

**AURORA TOWNSHIP**  
**BOARD OF TRUSTEES MEETING**  
**MAIN OFFICES, 80 NORTH BROADWAY**  
**AURORA, IL.**  
**TUESDAY, NOVEMBER 26<sup>TH</sup>. 2013**  
**Time: 4:00 P.M.**

**MINUTES**

**I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**INVOCATION**  
**ROLL CALL AND ESTABLISH QUORUM**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora ,Il., at 4 p.m. Tuesday ,November 26, 2013. Notice was sent to all board members as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4 p.m. Supervisor Catching led the group in the Pledge of Allegiance. Trustee Hicks gave the invocation.

Aurora Township Clerk, Ken Christy called the roll with the following board members present: - Bill Catching – Supervisor, Trustees: Dolores Hicks, Juan Reyna, David Moore and Juanita Wells.  
Assessor – Davis Offutt – Not Present  
Highway Commissioner – John Shoemaker --- Present

Staff and public present – as attached.

**II.** Motion to approve the minutes of the Regular Board Meeting on Nov. 14<sup>th</sup>., made by Supervisor Catching, seconded by Dolores Hicks. Motion passed unanimously by voice vote.

**III.** Approval and/or Audit of Township and Road District Bills.

A. Motion made by Supervisor Catching and seconded by Trustee Dolores Hicks, to approve the Town Bills in the amount of \$79,459.57. Motion passed unanimously by voice vote.

B. Motion made by Supervisor Catching and seconded by Trustee David Moore, to approve Road District Bills in the amount of \$17,361.20. Motion passed unanimously by voice vote.

C. Motion made by Supervisor Catching and seconded by Trustee Juan Reyna, to approve General Assistance bills in the amount of \$5,436.37. Motion passed unanimously by voice vote.

D. Motion to approve Mental Health Bills made by Supervisor Catching, and seconded by Juanita Wells, in the amount of \$30,703.01. Motion passed unanimously by voice vote.

E. Motion made by Supervisor Catching to pay IMRF AND R&B bills in the amount of \$9,946.31, Seconded by Trustee Dolores Hicks. Motion passed unanimously by voice vote.

F. Combined motion by Supervisor Catching to approve SOCIAL SECURITY and R&B SOCIAL SECURITY bills in the amount of \$5,128.37, Seconded by Trustee David Moore. Motion passed unanimously by voice vote.

#### **IV. REPORTS**

**A. Assessor's Report** - by Davis Offutt – Report Attached – Summary – There are a total of 500 Kane County Board of Review filings for Aurora Township. Reviews will run from Dec. 5, 2013 to February 2014.

**B. Highway Commissioner's Report** - John Shoemaker –Commissioner Shoemaker reported that on Nov. 25<sup>th</sup> it was necessary to treat and salt Township roads. He further reported how the road district salts and inspects the roads for winter conditions. He also stated that his approach to maintaining the roads in the Township is pro-active by his constant pro-active approach to their maintenance. Commissioner Shoemaker reminded everybody of the Open House for Township Officials on November 27 at the Highway department. Patricia Richardson asked about leaf pickup in the Township. Shoemaker's response was there is no leaf pickup in the Township.

**C. Supervisor Report** – Supervisor Bill Catching - Supervisor Catching reviewed the General Assistance relief report for October 2013 as attached. There will be a Senior luncheon on December 14<sup>th</sup> at the Third Ward Club sponsored by the Aurora Township and Senior Services. There will also be a food and gift distribution to Seniors who cannot attend the event. Volunteer delivery drivers are needed to help. If you can help, call May or Nancy at Senior Services at 630-897-4035. Supervisor Catching reported that there was an incident involving a Township driver. A customer fell out of his wheelchair in the Township bus but was not injured. The driver has been placed on paid administrative leave pending an investigation into the accident. Catching further reported that a challenge against a number of taxing bodies including Aurora Township contending that the tax levies for 2013 were too high. The Kane County State's Attorney's office will be representing us. The new Youth center roof has small leaks and is being inspected by our architect and contractor. The roof is under warranty and will be fixed. Road commissioner - John Shoemaker – under code enforcement - asked Trustee David Moore, to monitor 1053 to 1063 Douglas, where there are more than a dozen cars parked in the yard as well as a garage being built from logs and branches.

**D. – UNFINISHED BUSINESS** - Approval of Blackberry Township Intergovernmental Agreement For General Assistance - Supervisor Catching made a motion of approval of this agreement. Seconded by Trustee Juan Reyna. Passed unanimously by voice vote.

**VI – NEW BUSINESS:**

**A.** Presentation of September 30, 2013 financial statements. – Chief of Staff Patricia Richardson presented and reviewed the financial statements through September 2013. She identified that the Ride In Kane is our biggest problem for financial commitment. Program changes, effective on January 1, 2014, should help to reduce this problem. The project is ongoing in looking at miscellaneous line items accounts for proper identification. Background checks for coaches and other volunteers will be performed through the Fox Valley Park District police, which will save money.

**B.** Presentation of Proposed 2013 Tax Levy. Chief of Staff Patricia Richardson presented the Aurora Township proposed 2013 tax levy – Town – of \$3,910,444. Summary is attached.

**C.** Amendment to 2013 Board of Trustee Meeting Schedule: Addition of December 26<sup>th</sup>, 2013 meeting. A motion was made by Supervisor Catching and seconded by Trustee Juanita Wells, to add a meeting for December 26<sup>th</sup>, 2013 at 4:00 p.m. at the township offices, 80 N. Broadway. Passed unanimously by voice vote.

**D.** Approval of 2014 Holiday Schedule: Motion was made to approve the 2014 Holiday Schedule. Seconded by Trustee Jaun Reyna. Passed unanimously by Voice Vote.

**VII. -PUBLIC COMMENTS - None**

**VIII. ANNOUNCEMENTS** – The Aurora Puerto Rican Cultural Council has asked the Township to help in transportation of people to sing at two senior citizen complexes - Jennings Terrace and the Aurora Rehabilitation Center on Farnsworth Avenue in Aurora. This will occur on December 20 from 6:30 p.m. till 10:00 p.m. The board is welcome to attend. There will be an annual Legislative Forum on Aging and Disability issues on Monday, Dec. 9, 2013 from 8:30 a.m. till 11:30 a.m. at the Pottawatomie Community Center, 8 North Ave. St. Charles.

**IX – EXECUTIVE CLOSED SESSION:** Motion to move to Executive Session by Supervisor Catching at 4:51 p.m. Seconded by David Moore. Passed Unanimously by roll call vote.

**X – RECONVENE TO OPEN SESSION** - at 5:01 p.m. Motion made by Supervisor Catching, seconded by Trustee Juan Reyna. Passed Unanimously by Voice Vote.

**XI- ACTION RESULTING FROM EXECUTIVE SESSION** – On a motion by Supervisor Catching Seconded by David Moore, to offer a full time position at the Youth Center to Sarah Paul. Pay not to exceed \$14.00 an hour. Passed Unanimously by Voice Vote.

**XII – ADJOURNMENT – MOTION TO ADJOURN - --** Made by Supervisor Catching, Seconded by Dolores Hicks at 5:06 p.m. Passed Unanimously by Voice Vote

**Next meeting, 4 p.m. Thursday, December 12th., 2013 -  
Aurora Township offices, 80 N. Broadway, Aurora, Illinois.**

**RESPECTFULLY SUBMITTED,**

**KEN CHRISTY  
Aurora Township Clerk**

AURORA TOWNSHIP  
BOARD OF TRUSTEES' MEETING  
ATTENDANCE - SIGN-IN

MEETING DATE: Nov 26, 2013

NAME	ORGANIZATION	ADDRESS	PHONE
Patricia Richardson	AT- Chief of Staff		

TO: Aurora Township Board

RE: Assessor Report

DATE: November 26, 2013

Nov 14-Nov 25, 2013

Permits processed: 190

Sales processed: 105

Divisions: 0

Parcel Count: 39,382

Attached is list of the Board of Review complaints by classification for the years 1997 through 2013.

There are a total of 500 Kane County Board of Review filings for Aurora Township.

The first Board of Review hearings begin December 5<sup>th</sup> and will run through February 2014.

The bills presented for approval represent the typical expenses incurred during the general operations of the Assessor's Office.

As always, I will make myself available to answer any questions you may have.

Respectfully submitted,

Davis Offutt  
Aurora Township Assessor