

AURORA TOWNSHIP

BOARD OF TRUSTEES MEETING

MAIN OFFICES, 80 NORTH BROADWAY, AURORA, IL.

4 p.m. THURSDAY, SEPTEMBER 12TH, 2013

MINUTES

**I. CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL AND ESTABLISH QUORUM**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, Il., at 4 p.m. on Thursday, September 12, 2013. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Bill Catching called the meeting to order at 4 p.m. Trustee Juan Reyna led the group in the Pledge of Allegiance. Trustee Hicks gave the Invocation.

II. Aurora Township Clerk Ken Christy called the roll with the following Board of Trustees members present: Bill Catching – Supervisor, Trustees: Dolores Hicks, Juan Reyna, David Moore and Juanita Wells. Also present were Assessor Davis Offutt and Highway Commissioner John Shoemaker.

Staff and public present – Please see the attached attendance sheet.

III. Motion to approve the minutes of the Regular Board Meeting on Aug. 22ND, made by Supervisor Catching, seconded by Juanita Wells. Motion passed unanimously by voice vote.

IV. Approval and/or Audit of Township and Road District Bills.

A. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve the Town Bills in the amount of \$119,723.17. Motion passed unanimously by voice vote.

B. Motion made by Supervisor Catching and seconded by Trustee Reyna to approve Road District bills in the amount of \$8,913.48. Motion passed unanimously by voice vote.

C. Motion made by Supervisor Catching and seconded by Trustee Hicks to approve General Assistance bills in the amount of \$5,584.97. Motion passed unanimously by voice vote.

D. Motion made by Supervisor Catching to pay Liability Insurance Bills in the amount of \$42,929.00. Seconded by Trustee Reyna. Motion passed unanimously by voice vote.

E. Motion made by Supervisor Catching to pay IMRF AND R&B bills in the amount of \$10,487.66. Seconded by Trustee Moore. Motion passed unanimously by voice vote.

F. Combined motion by Supervisor Catching to approve SOCIAL SECURITY and R&B SOCIAL SECURITY bills of \$6,288.24. Seconded by Trustee Reyna. Motion passed unanimously by voice vote.

V. REPORTS

A. Assessor's Report - by Davis Offutt - Report Attached - Summary: The equalization factor for the revised assessment of Aurora Township was explained. The assessment changes were published in *The Beacon-News* on 9/14/13. Property owners have until 10/14/13 to file an appeal of their assessment. Mark Armstrong, Kane County's Supervisor of Assessments, will be having a tax clinic for the City of Aurora, Sept. 25th, in the City Council chambers.

B. Highway Commissioner's Report - John Shoemaker - Summary: Commissioner's report attached. Commissioner Shoemaker thanked Suely Ann Cabral for translating the Fall newsletter and thanked Patricia Richardson for help in the audit. There was no outside help needed in snow removal last winter. Also in a trade off with The City of Aurora for plowing different streets, we saved fuel consumption costs. He is working on a similar relationship with the Village of Montgomery as well. Total patching is starting this week for all the Township roads. The Moving Wall is coming to Aurora and they will be using the Township tent for this event. The Emerald Ash Borer Infestation has caused our tree removal costs to be increased to 1000% this year.

C. Supervisor's Report - Supervisor Catching - The audit went well this past month and the preliminary results should be available later this month from auditing firm. Supervisor Catching attended a press conference on 9/11/13 about the Moving Wall coming to Aurora. Fifth Third Bank has donated \$25,000 to this event. The wall will be a 3/5-sized replica of the wall in Washington D.C. There will be a Healing Field at West Aurora High School displaying flags for fallen soldiers. These flags can be purchased for \$30 - \$5 extra if the flags are purchased in memory of someone. Supervisor Catching is talking to township County Board members about nuisance properties, such as the on-going situation on Whitlock Drive. This is a work in progress. We will have a vehicle in the Fiestas Patrias parade on Sunday Sept. 15th.

D. Youth Services Report - by Scot Thurman - Youth Center received a grant of \$28,000.00 for Summer employment. \$21,000.00 was used and the remaining was returned to the granting agency. Job descriptions have been updated for all Youth Center employees. The youth center is repainting and repairing the walls, floors and the all purpose room as well as the gymnasium. After School Programs have started and hopefully with other organizations can possibly be expanded. We have several interns from various schools helping at the Youth center. There will be an appreciation dinner on either the 25th or the 26th of September for our soccer coaches to thank them for their participation and to discuss future programs. The center is still looking for two part time drivers for youth center. Letters have been sent out for a Youth Commission meeting at 4 p.m. Thursday Sept. 24th. On Sept. 14th and the 28th there will be a soccer clinic administered by Frank Navarro. Senior Exercise continues on Tuesdays and Thursdays. Line dancing on Mondays. Still looking for CPR training for youth center drivers.

E. Ride in Kane Report - Norma DeLeon reported that two drivers from the Youth center were transferred to the Ride in Kane program. Ride in Kane is at full capacity with a waiting list. Supervisor Catching reported that the fare will be increased from \$3 to \$4 effective on Jan. 1st, 2014.

Supervisor Catching is looking into a possibility through Pace to lease a van or two with a cost of a \$1,000 security deposit and \$100 monthly rental per vehicle which includes all maintenance.

F. Senior Services Report – As attached - - By Suely Ann Cabral – Suely Cabral represents the township on various committees. She reported on several events such as the TRIAD annual senior picnic which was held on Tuesday, Aug. 15th with more than 150 senior citizens attending. TRIAD will also be hosting an event for seniors on Oct. 10th, at the Prisco Center. On Sept. 21st. at Sunnymere – they will host their annual fund raiser. Tickets are \$45.00 per person. Senior bingo continued on a temporary basis held at 900 North Lake St. Aurora, Il. Trustee Hicks added that Senior Services will be meeting every 3 months starting Sept. 27th. Also Oct. 1st. a Bean bag baseball event will be held at the Prisco center at 10:00 a.m. Cabral also thanked Supervisor Catching for a donation to purchase two graphing calculators for a client whom the township was unable to help. Supervisor Catching added that he asked several friends to donate to the purchase and said he would like to set up a program to help students in need for supplies for school on an on going basis through private donations through the East Aurora High School PTA or East Aurora Foundation.

VI. UNFINISHED BUSINESS

IT Status Report – Supervisor Catching – reported this is still an unfinished project. He is waiting for a proposal from the IT consultant who has worked for the Assessor's office in recent years. Catching said he will report on hardware upgrades at the next meeting. Our host for the township website has changed – should be up and running today.

An orientation and training session for new township officials will be held Monday, Sept 16th, 2013 at 9:00 a.m. in the Township offices.

VII. NEW BUSINESS: None

VIII. PUBLIC COMMENT: None

IX. ANNOUNCEMENTS: - Trustee Wells attended a meeting of the neighborhood group Taking Back Our Community. They are requesting a liaison from the Township to their group and also would like copies of the Township map. They are conducting a financial workshop and are looking for retired teachers to help seniors with computers.

Motion for adjournment by Supervisor Catching – Seconded by Trustee Hicks at 5:10 p.m.
Motion carried by voice vote.

Next meeting will be held on Thursday, September 26th. 2013 at 4:00 p.m. at Aurora Township Office, 80 N. Broadway, Aurora, Illinois.

RESPECTFULLY SUBMITTED,

Ken Christy
Aurora Township Clerk

TO: Aurora Township Board

RE: Assessor Report

DATE: September 12, 2013

Aug 22-Sep 11, 2013

Permits processed: 365

Sales processed: 166

Divisions: 5

Parcel Count: 39,385

The Kane County Assessment Office has mailed the Notice of Revised Assessment letter dated 08/30/13. The letter indicates the Equalization Factor for Aurora Township of 1.0316%. Also, these assessment changes were published in the Beacon News on 09/04/13. Property owners have until 10/04/13 to file an appeal of their assessment.

Also, Mark Armstrong will be having a special Tax Clinic for the City of Aurora at the request of Mayor Weisner on September 25, 2012 in the council chambers. See attachment.

The bills presented for approval represent the typical expenses incurred during the general operations of the Assessor's Office.

As always, I will make myself available to answer any questions you may have.

Respectfully submitted,

Davis Offutt
Aurora Township Assessor

AURORA TOWNSHIP
BOARD OF TRUSTEES' MEETING
ATTENDANCE - SIGN-IN

MEETING DATE: 9-12-13

NAME	ORGANIZATION	ADDRESS	PHONE
Charles Robino	Aurora Township	361 MAHON	(603) 897-6675
Mick Caporal			
Alex Cabral		353 Bewdick Dr.	(430) 906-7118
Mary GARZA			
Suely Cabral	AT - Senior Services		
Scot Thurman	AT - Youth		
Norma DeLeon	AT - Ride In Kane		
Priscilla Leggs	AT - GA Manager		

Patricia Richardson AT - Staff