		Rental Assistance	9.00
Total 012050 Aurora Housing Authority					9.00
023521	Cardmember Service	CS030217		Basic Needs	313.05
Total 023521 Cardmember Service					313.05
035600	Chicago Transit Authority	VENTRA3917		Transportation and Moving	400.00
Total 035600 Chicago Transit Authority					400.00
122180	Craig A. Wetter	22577		Rental Assistance	364.00
Total 122180 Craig A. Wetter					364.00
048563	Guardian Life Insurance	Guardian032017		Payroll Deductions	20.72
	Guardian Life Insurance	Guardian032017		Employee Health Insurance	44.53
Total 048563 Guardian Life Insurance					65.25
105881	Ron Jakious Real Estate & Insurance	22578		Rental Assistance	364.00
Total 105881 Ron Jakious Real Estate & Insurance					364.00
087200	The Old Second National Bank	OSNB3917		Basic Needs	3.24
Total 087200 The Old Second National Bank					3.24
Total General Assistance					1,518.54
Equipment Building Fund					
099275	Elburn NAPA, Inc.	92838740		Equip. Purch/Bldg Improvements	114.88
Total 099275 Elburn NAPA, Inc.					114.88
Total Equipment Building Fund					114.88
IMRF FUND					
58200	Illinois Municipal Retirement Fund	Payroll 03/03/2017		Employer Portion IMRF	6,824.79
Total IMRF FUND					6,824.79
SOCIAL SECURITY FUND					
087200	Internal Revenue Service	Payroll 03/03/2017		Employer Portion Soc Sec	3,436.06
	Internal Revenue Service	Payroll 03/03/2017		Employer Portion Medicare	803.57
Internal Revenue Service					4,239.63
Total 087200					4,239.63
Total SOCIAL SECURITY FUND					4,239.63
ROAD & BRIDGE IMRF FUND					
058200	Illinois Municipal Retirement Fund	Payroll 03/03/2017		Employer Portion IMRF	2,049.36
Total ROAD & BRIDGE IMRF FUND					2,049.36

**Aurora Township
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<u>Bank Account</u>	<u>Fund</u>	<u>Amount</u>
01-10501	Town Fund	\$ 42,872.02
02-10500	Road & Bridge Fund	22,862.14
03-10503	General Assistance Fund	1,518.54
07-11515	Equipment & Building Fund	114.88
05-10506	Town IMRF Fund	6,824.79
10-10508	Social Security Fund	4,239.63
15-11519	R&B IMRF Fund	2,049.36
Total All Funds		<u><u>\$ 80,481.36</u></u>

Township Supervisor	Date
Township Clerk	Date
Trustee	Date
Trustee	Date
Trustee	Date
Trustee	Date

**INTERGOVERNMENTAL AGREEMENT
BETWEEN AURORA TOWNSHIP AND AURORA TOWNSHIP ROAD DISTRICT
FOR SENIOR & DISABLED LAWN MOWING SERVICES
KANE COUNTY, ILLINOIS**

This agreement is made effective as of the ____ day of ____, 2017, between Aurora Township and the Aurora Township Road District, herein referred to as the Township and the Road District respectively.

Whereas, intergovernmental agreements are specifically provided by Illinois statute (5 ILCS 220/1, et seq.); and

Whereas the Township and Road District recognize that working together to provide lawn mowing services for senior and disabled residents will benefit the residents serviced by their jurisdictions; and

Whereas the Road District can provide the desired mowing services; and

Whereas, the Township has paid the Road District \$55,000 for the 2015-16 fiscal year and \$50,000 for the 2016-17 fiscal year pursuant to an earlier Intergovernmental Agreement as payment for services; and

Whereas; the Road District has requested \$48,000 for the 2017-18 fiscal year as payment for services as part of this intergovernmental agreement.

NOW, THEREFORE, in consideration of the mutual obligations herein contained, the Township and Road District agree as follows:

1. The Township shall register and check the eligibility of senior citizens and disabled persons who will be served by the program.
2. The Road District shall have use of the 2004 Ford Ranger pickup truck (VIN 1FTZR45E64PA26432) owned by the Township during the mowing season. The Road District will maintain said truck in good working order and be responsible for fuel and maintenance costs during the mowing season. Insurance for said vehicle will be maintained through the Township Officials of Illinois Risk Management Agency, which serves as the insurer for both parties.
3. The Road District agrees to cut up to 100 lawns as part of the program. Lawns will be primarily standard City of Aurora lot sizes, but the Road District will make provisions to serve larger lots in unincorporated areas.
4. Lawns bordering foundations, structures, fences, trees, utility poles, etc., shall be string trimmed to match mowed lawn. Sidewalks, curbs, and other paved areas

shall be edged by a string trimmer as necessary (minimum of monthly) to maintain a neat and landscaped appearance.

5. Prior to mowing, trash or debris shall be removed. Any trash mowed over shall be picked up and disposed of properly. The Township is not responsible for damage to the District's equipment caused by hitting an object in the area being mowed. The District will also be liable for damage to surrounding properties or vehicles resulting from objects thrown by the mower. Care shall be taken to avoid damage to street signs, markers, water, sanitary sewer or septic system pipes and markers, trees, shrubs and any other permanent objects abutting the areas to be mowed.
6. After mowing and string-trimming, all walks, stoops, driveways, and other pavements shall be blown or swept and grass clippings removed. The District shall blow and/or rake and remove clumped grass clippings as necessary to maintain groomed appearance and promote a healthy turf.

IN WITNESS WHEREOF, the parties have caused this Intergovernmental Agreement to be executed by the duly authorized official of the parties as of the day and year written.

Aurora Township Road District
Butterfield Road
P.O. Box 465
North Aurora, IL 60554-5431

Aurora Township
80 North Broadway
P.O. Box 2847
Aurora, IL 60507-2847

By: _____
Commissioner

By: _____
Supervisor

Date: _____

Date: _____

Attest: _____
Clerk

RESOLUTION 2017 - _____

AURORA TOWNSHIP, KANE COUNTY, ILLINOIS

**A RESOLUTION AUTHORIZING
THE SUPERVISOR TO EXECUTE A CONTRACT
WITH THEMES ARCHITECTURE**

WHEREAS, Aurora Township requires extensive patching and repairs to the roof of the office building at 80 N. Broadway, which has suffered damage the last two years due to leaks; and

WHEREAS, the Township requires architectural services to complete this project; and

WHEREAS, representatives of Themes Architecture, 346 N. Lake Street, Suite 2C, have inspected the roof and given preliminary cost estimates for the project; and

WHEREAS, Aurora Township seeks to contract with Themes Architecture to prepare construction documents, to oversee the bidding process and negotiations as well as the construction work.

NOW, THEREFORE, BE IT RESOLVED that the Aurora Township Board of Trustees hereby authorizes and directs the Aurora Township Supervisor to execute the attached contract with Themes Architecture.

PASSED by the Aurora Township Board of Trustees, this 9th day of March 2017.

Aurora Township Supervisor

William Catching

ATTEST: _____

Township Clerk

Jason Owens