

**AURORA TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MAIN OFFICE: 80 N. BROADWAY  
AURORA, ILLINOIS**

**DATE: NOVEMBER 20, 2012**

**TIME: 4:00 P.M.**

**MINUTES**

**I. CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL AND ESTABLISH QUORUM**

A meeting of the Aurora Township Board of Trustees was held at the Aurora Township office, 80 N. Broadway, Aurora, Illinois at 4:00 p.m. on Tuesday, November 20, 2012. Notice was sent to all members of the Board as required by statute.

Supervisor Christina Campos called the meeting to order at 4:00 p.m. and led the group in the Pledge of Allegiance.

A motion was made by Supervisor Campos to appoint Patricia Richardson as Clerk Pro Tem. Seconded by Trustee Dolores Hicks. Motion carried by voice vote.

Roll Call was taken by Clerk Pro Tem Richardson. Present were Trustee Bill Catching, Trustee Dolores Hicks, Supervisor Christina Campos, Trustee David Moore, Trustee Mark Semmler. Also present were Aurora Township Highway Commissioner John Shoemaker, Assessor Davis Offutt, and Aurora Township staff members: Hector Benavides and Patricia Richardson. Absent was Clerk Herbert Hill.

Public present: See attached Attendance Sheet

**II. APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF  
NOVEMBER 2, 2012**

A motion to approve the minutes from the November 2, 2012 Special Board Meeting was made by Supervisor Campos. Seconded by Trustee Moore. Motion carried by voice vote.

**III. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF  
NOVEMBER 8, 2012**

A motion to approve the minutes from the November 8, 2012 Regular Board Meeting was made by Supervisor Campos. Seconded Trustee Hicks. Motion carried by voice vote.

#### **IV. APPROVAL AND/OR AUDIT OF TOWNSHIP AND ROAD DISTRICT BILLS**

A motion was made by Supervisor Campos to approve the **Town Bills** in the amount of **\$42,101.14**. Motion seconded by Trustee Moore. Motion to approve Town Bills carried by voice vote.

A motion was made by Supervisor Campos to approve **Road & Bridge Bills** in the amount of **\$9,302.18**. Motion seconded by Trustee Catching. Motion to approve Road and Bridge Bills carried by voice vote.

A motion was made by Supervisor Campos to approve the **General Assistance Bills** in the amount of **\$8,049.92**. Motion seconded by Trustee Hicks. Motion to approve General Assistance Bills carried by voice vote.

A motion was made by Supervisor Campos to approve **Equipment Building Bills** in the amount of **\$2,500.00**. Motion seconded by Trustee Catching. Motion to approve Equipment Building Bills carried by voice vote.

#### **V. REPORTS**

##### **A. Assessor's Report**

Assessor Davis Offutt prepared a written report for the Board.

##### **B. Highway Commissioner's Report**

Commissioner Shoemaker reported the equipment has been prepped for winter.

He is currently working on his budget, levy, and resurfacing plans for next year. His proposal for resurfacing projects will need to be submitted to Kane County Engineering Department by December 1<sup>st</sup>. Once the assessment of resurfacing projects is complete, he will begin reviewing plans for new sidewalks based upon the priorities determined earlier this year. He will also identify funding partners to help finance the new sidewalks (federal, state and local funding sources).

##### **C. Supervisor's Report**

Written reports were submitted: "Ride In Kane Ridership Report for October 2012" as well as "October 2012 Relief General and Emergency Assistance" reports.

Aurora Township will be a partner again this year on the Community Thanksgiving Dinner being held tomorrow, November 21<sup>st</sup>, at East Aurora High School and West Aurora High School.

##### **D. Code Enforcement Officer's Report**

Hector Benavides provided a written report for November 2012 of code enforcement issues.

**E. Highway Commissioner's Report (continued)**

Commissioner Shoemaker added that he received approval from Kane County to post a hearing impaired sign in the 300 block of Eastern Avenue. Hearing impaired signs are very rarely approved by the County. There will be a hearing next month at the county level on changing most residential areas in Aurora Township to a posted speed limit of 25 miles per hour which is consistent with residential areas in surrounding communities.

**F. Committee Report: Senior Services**

Trustee Hicks reported that the Senior Services 8<sup>th</sup> Annual Pie Auction was held last Friday and was a very successful event. Suely Cabral submitted a pie to the auction which went for over \$400.

Tomorrow, November 21<sup>st</sup>, the Seniors will have their Thanksgiving luncheon at noon at Senior Services.

**VI. UNFINISHED BUSINESS**

**A. Aurora Township Youth and Community Center Roof Project**

Supervisor Campos asked Kevin Ream from Ream Hauser Architects Inc. to update the Board on the status of the bidding process for the roof repairs at the youth center. Mr. Ream stated that the pre-bid meeting was held November 13<sup>th</sup> at the Youth Center. The meeting was attended by seven potential bidders. Mr. Ream has a working relationship with five of the potential bidders, so he was pleased with the number and qualifications of bidders in attendance. He was informed that the manufacturer originally selected for the roof panels will not be able to provide the materials for this project. He has changed the manufacturer for the roof panels, but this has caused a postponement of the bid opening to December 6, 2012. An addendum to the original bid packages has been prepared and sent to all interest parties. Mr. Ream believes that the change in manufacturers could provide an overall cost benefit to our project. The Township will need to select a primary and a secondary color for the roofing materials.

Mr. Ream thanked Trustee Semmler for his help with the pre-bid meeting. He also stated that A & E will be brought back to complete some warranty work in conjunction with the new roof installation.

Aurora Township Attorney Edwin Trinta asked if any of the bidders had issues with the bonding requirements stipulated in the bid package. Mr. Ream responded that he was not aware of any problems with the bonding requirements.

**B. Request for Proposal: Electricity Aggregation Consulting Services**

Supervisor Campos presented the draft copy of the Request for Proposal for Electricity Aggregation Consulting Services. Attorney Trinta suggested a change to the wording of sections 5 and 7 to state that we “require disclosure of business associates”.

Trustee Semmler agreed with Attorney Trinta’s recommendation and also stated that the 2010 population of 146,149 in section 4 includes both the City of Aurora residents and the residents in the unincorporated areas of Aurora Township. The number should be adjusted to reflect only the residents in the unincorporated areas of Aurora Township.

The amended Request for Proposal will be presented at the December 6, 2012 Board of Trustees Meeting for approval.

**VII. NEW BUSINESS**

**A. Resolution Regarding 2013 Board Meeting Schedule**

A motion to approve Resolution 2012-07 “Approving Board Meeting Schedule for 2013” was made by Supervisor Campos. Seconded by Trustee Moore. Motion carried by voice vote.

**B. 2013 Holiday Schedule**

A motion to approve the “Aurora Township 2013 Holiday Schedule” was made by Supervisor Campos. Seconded by Trustee Hicks. Motion carried by voice vote.

**VIII. PUBLIC COMMENT**

None

**IX. ANNOUNCEMENTS**

Supervisor Campos restated that the Community Thanksgiving Dinner will be November 21<sup>st</sup> at East Aurora High School and West Aurora High School.

The Youth Department will be participating in a Gingerbread Firehouse Decorating Contest at the Aurora Regional Fire Museum. Judging takes place from 1 – 3 pm on Saturday, November 24<sup>th</sup>. Entries will be on display at the Fire Museum until December 20<sup>th</sup>.

The final Community Outreach Program for 2012 will be “Radon in the Home” on November 29<sup>th</sup> at the Youth Center beginning at 7 p.m.

Supervisor Campos wished everyone a happy Thanksgiving.

**X. ADJOURNMENT**

A motion to adjourn was made by Supervisor Campos and seconded by Trustee Moore. Motion carried by voice vote. Meeting adjourned at 4:32 p.m.

**XI. NEXT MEETING:** Thursday, December 6, 2012 at 4:00 p.m. at the Aurora Township Offices.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Patricia Richardson".

Patricia Richardson  
Aurora Township Clerk Pro-tem