

AURORA TOWNSHIP

BOARD OF TRUSTEES MEETING

MAIN OFFICE, 80 NORTH BROADWAY, AURORA, IL

4:00 p.m. Thursday, September 25, 2014

MINUTES

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE, INVOCATION, ROLL CALL AND ESTABLISH QUORUM

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township Office, 80 North Broadway, Aurora, IL, at 4:00 p.m. on Thursday September 25, 2014. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor William Catching called the meeting to order at 4:00 P.M. Supervisor William Catching led the group in the Pledge of Allegiance. Trustee Dolores Hicks gave the Invocation.

Aurora Township Clerk Ken Christy called the roll with the following board members present: Supervisor Catching, Trustees Dolores Hicks, David Moore, Juanita Wells, and Juan Reyna.

Also present were Assessor Davis Offutt and Highway Commissioner John Shoemaker. Staff and public present are listed in the attached sign-in sheet.

II. APPROVAL OF MINUTES - Motion to approve the minutes of the regular board meeting of September 11, 2014, was made by Supervisor Catching and seconded by Trustee Moore. The motion passed unanimously by voice vote.

III. APPROVAL OF BILLS

- A. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Bills in the amount of \$59,800.16. Motion passed unanimously by voice vote.
- B. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve Road District bills in the amount of \$9,455.77. Motion passed unanimously by voice vote.
- C. Motion made by Supervisor Catching and seconded by Trustee Wells to approve General Assistance bills in the amount of \$4,871.95. Motion passed unanimously by voice vote.
- D. Motion made by Supervisor Catching and seconded by Trustee Wells to approve Mental Health Fund bills in the amount of \$479,958.56 Motion passed unanimously by voice vote.
- E. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve Equipment and Building Fund bills in the amount \$4,650.00. Motion passed unanimously by voice vote.
- F. Combined motion made by Supervisor Catching to pay IMRF and Road and Bridge IMRF bills in the amount of \$10,717.36. Seconded by Trustee Moore. Motion passed unanimously by voice vote.

- G. Combined motion by Supervisor Catching to approve Social Security and Road and Bridge Social Security bills of \$4,953.90. Seconded by Trustee Reyna. Motion passed unanimously by voice vote.

IV. REPORTS

A. Assessor's Report - A written report submitted by Assessor Davis Offutt is attached. In summary, he reported as of this date there appears to be slightly less than 300 Board of Review filings. He reviewed the number of filings from previous years. He also reported on workshops conducted by Kane County Supervisor of Assessments Mark Armstrong and the future of such workshops.

B. Highway Commissioner's Report – Commissioner John Shoemaker reported that his data collection project has begun and that the data will be very helpful to keep track of the Township streets and especially street signs. He further reported on the Township, City and County's responsibility in regards to signage. Asphalt patching will begin next week. He is also preparing for the brush pick-up program in October. He also reported on the conditions on Union Street in regards to increasing the shoulder to improve safety in this area.

C. Supervisor's Report – Supervisor Bill Catching told the Board of the progress on the Township property on Farnsworth. He stated that the property does not have a shower or bath tub, which will severely limit the options that buyers would have for financing. Improvements to the bathroom will cost about \$10,000, which is expected to add . Estimated value then would be around \$110,000.00

Supervisor Catching is about half way through performance reviews of Township Personnel. Merit raises that the board approved earlier took effect September 2014. The Supervisor's office has purchased two new computers that were unable to be upgraded from Windows XP, which is no longer being supported. Supervisor Catching stated he attended the Senior Services Associates full board meeting, and there was a discussion in regards to funding Senior Services. While other cities such as Elgin areas subsidize Senior Services, the City of Aurora does not. Trustee Wells, Hicks, and Supervisor Catching attended a fraud prevention and identity theft seminar given by Illinois Attorney General Lisa Madigan and her staff at the Eola branch library. The seminar was very informative.

D. Code Enforcement Officer's Report - A written report was submitted by Clarence Robinson. Summary: The Board reviewed the ongoing Code Enforcement Report. A discussion was held about the enforcement of problem areas in regards to liens and fines and the problems involved to resolve these situations.

E. General Assistance Report - A written report was submitted and reviewed by Suely Ann Cabral. She reported about clients in the program and meetings such as Senior Service committee which meets at 9 a.m. on the 4th Friday of each month at Sunnymere, 925 Sixth Avenue, Aurora. Southeast Kane County TRIAD meets at 9 a.m. on the second Friday of each month, also at Sunnymere. Upcoming events: Sunnymere hosted their 75 anniversary, September 20th and Alden at Waterford will host a fundraiser for Leukemia Research Foundation, Oct. 16th, from 5-8 p.m. at 1955 Randi Drive. They will have food, silent auction and entertainment by the Tim Wilsey Jazz trio.

F. August Financial Statement Review - Chief of Staff Patricia Richardson reviewed the Township financials - especially in regards to the General Assistance program. She also reported on resolution 2014-19 which transfer funds within the budget to reflect accurately spending in several line items. She also informed the board of new procedures for cash handling at the Youth Center.

V. UNFINISHED BUSINESS - NONE

VI. NEW BUSINESS - Resolution 2014-19: Transfer of Appropriations - Motion by Supervisor Catching, seconded by Trustee Reyna, to approve Resolution 2014-19. The motion passed unanimously by voice vote.

VII. PUBLIC COMMENTS - NONE

VII. ANNOUNCEMENTS - Trustee Reyna announced that he has volunteered to help the Kiwanis Club of Aurora to raise funds through selling peanuts. The Township purchased a case of peanuts which will be sent to our overseas troops in Afghanistan.

IX. EXECUTIVE SESSION - Supervisor Catching made a motion to go into executive session to discuss personnel and pending litigation at 4:38 p.m. The motion, which was seconded by Trustee Wells, passed unanimously by voice vote

X. RECONVENE TO OPEN SESSION: 4:47 p.m.

Aurora Township Clerk Ken Christy called the roll with the following Board of Trustees members present: Supervisor Catching, Trustees Hicks, Moore, Wells, and Reyna.

XI. ACTION RESULTING FROM EXECUTIVE SESSION - On a motion by Supervisor Catching, seconded by Trustee Moore to change the title of Associate Director to Program Manager at the Youth Department. The job description will be updated accordingly, Catching said. The motion passed unanimously by voice vote.

XII. ADJOURNMENT - Supervisor Catching made a motion, seconded by Trustee Reyna, to adjourn the meeting at 4:52 p.m. Motion passed unanimously by Voice Vote.

The next regular board meeting will be held at 4 p.m. Thursday, October 9, 2014 at Aurora Township's Main office, 80 North Broadway, Aurora, Illinois.

Respectfully Submitted,

KEN CHRISTY

Aurora Township Clerk