

Aurora Township

Board of Trustees Meeting

Main Offices, 80 North Broadway

Aurora, IL

4 p.m. Thursday, April 28, 2016

Minutes

- I. **Call To Order**
Pledge of Allegiance
Invocation
Roll Call and Establish Quorum

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, April 28, 2016. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Moore gave the invocation.

Aurora Township Deputy Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Delores Hicks, David Moore, Juan Reyna and Juanita Wells.

Clerk – Vacant

Assessor Davis Offutt – Excused Absence.

Highway Commissioner John Shoemaker – Present.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on April 12, 2016 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.

III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Fund bills in the amount of **\$48,084.83**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Road & Bridge Fund bills in the amount of **\$29,840.40**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the General Assistance Fund bills in the amount of **\$3,725.38**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$10,578.91**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the combined Social Security and Road & Bridge Social Security bills in the amount of **\$4,976.32**. Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** – Report attached. Summary: Assessor Offutt reported that they have revalued approximately 92% of Aurora Township.
- b. **Highway Commissioner's Report** – John Shoemaker. Summary: Spring brush pick up is completed. Senior lawn mowing program began this week. The Village of Montgomery is resurfacing McClaran Road this season and will be billing us for our portion.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported that the State of IL over-distributed ~\$30,000 to the Town Fund and ~\$28,000 to the Road Fund from the Personal Property Replacement Tax fund and will be asking for the money to be returned. Catching said he toured School District 31's new Benavides Center last Friday and came away very impressed. Catching also reported that he's had a couple of people approach him about the Township Clerk vacancy and that the appointment must be made at the May 12, 2016 meeting to meet the 60-day deadline to fill the vacancy unless we call a special board meeting. He said he will ask Clerk candidates to submit a resume with cover letter prior to the May 12 meeting for the Board to consider.
- d. **Code Enforcement Officer's Report** – Supervisor Catching. Report attached. Summary: Clarence is at his hours limit for the Fiscal Year and Danny has been very busy. There was a large cleanup effort at 1145 Summit.
- e. **General Assistance Manager's Report** – Suely Cabral. Report attached. Summary: Ms. Cabral reported that fourteen clients were re-approved for general assistance, one new client added and five clients terminated. Ms. Cabral also reported five emergency rental assistance clients for March. Ms. Cabral mentioned that the African American Health Fair was held on March 12, 2016 and that the Aurora Township Social Hour has been moved back to the morning.

- f. **March Financial Statement Report** – Patricia Richardson. Ms. Richardson stated that the Township now has reserves of about \$1 million, or the equivalent of 3 months of operating reserves. She hopes we are able to maintain this level of reserves, which is recommended by our auditors, after having spent the last few years rebuilding the reserves from a negative year-end balance. Ms. Richardson also mentioned that the auditors will be in the Township offices during the second week of May. Trustee Reyna lauded the Township's efforts to rebuild the reserves so quickly.

V. Unfinished Business

- a. **Budget and Appropriation Ordinances for Aurora Township and Aurora Township Road District for the Fiscal Year 2016-2017.** Ms. Richardson announced that the final budgets will be on display in the Township offices at 80 S. Broadway and notice published in the appropriate local newspapers by Monday, May 2, 2016. A budget hearing was scheduled for Thursday, June 9, 2016 at 3:30 p.m. for the Board to hear any comments about the published budgets.

VI. New Business

- a. **Resolution 2016-14 Supporting the Designation of the Kenneth M. Christy Aurora Post Office Building.** Supervisor Catching detailed the process at the US Congressional level for the renaming of the Aurora Post Office to memorialize Ken Christy. (US Congressmen Foster and Davis have proposed a bipartisan bill to affect this change. All members of the IL delegation to the US Houses of Congress must co-sponsor the bill for it to be considered for approval.) Trustee Reyna asked for Resolution 2016-14 to be amended so that the trustees' signatures could be placed on it. Supervisor Catching and the rest of the Board agreed.

Motion made by Supervisor Catching and seconded by Trustee Reyna to approve Resolution 2016-14 Supporting the Designation of the Kenneth M. Christy Aurora Post Office Building. Motion passed by unanimous voice vote.

- b. **Review and Award of 2016 Summer Food Service Program Vendor Contract.** Vicky Marques, Program Manager of Youth Services for the Aurora Township Youth Center, reported to the Board the results of the Summer Food Service bid opening held on April 21, 2016 at 3:00 p.m. at the Township Offices at 80 S. Broadway. Ms. Marques sent out Request For Bid packets to five groups and only received two bids back - Organic Life (\$1.60/breakfast and \$2.90/lunch) and Lunch at Hand (\$1.78/breakfast and \$3.25/lunch). Ms. Marques reported that, while they were the low bidder, Organic Life had the contract a couple of years ago and had serious service issues – which they now claim they have addressed. Ms. Marques is requesting clarification from the State of Illinois, which funds the program as part of a pass-through federal grant, to see what

assurances she can seek legally from Organic Life representatives.

Motion made by Supervisor Catching and seconded by Trustee Moore to authorize the Supervisor to execute a contract for the 2016 Summer Food Service Program to the lowest responsible bidder. Motion passed by unanimous voice vote.

VII. Board Member Comments

- a. Trustee Moore reported on a TRIAD/Senior and Law Enforcement Together roundtable he attended on April 15, 2016. The topic of the presentation was the survival mindset/awareness needed in an active shooter situation. Trustee Moore was very impressed with the presentation and specifically mentioned Lt. Kevin Williams of the Kane County Sheriff's Office as the facilitator of the event.
- b. Trustee Wells attended a Women in Government meeting on April 25, 2016 and reported that the Fox Valley Park District will begin public voting for trustees rather than appointing them. Trustee Wells also asked Highway Commissioner Shoemaker about the status of the Winter Show Shoveling program for seniors. Commissioner Shoemaker said that the City of Aurora hadn't yet signed the proposed agreement, so he doesn't know if the program will become a reality at any point. Trustee Wells asked what the status of the Eastern Avenue sidewalk project was. Commissioner Shoemaker and Supervisor Catching both stated that the grant funds intended for the project were frozen by the State of Illinois and therefore unavailable.

VIII. Public Comments

- a. Peggy Hicks announced a Fox Valley Christian Ministerial Alliance Fish Fry/Bar-B-Que Fundraiser scheduled for Friday, May 6 at the Keystone Lodge (1112 Kane St). Proceeds will benefit the FVCMA's Benevolence and Scholarship Funds. Ms. Hicks also thanked Supervisor Catching for attending the PARCC Assessment Meeting on April 21, 2016. Ms. Hicks said the meeting was productive and they were able to raise a few important points about cultural sensitivities, no teacher assistance during the testing and whether or not a student can opt out of the testing and how that will impact the student. Ms. Hicks also said they expressed concerns about slotting students based on the test scores.
- b. Eva Rodgers thanked the Board for their continued visibility and good works in the community. Ms. Rodgers also said she hears positive comments about the Township from other residents all the time.

IX. Announcements

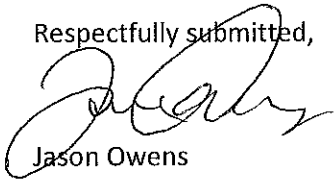
- a. West Suburban Chicago Chapter of Top Ladies of Distinction 2016 Orchid Awards will be held on May 7, 2016 11:30 a.m. to 3:00 p.m. Trustee Hicks and Trustee Wells will be honored.

- b. El Día de los Niños event for the coming weekend has been cancelled due to weather concerns and rescheduled for May 6, 2016.
- c. Sunnymere will host their annual Garage Sale on April 29-30, 2016.
- d. April meeting of TRIAD will be held April 29, 2016.
- e. TRIAD Spring Cleaning 2016 event for senior citizens will be held at Prisco Community Center on May 14, 2016 from 9:00 a.m. to 1:00 p.m. Event is sponsored by Aurora Township, City of Aurora Alderwomen Tina Bohman and Alderman Mike Saville.

X. **Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed by unanimous voice vote at 4:51 p.m.

Next meeting is scheduled for Thursday, May 12, 2016 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.

Respectfully submitted,



Jason Owens

Aurora Township Deputy Clerk