

Aurora Township Board of Trustees Meeting

Main Offices, 80 North Broadway

Aurora, IL.

Date: Thursday, February 13, 2014

Time: 4:00 P.M.

Minutes

I. Call To Order

Pledge of Allegiance

Invocation

Roll Call and Establish Quorum

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, IL, at 4 p.m. on Thursday, February 13, 2014. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Deputy Clerk, Jason Owens, called the roll with the following Board of Trustees members present: Bill Catching – Supervisor; Trustees: Dolores Hicks, David Moore, Juan Reyna and Juanita Wells.

Clerk Ken Christy – Excused Absence

Assessor Davis Offutt – Present.

Highway Commissioner John Shoemaker – Present.

Staff and Public present – see attached.

- II. Motion to approve the minutes of the regular Board meeting held on January 23, 2014 made by Supervisor Catching, seconded by Trustee Reyna. Motion carried by unanimous voice vote.

- III. **Approval and/or Audit of Township and Road District Bills.**

- a. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Town bills in the amount of **\$61,084.39**. Motion passed by unanimous voice vote.
- b. Motion made by Supervisor Catching and seconded by Trustee Wells to approve the Road and Bridge bills in the amount of **\$20,022.38**. Motion passed by unanimous voice vote.
- c. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the General Assistance bills in the amount of **\$4,582.19**. Motion passed by unanimous voice vote.
- d. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve the Joint Bridge bills in the amount of \$31,698.29. Motion passed by unanimous voice vote.
- e. Motion made by Supervisor Catching and seconded by Trustee Moore to approve the combined IMRF and Road & Bridge IMRF bills in the amount of **\$23,935.45**. Motion passed by unanimous voice vote.
- f. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the combined Social Security and Road & Bridge Social Security bills in the amount of **\$10,970.74**. Motion passed by unanimous voice vote.

IV. Reports

- a. **Assessor's Report** – Davis Offutt. Report attached. Summary: Assessor Offutt updated the Board on the zoning status of the Township-owned building at 313 S. Farnsworth Ave (single family residential) and mentioned that there were several upgrades and replacements necessary for the computer equipment in his office. The upgrades are within budgetary constraints. Offutt also thanked Hector Benavides for his efforts at keeping the parking lot clear of snow.
- b. **Highway Commissioner's Report** – John Shoemaker. Summary: The new driver has been on the job for 10 days and is fitting in well and allowing the department to bring their level of service back up to meet and exceed expectations. Shoemaker reported that the next storm should arrive Saturday with freezing rain on Monday, Presidents' Day. The cold weather has increased the repairs needed for equipment. Commissioner Shoemaker announced that the first two shipments of salt arrived and they are beginning to think about spring projects.
- c. **Supervisor's Report** – Bill Catching. Summary: Supervisor Catching presented a copy of a Beacon News article in which he is interviewed regarding the Show You Care program. Catching said that this may not be the best time to pass a referendum, but that conversations about funding for developmentally disabled services should continue. Supervisor Catching reported that the roof on the township office leaked during the last warm spell and damaged a smoke detector. The roof has been patched and will have contractors inspect the roof when the weather is warmer. Catching mentioned that the township website has been updated and will now have the Township Board minutes and Board packets uploaded for the public to view. Supervisor Catching also reported that a new part-time dispatcher for the Ride-in-Kane program was hired. His name is Jose

Chavez and seems to be a great fit. A part-time offer was made to a human resources candidate, but the offer was rejected because the applicant was seeking a full-time job. Catching is hopeful the candidate will have a change of heart. Supervisor Catching reported that there will be a need to ask for another short-term loan to make payroll before the next batch of property tax payments are distributed in June.

- d. **Ride-in-Kane Manager's Report** – Melissa Franks. Report attached. Summary: Attached report has been updated to include Title XX ridership and the wait list numbers are now accurate with any duplications removed. Ms. Franks mentioned that ridership in January was down due to the cold weather. Franks reports that Mark Semmler is already making a positive impact on Ride-in-Kane in his new position. RIK boundaries have also been adjusted to stay within the Kane County borders which has helped reduce costs.
- e. **Youth Services Director's Report** – Scot Thurman. Report attached. Summary: New equipment (foosball table and a pool table) was delivered recently. Director Thurman presented a summary report of grants received, expended and remaining balances. Thurman also reported that six-month performance reviews would begin soon for all Youth Center staff. Thurman mentioned that he and Supervisor Catching had contacted Ted Mesiacos, an architect from Aurora, and asked him to provide a second opinion regarding the cause of the water in the gym. Director Thurman discussed a program to work with Communities In Schools (CIS) and West Aurora High School to coordinate community service opportunities for students (court-mandated or otherwise) and expressed his hope that a similar program can be created with East Aurora High School in the future. Thurman also presented information about an after-school program involving CIS, the Quad County Urban League and the Youth Center. (See attached.) Director Thurman announced that the Youth Center soccer team, in partnership with Back-to-Back Ministries, will be attending a soccer tournament in OH. The players will also be attending seminars about education and sharing and giving while there. Thurman thanked the ATHD for plowing the Youth Center lot after the heavy snow and mentioned that the Youth Center staff worked with the City of Aurora to transport people to the Youth Center, serving as a warming station, during recent very cold days.

V. **Unfinished Business** – None

VI. **New Business**

- a. **Youth Center Roof Repairs, Kevin Ream from Ream Hauser Architects** – Mr. Ream was unable to attend the meeting. Supervisor Catching motioned to table the item until a later meeting. Trustee Moore seconded. Motion carried by unanimous voice vote.
- b. **Declaration of Surplus Personal Property with a Value Less than \$2,500** – Patty Richardson explained that there are two inoperable cargo vans sitting at the Youth Center and two riding lawn mowers that need significant repair work. Neither set of items have any value to the Township and in order to sell them, the Board must declare

the items surplus prior to the items being listed for sale in the newspaper. Supervisor Catching motioned to declare the items surplus. Trustee Reyna seconded. Motion carried by unanimous voice vote.

- c. **Road District Line Item Transfer** – Highway Commissioner Shoemaker explained that the purchase necessitating the transfer will be delayed until the new fiscal year and therefore the transfer is no longer needed. Supervisor Catching motioned that the line item transfer request be removed from the agenda. Trustee Wells seconded. Motioned carried by unanimous voice vote.
- d. **PACE Annual Contract Renewal** – Supervisor Catching explained that he is talking with PACE officials to renew our contract for Ride in Kane services. Past practice has been to not bring the contract to the board for approval, but he will keep the board informed about changes. Early indications are that we will be able to significantly increase our charges per ride to PACE and remain competitive with other providers, Catching said. Catching motioned that the item be tabled for further investigation. Trustee Reyna seconded. Motion carried by unanimous voice vote.
- e. **Parking Restrictions in Aurora University Neighborhood** – Highway Commissioner Shoemaker explained that the process for approving the restrictions no longer includes the Township Board, but is vetted and approved by the Kane County Department of Transportation (KDOT). Engineers from KDOT also tell the ATHD where the signs are to be placed. Shoemaker said that the ground is too frozen to install the no parking signs, so the restrictions, while in place, will not be enforced until the spring thaw when the no parking signs will be posted. Trustee Hicks was concerned about the cost of a ticket to the students. Shoemaker mentioned a specific parking nightmare on S. Calumet Avenue and Trustee Moore asked if the landlord knew of the issue. Shoemaker said that he had spoken with the tenants and asked that they be more mindful of the right-of-way when they parked. Assessor Offutt commented that Aurora University (AU) held several community meetings prior to the latest construction commencing at Aurora University, so these parking issues should not be considered a surprise to the neighborhoods. Dr. Andrew Manion, Executive Vice President of Aurora University, commented that the parking issues are the result of a perfect storm of cold weather, snow and a lack of parking spots due to the construction. Dr. Manion also suggested that we contact Shaun Neitzel, Dean of Student Life at Aurora University, to report students unwilling to be good neighbors. Manion further explained the “Good Neighbor” program AU has which incentivizes students living in off-campus housing to be good citizens. Dr. Manion concluded by saying he intends AU to be a positive influence and a “good neighbor” to the community. Catching motioned for the item to be removed from the agenda. Trustee Hicks seconded. Motion carried by unanimous voice vote.

VII. Public Comments – None

VIII. Announcements

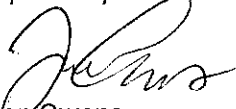
- a. Trustee Wells explained that she spoke again to Illinois State Representative Stephanie Kifowit regarding a seminar on water safety/well inspection for Township residents. Wells said that Representative Kifowit found someone for the presentation and that they needed to find a place to host the event. Highway Commissioner offered up the Highway Department facilities and a space for an announcement in the ATHD's Spring Mailer.
- b. Assessor Offutt mentioned an email that he sent to the Board regarding some legislation being presented in Springfield that would severely limit the levying power of township entities across the state.
- c. Trustee Hicks mentioned that Trustee Moore will receive the Harry S. Truman Award at the Kane County Democrats' Harry S. Truman Dinner held on February 24, 2014 at Pipers Banquets in Aurora.
- d. Trustee Hicks mentioned there will be a Black History month program and speaker at the senior lunch (meal provided by the township) on February 21, 2014. The speaker, Oba William King, is a professional storyteller and will be entertaining the crowd between 11:30 am and 12:15 pm.
- e. Trustee Hicks mentioned there will be a free dinner celebrating Black History month at the Prisco Community Center on February 21, 2014 beginning at 7:00 pm. The dinner is sponsored by the Living Daylight.
- f. Trustee Hicks mentioned there will be a semi-formal dinner at Pipers Banquets on February 21, 2014 beginning at 6:00 pm. The Afro-American Heritage Board is hosting the event and tickets are available for \$40 each.
- g. Suely Cabral provided an announcement for "Get Covered Illinois Community Leadership Forum" on Tuesday, February 18, 2014 from 1:00 pm and 2:30 pm at the Prisco Community Center. The forum is presented by the City of Aurora, Hispanic Chamber of Commerce and the State of Illinois to discuss the Affordable Care Act rollout in Illinois.
- h. Suely Cabral provided an announcement for a senior services event at Villa Olivia Country Club in Bartlett, IL on Wednesday, February 26, 2014. The program begins at 11:30 am and Ms. Cabral asks for RSVPs by Monday.

- i. Supervisor Catching reminded everyone to "Save the Date" for the Annual Township Topics Day in Springfield on April 30, 2014. The Township Officials of Illinois (TOI) will have workshops and events with General Assembly members.

IX. Adjournment – Motion for adjournment made by Supervisor Catching and seconded by Trustee Wells. Motion passed unanimously by voice vote at 5:07 p.m.

Next meeting is scheduled for Thursday, February 27, 2014 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, IL.

Respectfully submitted,



Jason Owens

Aurora Township Deputy Clerk

AURORA TOWNSHIP
BOARD OF TRUSTEES' MEETING
ATTENDANCE - SIGN-IN

MEETING DATE: 2-13-2014

NAME	ORGANIZATION	ADDRESS	PHONE
PEGGY HICKS		522 N. Lake	
Jason Owens			
Andrew Martin	Aurora University	347 S. Gladstone	
Patricia Richardson	AT Staff		
Jill Cole	Aurora University	347 S. Gladstone	
Melissa Franks	R.I.K Manager - A.T.		
Scot Thurman	Youth Center Director - A.T.		



Aurora Township Assessor

Davis R. Offutt

Certified Illinois Assessing Officer - Master #20
State Certified General Real Estate Appraiser #553.000892



TO: Aurora Township Board

RE: Assessor Report

DATE: February 13, 2014

Jan 23-Feb 12, 2014

Permits processed: 92

Sales processed: 89

Divisions: 0

Parcel Count: 39,382

Attached is an email from Ed Sieben, City of Aurora Zoning Administrator, indicating that 313 South Farnsworth Avenue, is planned for low density residential (single family.)

I have attached the future invoice from Dell for upgrade equipment. Our present tape backup system has locked the tapes in the servers. Also, our Juniper fire wall box has failed. We have a new Sonicwall from Dell that will be installed this weekend. All these necessary upgrades and replacements are well within the current budget.

Another need is the antiquated 18 year old computer wiring from the servers to the work stations. I am researching the cost of new cat 6 cable wiring.

FYI: I was here on Sunday and noticed that Hector and a landscaper were pushing the snow back further for the Township employees to have more adequate parking. I want to mention that all through this past snow fall the parking lot has been plowed for all our employees to be able to park before arriving to work. A big "Thank you!" to Hector.

The bills presented for approval represent the typical expenses incurred during the general operations of the Assessor's Office.

As always, I will make myself available to answer any questions you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Davis Offutt", is written over a series of horizontal lines.

Davis Offutt
Aurora Township Assessor

Davis Offutt

From: Sieben, Ed [ESieben@aurora-il.org]
Sent: Wednesday, February 12, 2014 7:50 AM
To: 'Davis Offutt'
Cc: Hector Benavides
Subject: RE: 313 South Farnsworth Avenue

Davis, our plan shows low density residential (single family).

Edward T. Sieben
Zoning Administrator
Planning & Zoning Division
City of Aurora
1 S. Broadway
(630)256-3080:P
(630)256-3089:F
esieben@aurora-il.org

From: Davis Offutt [<mailto:assessor@auroratownshipassessor.com>]
Sent: Monday, February 10, 2014 2:20 PM
To: Sieben, Ed
Cc: Hector Benavides
Subject: 313 South Farnsworth Avenue

Ed,

Parcels 15-26-279-031 & -030 are owned by Aurora Township and have been used by the Kane County Sheriff as a satellite station. They will soon discontinue using that site. Aurora Township has had an appraisal of this property and may sell it.

My question is what is the comprehensive plan for the City of Aurora as it pertains to any future zoning and use?

Davis
630-896-7792

**QUOTATION**

Quote #: 675110999
 Customer #: 9126394
 Contract #: 45ABZ
 Customer Agreement #: 090701.02 MHEC
 Quote Date: 02/10/2014
 Customer Name: AURORA TOWNSHIP ASSESSOR

Date: 2/11/2014

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information

SALES REP: STEPHEN BONE PHONE: 1800 - 2349999
 Email Address: Stephen_Bone@Dell.com Phone Ext: 61457

GROUP: 1 QUANTITY: 1 SYSTEM PRICE: \$2,410.50 GROUP TOTAL: \$2,410.50

Description	Quantity
RD1000 Ext USB 3.0 Drive Bundled with SW/CBL (225-2402)	1
QTY 1, Removable Hard Disk Cartridge for RD1000, 750GB Native (342-4842)	1
Basic Enterprise Support: Business Hrs (5X10) Next BusinessDay On Site Service After Problem Diagnosis 2 Year Extended (980-3692)	1
Basic Enterprise Support: Business Hrs (5X10) Next BusinessDay On Site Service After Problem Diagnosis Initial Year (981-0120)	1
Dell Limited Hardware Warranty Plus In-Home Service [after Remote Diagnosis], Initial Year (985-5298)	1
Dell Hardware Warranty, Extended Year(s) (985-5309)	1
DECLINED CRITICAL BUSINESS SERVER OR STORAGE SOFTWARE SUPPORT PACKAGE-CALL YOUR DELL SALES REP IF UPGRADE NEEDED (985-5347)	1
On-Site Installation Declined (983-5227)	1
QTY 1, Removable Hard Disk Cartridge for RD1000, 750GB Native (342-4842)	11

*Total Purchase Price: **\$2,410.50**
 Product Subtotal: \$2,410.50
 Tax: \$0.00
 Shipping & Handling: \$0.00
 State Environmental Fee: \$0.00
 Shipping Method: LTL 5 DAY OR LESS
 (* Amount denoted in \$)

Statement of Conditions

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors. Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

This proposal is not intended to create a contractual relationship. Unless expressly agreed otherwise in a writing signed by the parties, all orders by AURORA TOWNSHIP ASSESSOR for Dell products and services shall be subject to Dell's Terms and Conditions of Sale-Direct, which can be found at www.dell.com/terms, and which incorporate Dell's U.S. Return Policy, at www.dell.com/returnpolicy#total. Please read those terms carefully and in their entirety, and note in particular that Dell EqualLogic and EqualLogic-branded products, Dell|EMC and EMC-branded products, PowerVault ML6000 tape libraries, non-Dell-branded enterprise products, enterprise software, and customized hardware or software products may not be returned at any time. Orders also shall be subject to the terms of any applicable service contract (s), which can be found at www.dell.com/servicecontracts.

All information supplied to AURORA TOWNSHIP ASSESSOR for the purpose of this proposal is to be considered confidential information belonging to Dell.

About Dell

Dell Inc. (NASDAQ: DELL) listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500. For more information, visit www.dell.com.

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