

AURORA TOWNSHIP
SPECIAL BOARD OF TRUSTEES MEETING

MAIN OFFICES: 80 N. BROADWAY

AURORA, ILLINOIS

Date: November 2, 2012

Time: 12:03 p.m.

MINUTES

I. CALL TO ORDER

PLEDGE OF ALLEGENCE

ROLL CALL AND ESTABLISH QUORUM:

A Special Meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, Illinois at 12:03 p.m. on Friday November 2, 2012. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Christina Campos called the meeting to order. Supervisor Campos led the group in the Pledge of Allegiance.

Aurora Township Clerk Herbert Hill did the roll call with the following members present: Bill Catching, Delores Hicks, Christina Campos, David Moore, and Mark Semmler, John Shoemaker was also present.

Public Present: Please see attached.

11. APPROVAL OF BID PACKAGE AND ADVERTISEMENT FOR BIDS FOR THE AURORA TOWNSHIP YOUTH AND COMMUNITY CENTER ROOF REPAIRS

Kevin Ream, of Ream-Hauser Architects, Inc, presented project manual to be distributed to bidders including specifications and drawings.

Mr. Ream also stated that the bid packets may also be available electronically. The information would be reproduced for bidders at the Pre-Bid Conference, Tuesday Nov. 13, 2012 at 10:00 am. At the Youth Center.

Mr. Ream will also be present at the Conference.

Bids are scheduled to be received Tuesday 11/20/12 up to 4:00 pm at the Township Offices.

Starting date for the work to begin is December 10, 2012. The reason for the lag time is for material acquisition.

Completion is anticipated to be February 15, 2013.

There may be a price bump because of possible weather conditions.

Mr. Semmler inquired as to specific manufacturers. Mr. Ream answered yes, and that colors can be picked from the manufacturers range. Color schemes can be available at the next board meeting.

Mr. Semmler explained that A & E may have extra charges because the work is expanded.

Ms. Delores Hicks asked about the alternate bid process. The bid process and the necessity of alternate bids were explained by Mr. Ream.

Mr. Catching questioned whether estimated costs would be "ball park" \$70 k, and alternate \$45 - \$50 k. To which Mr. Ream responded, yes.

Mr. Semmler questioned whether under a bid security of 10%, Ream anticipated any problems. (Security required either a bond or certified check for 10% of the cost). Would this be a problem?

Mr. Ream responded no, and explained the bid bond (performance bond) and its significance.

Mr. Ream further stated that the subject dates can be adjusted or amended at the Pre Bid Conference.

A motion was made by Christina Campos for the approval of the Pre Bid Package, motion seconded by David Moore. Motion carried. (Voice vote)

II. PUBLIC COMMENT

NONE

III. ADJOURNMENT

A motion to adjourn was made by Christina Campos and seconded by Bill Catching. Motion carried and the Meeting adjourned at 12:32 p.m.

Respectfully Submitted,


Herbert Hill
Aurora Township Clerk