

AURORA TOWNSHIP

BOARD OF TRUSTEES MEETING

MAIN OFFICES: 80 N. BROADWAY

AURORA, ILLINOIS

Date: December 6, 2012

Time: 4:00 p.m.

AMENDED MINUTES

I. CALL TO ORDER

PLEDGE OF ALLEGENCE

ROLL CALL AND ESTABLISH QUORUM:

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 North Broadway, Aurora, and Illinois at 4:00 p.m. on Thursday, December 6, 2012. Notice was sent to all members of the Board as required by statute.

Aurora Township Supervisor Christina Campos called the meeting to order. Supervisor Campos led the group in the Pledge of Allegiance.

Aurora Township Clerk Herbert Hill called the roll with the following Board of Trustees members present: Bill Catching, Delores Hicks, Christina Campos, David Moore, and Mark Semmler also Staff present: Vickie Marques.

Public Present: Please see attached.

A motion was made by Christina Campos and seconded by David Moore to add to the agenda under new business the issue of appointing a Deputy Clerk. Motion carried. (Voice vote)

II. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF November 20, 2012.

A motion to approve the Minutes of the **regular meeting** held on Thursday **JULY 26 2012** was made by Christina Campos and seconded by Bill Catching. Motion carried. (Voice Vote)

III. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS

A motion to approve the **Town Bills** in the amount of \$17,009.53 was made by Christina Campos with a second by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **Road and Bridge Bills** in the amount of \$9,005.57 was made by Christina Campos with a second by David Moore. Motion carried. (Voice Vote)

A motion to approve the **GENERAL ASSISTANCE Bills** in the amount of \$3,011.41 was made by Christina Campos with a second by David Moore. Motion carried. (Voice Vote)

A motion to approve the **MENTAL HEALTH Bills** in the amount of \$37,727.90 was made by Christina Campos with a second by David Moore. Motion carried. (Voice Vote)

A motion to approve the **EQUIPMENT BUILDING Bills** in the amount of \$2,500.00 was made by Christina Campos with a second by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **JOINT BRIDGE Bills** in the amount of \$241.56 was made by Christina Campos with a second by Delores Hicks. Motion carried. (Voice Vote)

A motion to approve the **COMBINED IMRF BILL** and the **R&B IMRF Bill** in the amount of \$9,917.59 was made by Christina Campos and seconded by Bill Catching. Motion carried. (Voice Vote)

A motion to approve the **COMBINED SOCIAL SECURITY BILL** and the **ROAD & BRIDGE SOCIAL SECURITY Bill** in the amount of \$5,736.46 was made by Christina Campos and seconded by Delores Hicks. Motion carried. (Voice Vote)

IV. REPORTS

1. Assessor's Report

Mr. Offutt submitted a written report consisting of one (1) page. Please see attachment.

2. Highway Commissioner's Report

3. Youth Services Director's Report

Ms. Vickie Marques (Interim Director) submitted a substantial and well received written report covering her "term" as Director of the Youth Center, since November, 2012, in the absence of Justine Kopytov, on maternity leave. The report outlines "new expectations" for the Youth Department, what will and what not be tolerated, frequent organizational meetings with staff, individually and in group sessions; placing "rules" and changed

policies into place, and attempting to quantify each employee position. The report contains many inclusions and pamphlets, including "Grant Applications".

The trustee's as a whole seemed quite impressed and appreciative of her efforts. See attached.

Delores Hicks questioned since Marques' appointment as interim director what happens when the "Director" returns?

Ms. Marques explained that she was asked to revise procedures, job descriptions and working on job descriptions. She explained that job descriptions were in place but were vague.

The usage of the gym and conference room policy was discussed.

Christina Campos thanked Ms. Marques for her report, explaining that she (Marques) had done a really good job.

Bid opening was next on the agenda, and since Hauser was not present, a motion to table bid consideration until December 20, 2012 was made and passed.

Next discussion was had on the "Electricity Aggregation Consulting Services" by Atty Edwin Trinta. See general Information – proposal, attached. Mr. Trinta discussed the implications of the proposal; initially questioning paragraph # 5 and its "conflict" issues but later withdrew his concerns after explanation by Ms. Patty Richardson and references to Paragraph #7g.

A motion to approve the proposal was made by Bill Catching seconded by David Moore. Motion carried, (Voice vote), with Mr. Semmler abstaining.

Ms. Christina Campos submitted a letter from TOIRMA on the risk management's issues affecting liability questions involving the usage of Township property, specifically the Youth Center gym. The letter was for consideration by the board and discussion on it at a later date. See attached.

Delores Hicks observed that the proposal (Facility Rental Policy and Procedures) (attached) looks like what it was when someone refused to approve it before. Ms. Hicks felt that the proposal should be revised by a "Trustee Committee".

Ms. Campos agreed to establish a committee with Youth Center representatives to consider if any agreement can be reached.

Suggested an interim expression of usage of the facility's gym and suggested that board members should serve on the committee.

Delores Hicks recognized a pastor present who experienced an inability to use the facility with an area basketball team. Ms. Hicks recognized the Reverend John Burch of Ministers Alliance.

A motion was made by Christina Campos seconded by David Moore for the appointment of a Deputy Clerk. Mr. Hill will explain its necessity.

Motion Carried. (Voice vote) and Mr. Juan Thomas was duly appointed.

Delores Hicks explained the necessity for the appointment as arising out of the current illness of Clerk Hill's wife which may interfere his current duties and require the assistance of a Deputy.

David Moore further explained that the appointment was only temporary.

Delores Hicks further explained the appointment as arising out of extenuating circumstances involving a medical emergency.

4. PUBLIC COMMENTS

Pastor John Burch, recognizing Clerk Hill and Mrs. Hill, extended, personally, and on behalf of the Ministers Alliance his, and their prayers for her recovery and good health.

Pastor Burch also questioned extremes in the bid offerings. Noting that the extreme costs should affect the Townships thinking.

Mr. Semmler offered an explanation for the Base and Alternate bidding costs.

Bill Catching explained past experiences with the City of Aurora and its protocol on acceptance of bidding and where bids come from , explaining their process and decision making.

ANNOUNCEMENTS:

ADJOURN to Executive Session – 5:03 pm. Motion by Christina Campos seconded by Bill Catching. Roll Call Vote. All Trustees voting YES. Motion carried. Meeting adjourned.

A motion to reconvene to Open Session was made by Christina Campos and seconded by Bill Catching. Motion carried (Voice vote), and the Meeting Reconvened at 6:10 p.m.

A motion to adjourn was made by Christina Campos and seconded by Delores Hicks. Motion carried (Voice vote), and the Meeting adjourned at 6:10 p.m.

VII. NEXT MEETING THURSDAY, December 20, 2012 at 4:00 p.m., at the Aurora Township
Offices.

Respectfully Submitted,


Herbert Hill

Aurora Township Clerk