

**Aurora Township**

**Board of Trustees Meeting**

**Main Offices, 80 North Broadway**

**Aurora, Ill.**

**Date: Thursday, October 13, 2016**

**Time: 4:00 P.M.**

**Minutes**

- I. **Call To Order**  
**Pledge of Allegiance**  
**Invocation**  
**Roll Call and Establish Quorum**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, October 13, 2016. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4:01 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk Jason Owens called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna, Juanita Wells.

Clerk Jason Owens – Present.

Assessor Davis Offutt – Present.

Highway Commissioner John Shoemaker – Excused Absence.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on September 22, 2016 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.

### III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of **\$40,171.43**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of **\$269,591.13**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the General Assistance Fund bills in the amount of **\$6,445.72**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Mental Health Fund bills in the amount of **\$154,492.74**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Equipment & Building Fund bills in the amount of **\$467.00**. Motion passed by unanimous voice vote.
- f. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$11,218.15**. Motion passed by unanimous voice vote.
- g. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the combined Social Security and Road & Bridge Social Security bills in the amount of **\$5,537.06**. Motion passed by unanimous voice vote.

### IV. Reports

- a. **Assessor's Report** – Davis Offutt. Summary: Assessor Offutt reported that 448 hearings were scheduled for December in front of the Kane County Board of Review. Last year, there were 398 hearings. Offutt is a little surprised that the filings were not higher with the high equalization factor levied by the Kane County Assessor.
- b. **Highway Commissioner's Report** – Jason Owens. Summary: Owens reported that asphalt work would be completed by the beginning of next week. Owens reported that the last week for the senior mowing program would begin on October 24, 2016. Second installment of brush pick up begins next week and more than 250 registrations have been received as of today.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported that the south and west doors need to be replaced with a cost of \$2500 each. The cost is due to the non-standard size of the opening and the fact that the doors are solid wood. The doors have not been closing properly and are a security issue. Catching reported that he (along with Commissioner Shoemaker and Clerk Owens) attended the Aurora Post Office Naming Ceremony on October 12, 2016. The ceremony officially honored the late Ken Christy for his decades of service to the postal service and to the community. Supervisor Catching said he was approached by representatives from Senior Services

Associates to add a referendum to the March 2017 or April 2017 ballot to create a property tax on behalf of senior citizen programs. He added that he hasn't seen any language for the referendum, but he was informed that they are proposing a tax of approximately \$20 on a \$300,000 home. The referendum would emulate other such taxes passed successfully in Lake, McHenry and Kendall counties. The referendum would be a first at the township level for these services. Catching said he would report back to the board when he had more information from the proponents.

- d. **Youth Services Manager's Report** – Scot Thurman. Summary: Mr. Thurman said everything is going well. He said the outdoor soccer season is over and that the indoor season will begin soon. Mr. Thurman said he attended the Women's Club of Aurora's 125<sup>th</sup> anniversary celebration on October 11, 2016.
- e. **Ride in Kane Manager's Report** – Melissa Wilmot. Summary: Ms. Wilmot reported that ridership is down overall for Aurora Township residents, but our drivers have kept busy by picking up some of a Batavia provider. Ms. Wilmot also reported that half of the fleet will undergo an inspection by PACE on Friday. Trustee Wells asked Ms. Wilmot to explain the process to register for a ride. Ms. Wilmot explained the procedure (call in to the call center with exact address for pick up and drop off, time of appointment) and the window of time allotted for pick up.

## V. Unfinished Business

### a. Classification Change for Ride in Kane Fleet Manager Position

Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Classification Change for Ride in Kane Fleet Manager Position.

Discussion: Supervisor Catching said the change from full-time position to part-time position is proposed to attract a higher quality candidate. The classification change is from "Director of Transportation" to "Ride in Kane Fleet Manager." The main duties will revolve around Ride in Kane but the person hired will also assist with maintenance of Youth Center vehicles if needed. The candidate must be bilingual and have good computer skills and be able to learn PACE's software (Trapeze). The new classification will not impact the necessity of the other part-time dispatching position.

Motion passed by unanimous voice vote.

## VI. New Business

### a. Resolution 2016-27 Aurora Township Personal Property Replacement Tax

Motion made by Supervisor Catching and seconded by Trustee Moore to approve Resolution 2016-27 Aurora Township Personal Property Replacement Tax.

Discussion: Supervisor Catching said the resolution before the Board was the standard proportional reimbursement to the three municipalities (Aurora, North Aurora and Montgomery) within Aurora Township.

Motion passed by unanimous voice vote.

**b. Resolution 2016-28 Setting Compensation of Township Elected Officials for the Four Year Term Beginning May 15, 2017**

Motion made by Supervisor Catching and seconded by Trustee Reyna to table the vote for Resolution 2016-28 Setting Compensation of Township Elected Officials for the Four Year Term Beginning May 15, 2017 to allow the Board to study the proposed changes and supporting materials presented by Supervisor Catching.

Discussion: Supervisor Catching presented a draft resolution for all elected positions – i.e. supervisor, assessor, highway commissioner, clerk, trustees and road district treasurer positions. All of the salaries, except for that of the supervisor position, would receive a slight increase. The other significant proposed change was to eliminate IMRF benefits for the clerk and trustees based on the 1000 hours a year (approximately 20 hours per week) standard for IMRF participation. Supervisor Catching reported that the last compensation increase for trustees was enacted in 2000. Trustee Reyna stated that he thought any additional increase to trustee compensation was unwarranted and likely to be unpopular with the residents. Trustee Hicks and Trustee Wells were in agreement that the trustee compensation was still on the low end. Catching suggested the trustees study the compensation proposal and the supporting documentation provided and then revisit the matter at the next Board meeting.

Motion to table the vote passed by unanimous voice vote.

**VII. Board Member Comments**

- a. Trustee Wells asked if the Township was planning to sponsor a table at the Fox Valley Ministerial Alliance dinner. Supervisor Catching said they were.
- b. Trustee Moore said that the Aurora Actionaires will be hosting their annual fundraising dinner on November 12, 2016 at 7:00 p.m. at Gaslight Manor. He said the Township will be sponsoring a table and asked that anyone interested in attending reach out to him.

**VIII. Public Comments**

None.

**IX. Announcements**

Supervisor Catching reported that the City of Aurora presented a certificate to Aurora Township for our participation in the National Night Out events this summer.

**X. Executive Closed Session – Personnel**

**Not needed.**

**XI. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 4:57 p.m.

**Next regular Board meeting is scheduled for Thursday, October 27, 2016 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jason Owens", written in a cursive style.

Jason Owens  
Aurora Township Clerk