

AURORA TOWNSHIP
BOARD OF TRUSTEES MEETING
MAIN OFFICES, 80 NORTH BROADWAY
AURORA, IL.
THURSDAY, March 27, 2014
Time: 4 P.M.

MINUTES

I. CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL AND ESTABLISH QUORUM

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township offices, 80 North Broadway, Aurora, Il., at 4:00 p.m. on Thursday ,March 27, 2014. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the Invocation.

Aurora Township Clerk Ken Christy called the roll with the following Board of Trustees members present: Bill Catching – Supervisor, Trustees Dolores Hicks, Juan Reyna and Juanita Wells.
Excused Absence: Trustee David Moore
Assessor – Davis Offutt – Present
Highway Commissioner – John Shoemaker --- Present

Staff and public present – as attached.

II. Motion to approve the minutes of the Regular Board Meeting on March 13th, 2014, made by Supervisor Catching, seconded by Trustee Hicks. Motion passed by unanimous voice vote.

III. Approval and/or Audit of Township and Road District Bills.

A. Motion made by Supervisor Catching and seconded by Trustee Juanita Wells , to approve the Town Bills in the amount of \$ 52,141.18. Motion passed by unanimous voice vote.

B. Motion made by Supervisor Catching and seconded by Trustee Juan Reyna , to approve Road

District bills in the amount of \$12,862.45. Motion passed by unanimous voice vote.

C. Motion made by Supervisor Catching and seconded by Trustee Juanita Wells, to approve General Assistance bills in the amount of \$4,213.99. Motion passed by unanimous voice vote.

D. Motion made by Supervisor Catching to pay IMRF AND R&B bills in the amount of \$ 11,197.13. Seconded by Trustee Juan Reyna. Motion passed by unanimous voice vote.

F. Combined motion by Supervisor Catching to approve SOCIAL SECURITY and R&B SOCIAL SECURITY bills of \$5,163.29. Seconded by Trustee Dolores Hicks. Motion passed by unanimous voice vote.

IV. REPORTS

A. Assessor's Report - by Davis Offutt – Report Attached – Summary: We are approximately 15% through the reviewing and/or revaluing Aurora Township properties for 2015, payable in 2014. Parcel count in Township 39,382.

B. Highway Commissioner's Report - John Shoemaker – Commissioner Shoemaker reported the purchases of a new lift to be delivered in two weeks, and also a Pierce Patcher which will make patching much more cost efficient. Trustee Reyna asked if they were familiar with the equipment that was purchased. He was assured by Commissioner Shoemaker that they were.

C. Supervisor Report – Supervisor Bill Catching - Deferred to various Items on the agenda.

D. Code Enforcement Report – by Hector Benavides – Hector reviewed the pending cases and their status. Report attached. Supervisor Catching reviewed the results of the 2014 lawn mowing customer service survey. Overall the service was rated from very good to excellent. Survey results are attached.

E. General Assistance Manager's Report: by Suely Ann Cabral – She reported that at present 11 active GA clients. Several emergency assistance claims were approved – including one victim of a house fire. We have ordered Ventra cards for public transportation for our clients. She further reported that there will be a Community Health Fair, March 29th, 2014, 8:00 a.m. – 1:00 p.m. at Aurora Christian School, presented by the Aurora African-American Health Coalition. Also announced, that she will be attending a Latina Health Care Festival on April 5th, 2014, at the Prisco Center.

F. Financial Report – by Patricia Richardson - Ms. Richardson reviewed the budget. With a few days left in the fiscal year, every program is under budget except for the Ride-In-Kane bus program. However, we have made significant budget cuts in other areas to address this issue. For cash flow purposes, it will be necessary to borrow money from the Road District fund, which was approved by Commissioner John Shoemaker. We are anticipating \$50,000 from personal property tax in April and a check from Pace for February and March for \$25,000 to \$30,000 each.

V – UNFINISHED BUSINESS - NONE

VI- NEW BUSINESS

A. Bid Opening for sale of Township Vehicles and Equipment – Clerk Christy opened sealed bids for two vans and two lawn mowers, which had been declared surplus and had been advertised for sale as required by state statutes. In all four cases, the high bidders were declared winners.

Motion made by Supervisor Catching, seconded by Juanita Wells – to sell To Highest bidder – Edward Alvarado – in the amount of \$300.00 for a 1994 Ford Econoline Van. Motion passed by unanimous voice vote.

MOTION MADE BY Supervisor Catching – Seconded by Dolores Hicks – to sell to Highest bidder – Edward Alvarado – in the amount of \$300.00 dollars the 1995 Dodge Ram Van. Motion passed by unanimous voice vote.

MOTION MADE BY Supervisor Catching - Seconded by Juan Reyna – to sell to Highest bidder – Edward Alvarado – in the amount of \$1,900 the 60” EXMARK MOWER. Motion passed by unanimous voice vote.

MOTION MADE BY Supervisor Catching – Seconded by Juanita Wells – to sell to Highest bidder – Juan Jaquez, Sr. – in the amount of \$900 for a 60” CUB CADET lawn mower. Motion passed by unanimous voice vote.

MOTION MADE BY Catching, Seconded by Juanita Wells, to reject the bid by Ray Taverz for a piece of equipment identified as a Toro Mower. There was no Toro equipment offered in this sale.

B. Approval of Intergovernmental Agreement with Sugar Grove Township for General Assistance Services. Sugar Grove Township has contracted with Aurora Township for many years to provide case services for their general assistance cases. This is an updated agreement reflecting increases from \$50 to \$75 for the first month of case assistance and from \$25 to \$50 for the following months. Motion to approve made by Catching, seconded by Hicks. Motion passed by unanimous voice vote. Agreement attached.

C. Line Item Transfers to 2013-2014 Town Fund Budget & General Assistance Fund Budget Motion by Supervisor Catching, seconded by Juan Reyna to remove from the agenda. Motion passed unanimously by Voice Vote.

D. Resolution 2014-03 Town Fund - Borrowing Funds from Road & Bridge Fund. Motion made by Supervisor Catching , seconded by Wells - passed unanimously by voice vote.

VII. PUBLIC COMMENTS - None

VIII – ANNOUNCEMENTS: -

A. Bid Opening announced for Thursday, April 3rd, 2014, Noon,

At the Aurora Township office, 80 N. Broadway, Aurora, Il., For the purpose of opening bids for the 2014 Lawn mowing program.

B. Annual Town meeting, Tuesday, April 8, 2014, beginning at 6:00 p.m. at the Aurora Township Youth and Community center, 313 Gale St. Aurora, Il.

C. Following the town meeting on April 8th, 2014, there will be a meeting to discuss private residential water wells and septic systems for unincorporated Aurora Township residents. Hosted by Aurora Township and State representatives Linda Chapa LaVia and Stephanie Kifowit. Test kits will be available. Trustee Wells is highly involved in this meeting.

D. Trustee Wells attended a meeting to discuss the PACE Bus program hosted by Stephanie Kifowit. Wells reported that there were many pros and cons expressed by the people who attended. Some items brought up were drivers, logistics, and bus conditions. Overall, Aurora Township program seems favorable.

Trustee Wells announced that Congressman Bill Foster has launched a Project Growth series. The first event will take place at 9 a.m. Monday, March 31st, at Waubensee Community College, 18 S. River St., Aurora, Il., in the multi-purpose room on the first floor.

IX – EXECUTIVE CLOSED SESSION –

Motion to close meeting for the purpose of discussing personnel, pending litigation and land acquisition was made by Supervisor Catching, seconded by Trustee Dolores Hicks at 4:48 p.m. Passed unanimously by voice vote.

X – RECONVENE TO OPEN SESSION AT 5:24 P.M. – Roll call: Supervisor Catching, Clerk Christy, Trustees Hicks, Reyna and Wells.

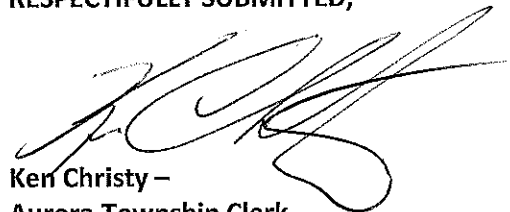
XI. ACTION RESULTING FROM EXECUTIVE SESSION - None

XII. ADJOURNMENT: Motion to adjourn by Supervisor Catching, seconded by Trustee Reyna. Passed unanimously by voice vote at 5:25 p.m.

NEXT SPECIAL MEETING: BID OPENING ON THURSDAY, APRIL 3, 2014 at NOON.

Next Regular Meeting: Tuesday, April 8, 2014 at 5:00 p.m. at Youth Center

RESPECTIFULLY SUBMITTED,



**Ken Christy –
Aurora Township Clerk**



Aurora Township Assessor
Davis R. Offut

Certified Illinois Assessing Officer - Master #20
Real Estate Managing Broker - Realtor GAA GRI
State Certified General Real Estate Appraiser #553.000892



TO: Aurora Township Board

RE: Assessor Report

DATE: March 27, 2014

Mar 12-26, 2014

Permits processed: 44 / Year to Date: 392
Sales processed: 68 / Year to Date: 348
Divisions: 0 / Year to Date: 0
Parcel Count: 39,382

We are approximately 15% through the reviewing and/or revaluing Aurora Township properties for 2014 payable 2013.

The bills presented for approval represent the typical expenses incurred during the general operations of the Assessor's Office.

As always, I will make myself available to answer any questions you may have.

Respectfully submitted,

Davis Offutt
Aurora Township Assessor