

AURORA TOWNSHIP  
BOARD OF TRUSTEES MEETING  
80 NORTH BROADWAY  
AURORA, ILLINOIS  
January 14, 2016

I. CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
INVOCATION  
ROLL CALL AND ESTABLISH QUORUM

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, Illinois, on Thursday, January 14, 2016. Notice was sent to all members of the Board as required by statute. Aurora Township Supervisor Bill Catching called the meeting to order at 4:00 p.m.

Supervisor Catching led the group in the Pledge of Allegiance. Trustee Dolores Hicks gave the Invocation.

II. Aurora Township Clerk Ken Christy called the roll with the following Board of Trustees members present: Supervisor Bill Catching, Trustees David Moore, Dolores Hicks, Juanita Wells, and Juan Reyna, Assessor Davis Offutt. Highway Commissioner John Shoemaker was absent. Staff & Public present – as attached.

III. Approval of the minutes of the Regular Board Meeting of December 22, 2015 made by Supervisor Catching and seconded by Trustee Hicks. Motion carried by unanimous voice vote.

IV. Approval and/ or Audit of Township and Road District Bills

a. Motion to approve Town Fund Bills in the amount of \$ 57,081.83 made by Supervisor Catching and seconded by Trustee Reyna. Motion carried by unanimous voice vote.

b. Motion to approve Road & Bridge Fund bills in the amount of \$ 28,736.21 made by Supervisor Catching and seconded by Trustee Moore. Motion carried by unanimous voice vote.

c. Motion to approve General Assistance Fund bills in the amount of \$ 5,043.94 made by Supervisor Catching and seconded by Trustee Wells. Motion carried by unanimous voice vote.

d. Motion to approve Equipment & Building Fund Bills in the amount of \$ 11,110.01 made by Supervisor Catching and seconded by Trustee Hicks. Motion carried by unanimous voice vote.

e. Combined motion to approve IMRF and Road & Bridge IMRF Fund in the amount of \$21,982.96. made by Supervisor Catching and seconded by Trustee Moore. Motion carried by unanimous voice vote.

f. Combined motion to approve Social Security and Road and Bridge Social Security Fund bills in the amount of \$ 10,658.48, made by Supervisor Catching and Seconded by Trustee – Juanita Wells. Motion carried by unanimous voice vote.

#### V. NEW BUSINESS

a. Resolution Recognizing the Retirement of Roger Carlson- Motion made by Supervisor Catching and seconded by Trustee Reyna Motion carried by unanimous voice vote. Remarks: Roger Carlson was praised by Assessor Offutt, Supervisor Catching, and the Township. Thank you, Roger, for your dedication and hard work for the Assessor's office.

#### VI. REPORTS

a. Assessor's Report - by Davis Offutt - The Assessor's Office has rolled over the Visual PAMS software to 2016. They will begin reviewing the assessments to determine any market adjustments for the 2016 assessments payable 2017. The Assessor also attached a report on home improvements that do not increase property assessments.

b. Highway Commissioner's Report - by Jason Owens –Mr. Owens reported that Road Commissioner Shoemaker was very pleased with the salt that is being used this year. Last year's salt tended to be wet and was clogging the spreaders. The final bills have now been paid for the Austin Avenue bridge. Patching continues when weather permits, and snow removal is going great.

c. Supervisor Report – by Supervisor Catching — The City of Aurora has agreed to the Senior Snow Removal program. The new bus purchased from Illinois State University has been delivered. A second bus will be delivered this week. The Dodge truck will be replaced with a similar vehicle, a Ford F250 with all-wheel drive and the ability to plow.

d. Ride-In-Kane Manager's Report –Supervisor Catching discussed federal D.O.T. compliance issues. A discussion was also held about the recent article in the Beacon-News about the Ride-In-Kane program.

e. Youth Services Director – by Scot Thurman –The Basketball and Soccer Program numbers were shared with the Board. The Youth Foundation has received grants of \$3,000 from the Carson Family Foundation and a \$200 contribution from the Aurora Woman's Club.

#### VII. UNFINISHED BUSINESS - NONE

#### VIII. BOARD MEMBER COMMENTS: HAPPY NEW YEAR!

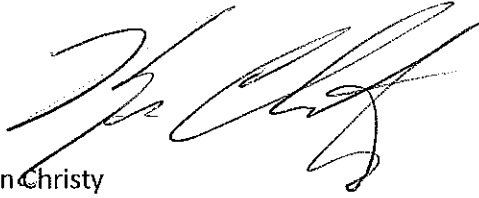
#### IX. PUBLIC COMMENTS - NONE

X. ANNOUNCEMENTS: On January 18, 2016, there will be held a Program at East Aurora High School in honor of the Martin Luther King Holiday.

#### XI. ADJOURNMENT

Motion to adjourn by Supervisor Catching at 4:27 p.m. Seconded by Trustee Wells. Motion carried by unanimous voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Ken Christy', written in a cursive style.

Ken Christy  
Aurora Township Clerk



Aurora Township Assessor  
**Davis R. Offut**

Certified Illinois Assessing Officer - Master #20  
Real Estate Managing Broker - Realtor GAA GRI  
State Certified General Real Estate Appraiser #553.000892



TO: Aurora Township Board

RE: Assessor Report

DATE: January 14, 2016

Dec 22-Jan 13, 2016

Permits processed: 111 / Year to Date: 5055  
Sales processed: 72 / Year to Date: 1902  
Divisions: 0 / Year to Date: 54  
Parcel Count: 39,409

The Assessor's Office has "rolled" over the Visual PAMS software to 2016. We will begin reviewing the assessments to determine any market adjustments for the 2016 assessments payable 2017.

Attached is a list of home improvements that do not increase assessments which are considered property maintenance.

The bills presented for approval represent the typical expenses incurred during the general operations of the Assessor's Office.

As always, I will make myself available to answer any questions you may have.

Respectfully submitted,

Davis Offutt  
Aurora Township Assessor



# Aurora Township Assessor

## Davis R. Offut

Certified Illinois Assessing Officer - Master #20  
Real Estate Managing Broker - Realtor GAA GRI  
State Certified General Real Estate Appraiser #553.000892



### **Maintenance & Repairs That Do Not Increase Property Assessments**

Certain property improvements are considered necessary in order to maintain a property in habitable condition. The following is a list of improvements that will not increase the assessed value of a property:

- Repairing or replacing roof materials
- Insulating or adding storm windows and doors
- Adding or replacing gutters and downspouts
- Siding over an existing frame structure
- Adding aluminum soffit and fascia
- Adding or improving lawns, trees and landscaping
- Adding or repairing fences
- Painting, decorating or changing exterior ornamentations
- Rewiring electrical systems and replacing electrical fixtures
- Replacing plumbing fixtures
- Replacing furnace (Without Adding Central Air)
- Replacing or adding a hot water heater
- Painting, plastering, redecorating or replacing flooring
- Installing above-ground or in-ground swimming pool
- Adding outdoor lighting or alarms
- Adding automatic garage door opener
- Replacing old heating system w/solar heating system
- Finished Basements
- Adding or replacing water softeners
- Installing outdoor playground facilities

However, more extensive remodeling or improvements, such as; additions, fireplaces, garages, porches, additional baths or central air conditioning *will* increase the assessed valuation of a property. These improvements may qualify for the Home Improvement Exemption which is granted in a dollar amount according to the value of the improvement added. The maximum amount for the exemption is \$75,000 (of fair market value), and is given for up to four years. This means that although the assessed value of the property is increased, the amount added due to the improvement will be withheld from the tax bill for up to four years. You do not need to file an application. Your Township Assessor will certify the amount of the exemption to the Supervisor of Assessment's Office. If you have any questions regarding the Home Improvement Exemption, please feel free to call the Aurora Township Assessor's Office at 630-896-7792.