

STATE OF ILLINOIS)
COUNTY OF KANE) SS
TOWN OF AURORA)

MINUTES OF JUNE 09, 2011

I. CALL TO ORDER / ROLL CALL

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, Illinois at 4:00 p.m. on Thursday, June 09, 2011. Notice was sent to all members of the Board as required by statute.

II. Pledge of Allegiance

Aurora Township Supervisor Christina Campos called the meeting to order. Supervisor Campos led the group in the Pledge of Allegiance.

Aurora Township Clerk, Herbert Hill was absent. Supervisor Campos asked for a motion to be made to appoint Suely Ann Cabral as PRO – TEM CLERK. The motion was made by David Moore and seconded by Dolores Hicks. .
The motion carried. (voice vote)

III. Suely Cabral did the roll call with the following members present: Bill Catching, Dolores Hicks, Christina Campos, David Moore and Mark Semmler. Highway Commissioner, John Shoemaker and Assessor, Davis Offutt were present as well.
Public Present: please see attachment.

IV. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES MEETING OF May 26, 2011.

A motion to approve the Minutes of the regular meeting held on Thursday May 26, 2011, was made by David Moore with a second by Dolores Hicks provided that the following corrections are made:

1. Under the Code Enforcement Officer's Report the 1st paragraph (sp) Hector Benavides introduced (name correction) Jeff Schoeberlein.
2. Under Section VIII., Supervisor Campos said to add D. United Way Recognition and E. Letter of Recognition from the City of Aurora
3. Last line on page 4 add Attorney, to Mr. Trinta.
4. Page 2 last sentence change to- Mr. Shoemaker reported that grass in the area was growing in the construction area was difficult because of the inconsistent rainy and dry spells.

Motion carried. (voice vote)

V APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF MAY 26, 2011 ROAD DISTRICT PUBLIC HEARING

A motion to approve the minutes of the Special Board meeting held on May 26, 2011 was made by David Moore and seconded by Dolores Hicks.

Motion carried. (voice vote)

VI. APPROVAL AND / OR AUDIT OF TOWNSHIP AND ROAD AND BRIDGE BILLS

Supervisor Campos said that the board was given a new format on the bills. Comptroller, Leticia De Leon has added invoice #, vendor name, ID and general ledger on what the expense is going against. You will also see accounts payable as well as expenses. On page 10 expenses beginning with the township fund. The amount in bold is what the vendor will be paid. The report should be printed in the proper order for the next meeting.

Bill Catching had a question regarding both transactions being listed. He stated that he does not need to see the credit side.

Ms. De Leon read a brief report regarding her work since she began her employment with Aurora Township; transitioning from the old software to the new software. A copy of what she read will be included with the minutes.

Supervisor Campos had two corrections to the bills.

1.) on page 18 remove Marywood Towers.

2.) Add \$500.00 for the Senior Services Ass. Inc. Senior Health Fair that will be held on June 14, 2011.

A motion to approve the Town Bills in the amount of \$43,264.04 was made by Trustee Dolores Hicks with a second by Trustee Bill Catching.

Motion carried. (voice vote)

A motion to audit the Road and Bridge bills in the amount of \$16, 906.02 was made by Trustee David Moore and seconded by Trustee Bill Catching.

Motion carried. (voice vote)

A motion to audit the General Assistance bills in the amount of \$5,609.82 was made by Trustee Dolores Hicks and seconded by Trustee Bill Catching.

Motion carried. (voice vote)

A motion to audit the Mental Health bills in the amount of 137,066.46 was made by Bill Catching with a second by David Moore.

Motion carried. (voice vote)

A combined motion to approve the IMRF and R&B IMRF bill in the amount of \$9,047.15 was made by Trustee Bill Catching and seconded by Trustee Dolores Hicks.

Motion carried. (voice vote)

A combined motion to approve the Social Security bill and the Road & Bridge Social Security bill in the amount of \$5,974.57 was made by Trustee Bill Catching and seconded by Trustee Dolores Hicks.

Motion carried. (voice vote)

VII. REPORTS

A. **Assessor Report: Davis Offutt**

Mr. Offutt submitted a written report. Please see attachment.

B. **Highway Commissioner, John Shoemaker**

Highway Commissioner said that they weren't able to attend the Interfaith Food Pantry event due to flooding. He was happy to announce that the resurfacing is scheduled to begin tomorrow. He stated that he decided to change the process from the old surface to a new seam. He said that it is better to have a seamless patch.

Highway Commissioner Shoemaker said that they are encountering lots of flooding issues from the last few weeks. He is working on organizing the removal of garbage from the right of way and is working very closely with Code Enforcement Officer, Hector Benavides.

C. **Youth Department, Justine Bennett**

Ms. Bennett submitted a written report.

She stated that currently, her biggest concern is the roof of the Youth building. The middle section needs to be replaced ASAP. They should have an estimate tomorrow.

They've been very busy in the community. They were at the Latina Health Fair and at the Sports Festival. This weekend will be very busy as well with the Resource Fair and Green Fest.

The Youth & Senior Community Center will host a Blood Drive on June 30, 2011 from 4:00 – 7:00 p.m. Participants will receive an \$11.00 gift certificate from the Oberweis Ice Cream & Dairy Store.

D. **Code Enforcement, Hector Benavides**

Mr. Benavides stated that 911 Marywood & 1470 Church Rd. were two residences with tall grass violations. He said that someone cut the grass at the Marywood address but he did not know who. He said that the Church Rd. grass was taken care of by the owner Mr. Ron Berry. They were unable to cut the grass in the back yard because of flooding. Mr. Berry was present and was given an opportunity to speak. He stated that he has lived there for 10 years and his yard has always been cut. There are some other things that are being said – wheel barrows at the back of the home are not junk. He did not know where this complaint was derived from. He said that they have an association.

Trustee Moore said that the Aurora Township board and Code Enforcement have to act on complaints from the community. He said that they have to take the proper steps to bring the property into compliance.

Trustee Catching stated that he would like to make a correction. The Board did not act on Mr. Berry's property. The complaint for Mr. Berry's property was for tall grass. Trustee Catching told Mr. Berry that a couple of meetings ago

someone from his neighborhood came to the meeting and brought pictures and his property was one of them.

Mr. Benavides said that as of 05-27-11 he has sent out 27 tall grass Notices. He has received 10 responses from the Post Office. As of today he has received 34 complaints with the majority of them being for tall grass.

He has invited Mark VanKerkhoff, Dir. Of Bldg & Zoning from Kane County to the next Aurora Township board meeting. He suggested that they think about questions to ask him. He said that their system is completely different from ours. Why does it take them so long to address issues?

He stated that the property at 1100 Pleasant is under our jurisdiction but because there is an open door it becomes the responsibility of the Kane County Board because it is a health risk.

VIII. UNFINISHED BUSINESS

There was no unfinished business.

IX. NEW BUSINESS

A. Resolution #2011 – 11 Town Budget for 2011 - 2012

A Public Hearing was held prior to this meeting at 3:30 p.m. There were no residents present.

B. Resolution #2011-12 Personal Property Tax

C. Appointment of 2010 – 2011 Audit Firm

Trustee David Moore has read the three proposals and had questions re: Sikich working with Aurora Township. Sikich has been with Aurora Township since approximately 2001.

Comptroller, De Leon said that the primary reason to acquire new auditors is to seek that we are doing due diligence with our dollars. As far as services they have provided what the township needs. Trustee Moore made a recommendation that we keep the existing firm.

Comptroller, L. De Leon stated that if the accounting records get transferred to a new firm, they would have to interview the previous firm. The fees would probably be right around the same as Sikich.

Trustee Moore made a motion that we keep Sikich as our auditing firm that we have in place with a second by Trustee Catching. A roll call was done as follows: Trustee, Catching yes Trustee Hicks yes Supervisor Campos yes Trustee Moore yes Trustee Semmler yes

Motion carried. (voice vote)

D. Appointment of Trustees to Subcommittees

Supervisor Campos said that she would like for the Trustees to become familiar with all of the services that Aurora Township provides to the residents and recommended that the trustees be assigned a specific area to be involved with this year. She said that she would like to make it a motion that Trustee Hicks

be involved with CDAP, Trustee Moore the Youth, Trustee Semmler with the 708 Board and Trustee Catching with CDAP. Trustee Hicks stated that she still had some unfinished business with the seniors and would like to fulfill it. Supervisor Campos made an amendment to the motion leaving Trustee Hicks with the seniors, Trustee Catching with CDAP, Trustee Moore with the Youth and Trustee Semmler with the 708 Board. A vote by roll call was taken as follows: Trustee Catching yes Trustee Hicks yes Supervisor Campos yes Trustee Moore yes and Trustee Semmler yes.
The motion carried. (voice vote)

X. Public Comment

There was no public comment.

XI. ANNOUNCEMENTS

Mr. Edwin Trinta said that the Hispanic Chamber of Commerce will hold their Annual Golf Outing one week from today; June 16, 2011 at Orchard Valley Golf Course \$165, individual \$600.00 for a foursome. A trip to Vegas will be auctioned off and it will be very entertaining.

XII. ADJOURNMENT

A motion to adjourn this meeting was made by Trustee, David Moore with a second by Trustee, Dolores Hicks. The meeting was adjourned at 5:15 p.m.
Motion carried. (voice vote)

The next meeting will be held on Thursday, June 23, 2011 and will begin at 4:00 p.m.

Respectfully, submitted.

Suely Ann Cabral

Suely Ann Cabral
Clerk Pro-Tem