

Aurora Township

Board of Trustees Meeting

Main Offices, 80 North Broadway

Aurora, IL.

Date: Thursday, March 24, 2016

Time: 4:00 P.M.

Minutes

- I. **Call To Order**
Pledge of Allegiance
Invocation
Roll Call and Establish Quorum

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, March 24, 2016. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor, Bill Catching, called the meeting to order at 4:00 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Moore gave the invocation.

Aurora Township Deputy Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: David Moore and Juan Reyna. Delores Hicks and Juanita Wells – Excused Absent
Clerk Ken Christy – Excused Absent
Assessor Davis Offutt – Present.
Highway Commissioner John Shoemaker – Present.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on March 10, 2016 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.

III. Approval and/or Audit of Township and Road District Bills.

- a. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Town Fund bills in the amount of **\$49,402.59**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Road & Bridge Fund bills in the amount of **\$19,898.56**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the General Assistance Fund bills in the amount of **\$12,286.67**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Liability Insurance Fund bills in the amount of **\$36,156.00**. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Equipment & Building Fund bills in the amount of **\$5,262.15**. Motion passed by unanimous voice vote.
- f. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Joint Bridge Fund bills in the amount of **\$59,953.50**. Motion passed by unanimous voice vote.
- g. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the combined IMRF and Road & Bridge IMRF Funds bills in the amount of **\$27,441.10**. Motion passed by unanimous voice vote.
- h. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the combined Social Security and Road & Bridge Social Security bills in the amount of **\$6,426.99**. Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** – Report attached. Summary: Assessor Offutt reported that they have re-valued approximately 65% of Aurora Township.
- b. **Highway Commissioner's Report** – John Shoemaker. Summary: Brush pick up will start the week of April 18. Just completed tree trimming program and now moving on to tree stump grinding. Watching drainage for any signs of flooding. Replaced the culvert at entrance of 220 Butterfield Road.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching reported that the staff is busy with end of Fiscal Year assignments. He attended a TOI conference which discussed preparing for elections – he said the importance of Township Clerk was highlighted. Glenn Poshard, former United States Representative from the 19th District, gave a very moving speech highlighting the importance of township government.

- d. **Code Enforcement Officer's Report** – Supervisor Catching. Clarence is at his hours limit for the year and Danny is just back from vacation. No issues to report.
- e. **General Assistance Manager's Report** – Suely Cabral. Report attached. Summary: Ms. Cabral reported that sixteen clients were re-approved for financial assistance with two new clients added and two clients terminated. Ms. Cabral also reported that seniors can have their taxes completed for free, by AARP volunteers, at the Senior Services office.
- f. **February Financial Statement Report** – Patricia Richardson. Ms. Richardson reported that March will be more active, as it is the end of the Fiscal Year. She also stated that the Township is in good shape for the end of the year.

V. Unfinished Business

- a. **Ordinance 2016-04 Adopt the Amended Budget for Road District for the Fiscal Year 2015-2016.** Motion made by Supervisor Catching and seconded by Trustee Reyna to approve Ordinance 2016-4 to adopt the amended Budget for Road District for the Fiscal Year 2015-2016. Supervisor Catching, Trustee Moore and Trustee Reyna voted Yes. (Trustee Hicks and Trustee Wells were absent.)

VI. New Business

- a. **Approval of Agenda for Annual Town Meeting April 12, 2016.** Motion made by Supervisor Catching and seconded by Trustee Moore to approve the Agenda for the Annual Town Meeting to be held on April 12, 2016. No public additions were offered during the discussion period. Motion passed by unanimous voice vote.
- b. **Resolution 2016-05 Transfer of Appropriation – Town Fund.** Motion made by Supervisor Catching and seconded by Trustee Reyna to approve Resolution 2016-05 Transfer of Appropriation in the amount of **\$10,586.00**. Motion passed by unanimous voice vote.
- c. **Resolution 2016-06 Transfer of Appropriation – General Assistance Fund.** Motion made by Supervisor Catching and seconded by Trustee Moore to approve Resolution 2016-06 Transfer of Appropriation in the amount of **\$8,009.00**. Motion passed by unanimous voice vote.
- d. **Resolution 2016-07 Appointing Members to Aurora Township Community Mental Health 708 Board.** Motion made by Supervisor Catching and seconded by Trustee Reyna to appoint Robert Borchert of 512 Simms Street, Aurora, IL to the Aurora Township Community Mental Health 708 Board. Supervisor Catching mentioned that Mr. Borchert is retired from A.I.D. and he confirmed with the board's executive director that Mr. Borchert's prior employment would not serve as a conflict of interest for this appointment. Motion passed by unanimous voice vote.
- e. **Hiring Approval for Youth Administrator.** Motion made by Supervisor Catching and seconded by Trustee Moore to approve the hiring of a youth administrator to replace

April Lopez, who has resigned and is moving out of state. Supervisor Catching said that an offer has been extended to a candidate. Trustee Reyna asked about the response to the job posting. Catching replied that several strong candidates applied and were interviewed. Motion passed by unanimous voice vote.

VII. Board Member Comments

None.

VIII. Public Comments

Assessor Offutt asked if it is possible to start the seminars directly after the Annual Meeting rather than waiting until 7:00 p.m. as posted. Supervisor Catching agreed that that was a good suggestion.

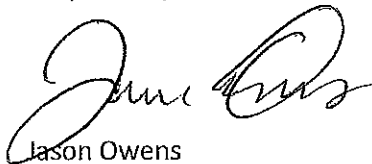
IX. Announcements

- a. Annual Town Meeting, Tuesday, April 12, 2016, beginning at 6:00 p.m. at the Aurora Township Youth and Community Center, 313 Gale Street, Aurora to be followed immediately by the Aurora Township Community Informational Seminar on Property Taxes and Reverse Mortgages.
- b. The Kiwanis Club of Aurora is sponsoring a volunteer Clean Up the Fox River event between 8 a.m. and noon on April 2, 2016. Aurora Township is providing shuttle services. A light breakfast and lunch will be provided to volunteers.

- X. Adjournment** – Motion for adjournment made by Supervisor Catching and seconded by Trustee Reyna. Motion passed by unanimous voice vote at 4:35 p.m.

Next meeting is scheduled for Tuesday, April 12, 2016 at 5:00 p.m. at Aurora Township Youth and Community Center, 313 Gale Street, Aurora, IL.

Respectfully submitted,



Jason Owens

Aurora Township Deputy Clerk